

Crawford County Commissioners
WORK SESSION

February 4, 2026~ 9:30 am

Please turn Cell Phone Ringers to Silent!

1. VETERAN'S SERVICES: Tony Digiacomo

- A. Request approval to purchase 15,840 US Flags, at a cost of \$13,505.60. This includes a \$200 freight charge. (\$0.853/flag)

2. PUBLIC SAFETY: Greg Beveridge

- A. Approve the renewal of the annual maintenance and licensing agreement with Priority Dispatch for the PROQA dispatch protocols at a cost of \$18,900.00. This is a budgeted expense.

3. ASSESSMENT/GIS: Janet Courson

- A. Ratify Maintenance and Supply Agreement with Hagen Business Machines effective 2/15/2026 adjusting rate per page from \$.016 to \$.0165. Printing expenses are a budgeted expense.
- B. Approval to pay Invoice 01192602 to Civic VanGuard Inc. for Professional Services including continued troubleshooting and set up of data.

4. APO: Trevor Oates

- A. Requesting signature for contract with GovAI to provide software services, technical support, training, and add-on modules to Crawford County Adult Probation/Parole for use within our probation, parole, or supervising authority.
- B. Requesting approval to pay the 2026 invoice from GovAI in the amount of \$15,320.00 for software services provided throughout the calendar year. This is a budgeted item

5. COURTS: Heidi Shiderly

- A. Approve payment of \$3324.60 to Crawford County Bar Association for county and state bar association dues for 9 judges and court staff attorneys.
- B. Approve payment of \$3350.50 to Crawford County Bar Association for county and state bar association dues for 8 court counsel positions.
- C. Confirm purchase of furniture and equipment totaling \$6,759.71 for MDJ Meadville Office from Warrant Fee Split funds as follows:
 - 1. A&G Office Furniture: 3 L shaped desks @\$849.00; 1 straight desk @\$749.00 plus shipping & set up for total of \$4,246.00
 - 2. 4 La-Z-Boy Bellamy Executive Office Chairs from Amazon @ \$350.82 for a total of \$1403.28.
 - 3. Home Depot: Whirlpool fridge \$698.28; cabinet \$209.00; cabinet \$164.15 plus appliance delivery fee of \$39.00 for a total of \$1110.43

6. CCCF: Jack Greenfield

- A. **RATIFY** payment of invoice # 6357121997 from ECOLAB for emergency repairs to the food service dishwasher. Cost of the repairs was \$207.27 This was not a budgeted item.
- B. **RATIFY** payment of invoice # 5332226032 from SIEMENS HVAC for emergency repairs to the HVAC Computer software. Cost of the repairs was \$1405.00 This was not a budgeted item.
- C. **RATIFY** payment of invoice # 317790138 from RE Michel for emergency parts to repair the HVAC RTUs. Cost of the repairs was \$574.30 This was not a budgeted item.
- D. Requesting permission to purchase 2 stainless steel toilet / sink combination from METCRAFT for emergency replacement of broken toilets. Cost of the replacements is \$2469.14. This was not a budgeted item.

7. IT: Tim Brown

- A. Request to purchase replacement batteries for county UPS units from Nationwide Power for \$6,158.61 at the Judicial Center and for \$4,520.79 at the Courthouse. This is a budgeted item.
- B. Request to purchase DUO annual multi-factor authentication (MFA) licenses from Aspire for \$3,268.00. This is a budgeted item.
- C. Request approval of the new **Crawford County MFA DUO Policy**. This policy has been reviewed by Keith Button.
- D. Request to purchase hardware support for switches from Park Place Technologies for \$2,499.92. This is a budgeted item.
- E. Request to purchase Year 2 of the MS Enterprise Agreement from CDWG for \$151,225.65. This is a budgeted item.
- F. **RATIFY** the purchase Network patch cables for DC Meadville move to Courthouse from SHOWMECABLES for \$219.82. This is not a budgeted item.

