

The Crawford County Board of Commissioners met on Wednesday October 23, 2024 for a regular meeting, with the following present:

Eric Henry	Chairman
Scott T. Schell	Commissioner
Christopher R. Seeley	Commissioner
Courtney Stirling	Secretary
Stephanie Franz	CFO
Keith Button	Solicitor
Dave Powers	Sheriff
Matt Digiacomio	IT/Voter Services
Greg Beveridge	Public Safety
Samantha Travis	Planning
Jen McCarl	Maintenance
Krysta Simons	Human Services
Heidi Shiderly	Courts
Brittany Johnston	HR
Luke Clark	HR
Jack Greenfield	CCCF Warden
Joe Galbo	Assessment
Trevor Oates	APO
Keith Gushard	Tribune
Kevin Tommaney	Armstrong

The meeting was opened at 9:30AM with the Pledge of Allegiance.

Mr. Schell made a motion to approve the minutes from the full session meeting held on October 9, 2024. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the minutes from the work session on October 16, 2024. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the payment of bills in the amount of \$1,824,158.32 for the period ending October 22, 2024. Mr. Seeley seconded and the motion carried.

#### Executive Sessions:

#### Public Comments:

#### Official Business:

Mr. Seeley made a motion to approve the Application for the 2024-2025, Continuing County Adult Probation and Parole Grant, in the amount of \$103,518.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify the invoice for recertification of CCCF's AXON Taser instructor course, for two instructors, in the amount of \$990.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify the invoice from HRI Commercial Food Service for repairs to kitchen equipment, in the amount of \$1,703.18. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify the invoice from Trinity Service Group for food replacement, in the amount of \$5,855.55. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify the new 5-year food service contract, which was awarded to Trinity Service Group, Inc. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the refund to James T & Dawn Nelson due to Court Order, in the amount of \$1,004.80. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the invoice for this year's Crawford County Appraisal Reviews for 24-25 appeal hearings conducted by the firm of Sammartino, Stout & Lo Presti, in the amount of \$4,000.00 with \$1,000.00 still left to pay. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the purchase from CDWG of 9 Annual DUO Advantage Licenses and 10 Annual DUO Key FOBs, in the amount of \$867.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the purchase from DELL for Dell Laptop and Desktop Computers to meet the requirements of Windows 11 Operating System, in the amount of \$82,614.30. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the purchase from DELL for DELL Hardware needed for Human Services, in the amount of \$28,040.26. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the purchase requisition from Walmart for Superior Court visit, in the amount of \$17.04. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the invoice from Pampered Palate for the Superior Court visit, in the amount of \$94.72. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the invoice from Julian's for the Superior Court visit, in the amount of \$117.30. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the purchase from AVAIL Business Systems, Inc. for 2025 file folder supplies for MDJ Titusville, in the amount of \$1,947.97. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the renewal of the Public Safety group membership with National Emergency Number Association, in the amount of \$750.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the payment to MCM for continued work on the Hazard Mitigation plan, in the amount of \$2,750.00. Mr. Seeley seconded and the motion carried.

