

The Crawford County Board of Commissioners met on Wednesday September 25, 2024 for a regular meeting, with the following present:

Eric Henry	Chairman
Scott T. Schell	Commissioner
Christopher R. Seeley	Commissioner
Courtney Stirling	Secretary
Christine Krzysiak	Treasurer
Stephanie Franz	CFO
Keith Button	Solicitor
Dave Powers	Sheriff
Matt Digiacomio	IT/Voter Services
Greg Beveridge	Public Safety
Zach Norwood	Planning
Mark Phelan	Maintenance
Sue Watkins	Human Services
Heidi Shiderly	Courts
Wes Rowden	Public Defender
Brittany Johnston	HR
Jack Greenfield	CCCF Warden
Joe Galbo	Assessment
Keith Gushard	Tribune
Kevin Tommaney	Armstrong

The meeting was opened at 9:30AM with the Pledge of Allegiance.

Mr. Seeley made a motion to amend the Agenda to add Chandler Mason to the Workforce Development Board. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the minutes from the full session meeting held on September 11, 2024. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the minutes from the work session on September 18, 2024. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the payment of bills in the amount of \$2,274,223.97 for the period ending September 10, 2024. Mr. Seeley seconded and the motion carried.

#### Executive Sessions:

#### Public Comments:

Mr. Henry made a motion to add Chandler Mason to the Workforce Development Board. Mr. Seeley seconded and the motion carried.

#### Official Business:

Mr. Seeley made a motion for approval of the purchase from Mobil Com for a new updated radio repeater, in the amount of \$9,982. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval of the purchase from Galls for 2 concept development HCS-50 handgun Clearing Systems, in the amount of \$415.99. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the payment to Cleveland Brothers for the required annual generator load test, in the amount of \$2,312.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the purchase and installation of 2 new safety cell windows in the Intake Housing Unit, in the amount of \$1,450.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the purchase of Risen Sun Dynamics T.A.C.T. Stun Belt, in the amount of \$2,200.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify the invoice from Lindsey Refrigeration for repairs to and replacement compressor motor for CCCF's walk-in freezer, in the amount of \$2,761.17, for the repair and labor. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval of a Contract Management System for set up and first year of service from BTM Software Solutions, in the amount of \$8,500.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval to create the temporary position of Litigation Service Coordinator. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the 15-month lease for MDJ Meadville Office, with the City of Meadville, for 2025, in the amount of \$2,030.33/month, with a 90 day notice of early termination by either party. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify the purchase of a Latitude 3550 and Dell Dock-WD19S 90W to replace Mr. Galbo's laptop, in the total amount of \$1,242.91. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval for a tax refund to Mr. Bigwood for double payment, in the amount of \$323.40. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the payment to MCM for continued work on the Hazard Mitigation Plan, in the amount of \$3,250.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the new agreement with Armstrong for relocation of the internet delivery equipment and a static IP address for the backup 911 center. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval to pay Stephenson Equipment, Inc. for new 6ft pallet forks for the skid steer, in the amount of \$2,600.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval to pay The EADS Group for engineering services on the parking deck rehab, in the amount of \$4,382.40. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval to pay CPS Construction Group for pay application #1 of the parking deck rehab, in the amount of \$65,481.26. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval to pay Strongland Roofing Systems for pay application #5 of the Correctional Facility roof project, in the amount of \$44,560.08. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval to pay Trinity Door Systems, Inc. to repair door at the Judicial Center, in the amount of \$2,413.23. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval of payment to Vogt Heating & Cooling, Inc. reimbursement #16 for training wages associated with the Construction Industry Workforce Program, in the amount of \$752.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval of partial payment of Application for Payment #8 from XL Excavating for construction services at Huidekoper Park, in the amount of \$80,144.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval to pay invoice from Porter Consulting Engineers for engineering services at Huidekoper Park, in the amount of \$1,158.75. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval of partial payment of Application for Payment #3 from Blooming Valley Landscape & Supply for construction services at Karl Gerdon Park, in the amount of \$28,057.27. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval of invoice from Venango Borough for reimbursement of partial payment of Application for Payment #3 from Blooming Valley Landscape & Supply for construction services at Karl Gerdon Park, in the amount of \$37,000.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval to pay invoice from the City of Titusville for reimbursement for blight demolition at 216 North Drake Street, in the amount of \$5,958.69. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the MATP Report for FY 23/24 for total expenses with no County match. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the MOU and Transportation Agreement between Greenville School District and CYS. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve Needs Based Plan & Budget FY 24/25 for Final Allocation, with a cost to the County of \$3,419,090.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the CYS/JP Contract FY 24/25 with Merakey. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the MH/ID/EI Contract FY 24/25 with Community Counseling Center of Mercer County. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve Amendment C-1 for the MH/ID/EI Contract FY 24/25 with Vallonia Industries. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the following Same Rates as Prior Year CYS/JP Contracts FY 24/25. Mr. Schell seconded and the motion carried.

- BDM Sisters Group Home, LLC

Mr. Schell made a motion to approve the following Same Rates as Prior Year MH/ID/EI Contracts FY 24/25. Mr. Seeley seconded and the motion carried.

- Touch-Stone Solutions, Inc.

Mr. Seeley made a motion to approve invoice from Tucker, Johnston & Smelzer Inc 2024/2025 Volunteer Insurance, in the amount of \$1,079.85. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the 3<sup>rd</sup> quarterly payment with Pension Technology Group invoice, in the amount of \$5,000.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the payment of printing and shipping of 2024 Per Capita Tax Bills and Duplicates, in the amount of \$12,935.50, with ½ of printing being reimbursed by the municipalities. Mr. Schell seconded and the motion carried

Mr. Schell made a motion to approve the payment of invoice from Civic Vanguard for GIS support for August, in the amount of \$1,504.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify the purchase of ICP supplies for the General Election, in the amount of \$1,075.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify the payment to Fine Print for ballot envelopes, in the amount of \$4,062.50. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the new hires/transfers. Mr. Schell seconded and the motion carried.

After all requests were made, Mr. Seeley congratulated Cochran for Lions Park and the Linesville Area for their new mural. He also informed the public that mail-in ballots will be getting mailed out soon. Mr. Schell stated that Mr. Henry and himself attended the POW/MIA gathering in which they presented a proclamation and thanked those that attended. Mr. Henry made a public service announcement to let the public know that they are available to speak with on procedures of County Government and that social media is not the way to learn about the County. He stated the Commissioners stand behind the CYS workers and is appalled at the comments being made about them.

Mr. Schell made a motion to adjourn the meeting at 9:49 AM. Mr. Seeley seconded and the motion carried.

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Eric Henry, Chairman

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Christopher R. Seeley, Commissioner

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Scott T. Schell, Commissioner