

The Crawford County Board of Commissioners met on Wednesday September 11, 2024 for a regular meeting, with the following present:

| | |
|-----------------------|---------------------|
| Eric Henry | Chairman |
| Scott T. Schell | Commissioner |
| Christopher R. Seeley | Commissioner |
| Gina Chatfield | Chief Clerk |
| Courtney Stirling | Secretary |
| Christine Krzysiak | Treasurer |
| Stephanie Franz | CFO |
| Keith Button | Solicitor |
| Dave Powers | Sheriff |
| Matt Digiacomo | IT/Voter Services |
| Greg Beveridge | Public Safety |
| Samantha Travis | Planning |
| Mark Phelan | Maintenance |
| Kelly Schwab | Human Services |
| Heidi Shiderly | Courts |
| Holly Varndell | JPO |
| Paula DiGiacomo | District Attorney |
| Brittany Johnston | HR |
| Luke Clark | HR |
| Beth Forbes | Register & Recorder |
| Joe Galbo | Assessment |
| Kevin Tommaney | Armstrong |

The meeting was opened at 9:30AM with the Pledge of Allegiance.

Mr. Schell made a motion to approve the minutes from the full session meeting held on August 28, 2024. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the minutes from the work session on September 4, 2024. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the payment of bills in the amount of \$2,274,223.97 for the period ending September 10, 2024. Mr. Seeley seconded and the motion carried.

Executive Sessions:

Public Comments:

Official Business:

Mr. Seeley made a motion for approval of the maintenance and supply agreement with Hagan Business Machines of Meadville, Inc. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval of the RASA/VOJO grant for JPO. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify the 2025 RASA/VOJO for District Attorney. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the purchase of an Easi File storage cabinet for the older original plan and subdivision maps, in the amount of \$4,089.73. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the tax refund to Riverside Brewing, LLC for the 2023 and 2024 years, due to Court Order resulting from Assessment Appeal, in the amount of \$9,260.58. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the construction of five concrete bollards in front of the Public Safety Building by the Gildea Group, in the amount of \$9,900.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the purchase from Firstnet for a wireless cradlepoint for the backup 911 center, in the amount of \$1,229.99. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the contract with Firstnet for data delivery and a static IP address for the backup 911 center, in the annual amount of \$479.88. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify the approval to pay invoice for Brian J. Noah, Project Manager for professional services from 8/1/24 to 8/31/24, in the amount of \$292.50. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify the approval to pay Canadohta Security to replace a security camera at Gate #3 at the Fairgrounds, in the amount of \$685.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval to pay Ramp Construction Company, Inc. for Pay Application #2 for final payment on the Youth Show Arena Roof Project at the Fairgrounds, in the amount of \$41,800.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval of payment to RE Johnson Electric reimbursement #3-5 for training wages associated with the Workforce and Retention Program, in the amount of \$5,976.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval to payment to Vogt Heating and Cooling reimbursement #15 for training wages associated with the Construction Industry Workforce Program, in the amount of \$1,280.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval of payment to Ferguson Construction Company reimbursement #5 for training wages associated with the Workforce and Retention Program. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval to pay July 2024 Invoice from Deiss & Halmi Engineering, Inc. for engineering services for the Karl Gerdon Park Project, in the amount of \$3,259.27. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval to pay invoice from LSSE for engineering services for the Conneautville Stormwater Improvement Project, in the amount of \$5,050.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval of a contract between Crawford County, Sturdy Boots, and Homeowner #002 for home repairs through the Whole Home Repair Program. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval of a contract between Crawford County, Fuller Building Group, and Homeowner #003 for home repairs through the Whole Home Repair Program. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify the Cleaning Services Agreement for FY 24/25 with Annie's Flooring and Commercial Services, LLC, with a total cost to the County of \$414.05/month. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the purchase requisition to Common Roots for 502 loan class, rental housing development finance and real estate finance training, with no cost to the County. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the purchase requisition from Dell, Inc. for a laptop for Erik Feiereisen, with a total cost to the county of \$57.08. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the CYS/JP Contract with Auberle. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the Amendment F-1 for the CYS/JP Contract FY 24/25 with BCL Partners, LLC DBA Leading Youth For Excellence. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the CYS/JP Contract FY 24/25 with Community Alternatives, Inc. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the CYS/JP Contract FY 24/25 with Edmund L. Thomas Adolescent Center. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the CYS/JP Contract FY 24/25 with Genesis Home of New Beginnings. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the CYS/JP Contract FY 24/25 with George Junior Republic in Pennsylvania. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify the CYS/JP Contract FY 24/25 with Hope's Haven Residential Services, LLC. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the CYS/JP Contract FY 24/25 with Youth Advocate Programs, Inc. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the MH/ID/EI Contract FY 24/25 with Hand In Hand Mental Health Services, LLC. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the Professional Contract FY 24/25 with Bright Beginnings Therapy Services, LLC. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the following Same Rates as Prior Year MH/ID/EI Contracts FY 24/25. Mr. Seeley seconded and the motion carried.

- Center for Family Services, Inc.
- Erie Homes for Children and Adults, Inc.
- Family Services of NW PA
- PA Connecting Communities
- Supports, Inc.
- Youth Advocate Programs, Inc.

Mr. Seeley made a motion to approve the following Same Rates as Prior Year Professional Contracts FY 24/25. Mr. Schell seconded and the motion carried.

- Counseling and Assessment Services, LLC
- Watts & Pepicelli, PC

Mr. Schell made a motion to approve the invoice/purchase requisition from Northwest Commission #802 for June Broadband Study, in the amount of \$3,029.06. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the invoice/purchase requisition from Community Health Services for June Trip Reimbursement, in the amount of \$86,976.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the invoice/purchase requisition from Northwest Commission #808 for July Broadband Study, in the amount of \$3,843.28. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify the invoice/purchase requisition from PCHIPC for September 2024 Health Insurance, in the amount of \$644,950.02. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify the invoice/purchase requisition from Office of Long-Term Living for PROMISE Repayment, in the amount of \$38,263.47. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify the invoice/purchase requisition from Marnen Sinnott for professional services, in the amount of \$4,746.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify the removal, overhaul, reinstallation of Transaxle Labor and Parts, in the amount of \$4,008.44. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the 2024 Reschini Agreement for reporting and filing of 1095's. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify the payment of invoice to Campbell, Durrant & Beatty for special labor counsel, in the amount of \$4,057.36. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the payment to Crawford County Legal Journal for the 2024 Tax Upset Sale Ad, in the amount of \$6,022.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the payment to Palmetto Posting, Inc. for the 2024 Tax Upset Sale Postings and the 2023 Notice of Claim Postings, in the amount of \$66,722.50. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the Independent Contractor Agreement with Nathan Nicolls d/b/a Nicolls Auctions to sell properties by auction for the Tax Upset Sale. Mr. Schell seconded and the motion carried.

Mr. Seeley made a motion to approve the new hires/transfers. Mr. Schell seconded and the motion carried.

After all requests were made, Mr. Seeley did not have a comment. Mr. Schell announced that tonight at the Fairgrounds is the stair climb challenge in remembrance of 9/11. Mr. Henry stated it was RTK Season and that he appreciates Gina Chatfield, Courtney Stirling, and Keith Button for their work with Open Records and encouraged the public to feel free to ask the Commissioners questions.

Mr. Schell made a motion to adjourn the meeting at 9:53 AM. Mr. Seeley seconded and the motion carried.

Eric Henry, Chairman

Christopher R. Seeley, Commissioner

Scott T. Schell, Commissioner