Mr. Schell made a motion to ratify the approval to pay Mekis Construction Corporation Application #1 for Bridge #16, Mercer St. Deck Rehab Project, in the amount of \$191,185.20. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify the approval to buy a rubber cutting edge for snow plow from Tom's Auto Service Inc., in the amount of \$665.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify the approval to pay Lehman Builders LLC to install a new metal roof on the MDJ Office in Vernon Township, in the amount of \$7,149.15. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval to pay The Wilkins Co., Inc. to inspect fire alarm at the Courthouse, in the amount of \$760.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval to pay Powell's Sanitation for portable toilets, sink & services during Fair week, in the amount of \$8,750.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval to pay Powell's Sanitation to pump campers during Fair week, in the amount of \$6,000.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval of payment to Ferguson Construction Company for reimbursement #6 & #7 for training wages associated with the Workforce and Retention Program, in the amount of \$1,368.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval to pay Vogt Heating & Cooling for reimbursement #18 & #19 for training wages associated with the Construction Industry Workforce Program, in the amount of \$2,408.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval to pay invoice from Michael Baker International for contracted services for the 2024 Crawford County Comprehensive Plan, in the amount of \$3,801.38. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval to pay invoice from Common Roots for blight demolition at 434 Poplar Street Meadville, in the amount of \$7,274.38. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval to pay Reimbursement Request from French Creek Valley Conservancy for water trail management plan and project, in the amount of \$7,000.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval to pay Reimbursement Request from East Mead Township for the Hatch Hill culvert replacement project, in the amount of \$10,859.74. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval to pay Invoice from the City of Meadville for partial reimbursement for 2024 Q3 Code Enforcement wages, in the amount of \$3,787.06. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval to pay Invoice from the City of Meadville for partial reimbursement for 2024 Q3 Code Enforcement wages, in the amount of \$8,566.03. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion approval to pay partial invoice from the Meadville Tribune for public notices for the Conneautville Stormwater Management Project and FY 2024 CDBG Public Hearing, in the amount of \$1,347.25. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval of a Resolution authorizing the submission of the FY 2024 Community Development Block Grant application to the Pennsylvania Department of Community and Economic Development. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify the approval of payment of invoice from Sturdy Boots for completed housing rehab work from Homeowner #002, in the amount of \$23,971.86. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify the approval of a Cooperative Education Training Agreement between Crawford County and Ferguson Construction Company to provide career training through the Crawford County Career Technical Center as an extension of the Construction Industry Workforce Program. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify the approval of a Cooperative Education Training Agreement between Crawford County and Matt Graff Electrical Services to provide career training through the Crawford County Career Technical Center as an extension of the Construction Industry Workforce Program. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the DHS Annual Notification Form for 2025 Assisted Outpatient Treatment to indicate Crawford County is opting out of providing Assisted Outpatient Treatment for the 2025 Calendar Year. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the MOU and Transportation Plan between Tidioute Community Charter School and CYS for Transportation Procedures. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the PCCD Grant for CAC/CIC 2025, with no county match. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the CYS/JP Contract FY 24/25 with Adelphoi Village, Inc. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the CYS/JP Contract FY 24/25 with Community Specialists Corporation DBA The Academy. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the CYS/JP Contract FY 24/25 with Summit School, Inc. DBA Summit Academy. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the Bair Foundation of Pennsylvania. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify the CYS/JP Contract FY 24/25 with UPMC Western Psychiatric Hospital. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve Amendment C-1 for the MH/ID/EI Contract FY 24/25 with Always On Our Own, Inc. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the MH/ID/EI Contract FY 24/25 with George Junior Republic in Pennsylvania. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the Same Rates as Prior Year CYS/JP Contract FY 24/25 with The Clock Tower Schools. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the Same Rates as Prior Year MH/ID/EI Contract FY 24/25 with Positive Steps Therapy, LLC DBA IvyRehab for Kids. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the Same Rates as Prior Year Professional Contracts FY 24/25 with Amanda Gadsby and Shannon Criado. Mr. Schell seconded and the motion carried.

Mr. Seeley made a motion to approve the new hires/transfers. Mr. Schell seconded and the motion carried.

After all requests were made, Mr. Seeley reminded the public that October 29<sup>th</sup> at 5pm is the last day to apply for a mail-in ballot and appreciates everyone's patience while waiting for Voter Services to process voting needs. Mr. Schell reiterated what Mr. Seeley said. Mr. Henry reminded the public that the Commissioners do not make the Election Laws and if anyone has a question they should ask the State Representative or State Senator.

Mr. Schell made a motion to adjourn the meeting at 9:52AM. Mr. Seeley seconded and the motion carried.

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Eric Henry, Chairman

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Christopher R. Seeley, Commissioner

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Scott T. Schell, Commissioner