8. HUMAN SERVICES: Sue Watkins

- A. Other:
 - 1. DHS's Office of Developmental Programs – Administrative Entity Operating Agreement
 - 2. Purchase Requisition – PACA MH/DS (Membership Dues)
 - 3. Purchase Requisition – PACHSA (Membership Dues)
 - 4. Purchase Requisition – PCYA (Membership Dues)

9. MAINTENANCE: Mark Phelan

- A. **RATIFY** approval of invoices from Courthouse Remodeling Project – Courtroom #3 - \$1,931.42
 - Annie's Flooring - \$ 1,712.50
 - The Home Depot- \$218.92
- B. Approval to issue a time extension to the EADS Group until June 30, 2026, for Wightman Rd – Bridge # 14

- C. Approval to pay The EADS Group – Estimate # 32 for Wightman Rd – Bridge # 14 - \$6,843.87 – This will be paid by Liquid Fuels monies.

10. PLANNING: Samantha Travis

- A. Request approval of payment #6 to MG Electric Services for reimbursement, totaling \$1,440.00, for training wages associated with the Workforce and Retention Program (WARP). This is a non-budgeted item. This item will be paid for from the Whole Home Repair Program (WHRP).
- B. Request approval of renewal of the Monday.com software license in the amount of \$2,280.00. This is a budgeted item.
- C. Request approval of payment for invoice #3 from Moody & Associates Inc. in the amount of \$1,760.00 for contracted engineering services for the Cambridge Springs Blight Project. This is a non-budgeted item. This item will be paid for from the Act 137 funds.
- D. Request approval of payment of invoice #54 from the Meadville Tribune in the amount of \$236.00 for Notice of Modification for the City of Titusville CDBG. This is a non-budgeted item. This item will be paid for from the City of Titusville FY 2022 CDBG.

11. TREASURER: Renee Kiser

- A. **RATIFY** payment to RBA Professional Data Systems Inc. for support billing/collections maintenance for the year 2026 in the amount of \$11,576.25.
- B. Approve payment to RBA Professional Data Systems for tax claim maintenance for the year 2026 in the amount of \$5,923.75.

12. FINANCE: Stephanie Franz

- A. Meadville City Treasurer 2026 Stormwater Fees \$ 5,503.60
- B. Penn State Extension Q1 2026 Budgeted Appropriation \$ 52,500.00
- C. Community Health Services 195 Q2 December 2025 Trip Reimburse \$ 48,530.00

13. COMMISSIONERS: Brittany Johnston

- A. Approve loan agreement with Summit Township Board of Supervisors
- B. Approve 2026-2030 Tax Collector Bonds Proposal in the amount of \$45,620.00
- C. **Notifications:**
 - 1. Notification from Christina & Todd Giliberto regarding their intent to apply to the PA DEP for NPDES sewage permitting. This permit allows for the discharge of treated sewage to surface waters of the Commonwealth and/or construction of the facility. Proposed activities to take place in West Mead Township.
 - 2. Notification received from Porter Consulting Engineers on behalf of Crawford Christian Academy regarding their intent to apply to the PA DEP for Chapter 102 permitting. The proposed project is the demolition of select areas of existing asphalt pavement, construction of a new building and future building, construction of a new pavilion, basketball court, pickleball court, and multipurpose field, construction of a new

asphalt parking area and driveways, lighting, landscaping, and stormwater management facilities at their existing facilities. The project and disturbance area will be 8 acres. Activities to take place in Vernon Township.

3. Notification from eco Strategies on behalf of Beaver Township regarding their intent to apply to the PA DEP for Chapter 105 permitting. The proposed project is to replace the Joiner Road Bridge. Activities to take place in Beaver Township.
4. Notification from Deiss & Halmi Engineering on behalf of Kyle & Kelly Brocious regarding their intent to apply to the PA DEP for NPDES and Water Quality Management permits. The permits will allow for the construction of a small flow treatment facility with discharge to an unnamed tributary to French Creek. Activities to take place in Cambridge Township.

2026 Upcoming Events:

February 11, 2026 -Full Session

February 16, 2026- **CLOSED**- President's Day

February 18, 2026- Work Session

February 25, 2026- Full Session

PUBLIC COMMENT:

COMMISSIONER COMMENTS:

ADJOURN: