

AGENDA
CRAWFORD COUNTY BOARD OF COMMISSIONERS MEETING

February 25, 2026 ~ 9:30 am

Please Turn Cell Phone Ringers to Silent

1. PLEDGE OF ALLEGIANCE

2. APPROVE THE MINUTES FROM THE FULL SESSION MEETING ON FEBRUARY 11, 2026.

3. APPROVE THE MINUTES FROM THE WORK SESSION ON FEBRUARY 18, 2026.

4. APPROVE THE PAYMENT OF BILLS IN THE AMOUNT OF **\$TBD FOR THE PERIOD ENDING FEBRUARY 24, 2026.**

5. EXECUTIVE SESSIONS:

A. 2/11/26-Personnel-Public Safety

6. PUBLIC COMMENT: None

(Reminder the time limit for individual comment is 3 minutes; total comment period is 30 minutes. Anyone requesting to be placed on the Regular Meeting AGENDA must specifically state their topic and restrict their comments to the County matter that is on the published agenda items or that can be reasonably expected to be a future actionable item by the Board of Commissioners.)

7. CRAWFORD COUNTY HOSPITAL AUTHORITY: **John Swick**

A. Requesting the re-appointment of board members Steven R. Kightlinger to a 4-year term expiring January 2030 and Joseph A. Roddy P.E. to a 5-year term, expiring January 2031.

B. Requesting the appointment of new board member Donald T. Albaugh Sr. to a 4-year term expiring January 2030.

8. CRAWFORD COUNTY AIRPORT AUTHORITY: **Bob Sheets**

A. Requesting the re-appointment of Jack Walter for 4-year term expiring December 2029.

B. Requesting the appointment of new board member, Michael Goss, for 4-year term expiring December 2029.

9. IT: **Tim Brown**

A. Requesting to purchase a replacement Storage Area Network (SAN) from TrueNAS for \$287,257.74. This is \$31,500 over the budgeted amount for 2026.

10. PLANNING: **Samantha Travis**

A. Requesting approval to pay invoice #624728 from MacDonald, Illig, Jones & Britton LLC in the amount of \$925.00. This is a non-budgeted item. This item is to be paid for out of the General Fund.

11. PROTHONOTARY: Emmy Arnett

- A. **RATIFY** approval to pay PA State Association Yearly Dues in the amount of \$625.00. This is a budgeted item.

12. ASSESSMENT/GIS: Janet Courson

- A. **RATIFY** consulting agreement with Sammartino, Stout, and Lo Presti for 1-1-26 through 12-31-26 with the same term and conditions as the original agreement from 1991. This is a budgeted item
- B. **RATIFY** payments of invoices in the amount of \$20,840 from Civic VanGuard for new user setup access, server upgrades and website maintenance. INVOICE 09032502 \$2,840.00; INVOICE 09022501 \$4,500.00; INVOICE 11192501 \$13,500.00. These were budgeted in the 2025 budget.

13. APO: Trevor Oates

- A. Request to pay invoice to the City of Meadville for \$2,000.00 for the use of John Holt Pistol Range. This is a budgeted item.
- B. Requesting approval to reimburse the City of Meadville in the amount of \$6,804.00 for the Meadville City Police Departments Livescan and CPIN maintenance fees for the calendar year 2026. This amount is to be taken out of line item titled “Central Booking Fee” (215-11-4184-2304-00)

14. CCCF: Jack Greenfield

- A. **RATIFY** payment of an invoice from TJA, Use of Force Training, LLC. Cost of the training is \$1100 per 2 students. This is a budgeted item. Course includes certification for:
- Use of Force Instructor
 - C.E.R.T. Disturbance and Riot Control
 - Less Lethal Shotgun Diversionary Devices
 - Control and Restraint Techniques
 - High Risk Management Movement and Tactical Planning
- B. **RATIFY** payment of an invoice from Global Correctional Systems for replacement of 2 Metal Cased Security Monitors. Cost per monitor is \$750, \$1350 for both. This includes a 10% discount. This is not a budgeted item
- C. **RATIFY** two invoices from Lindsey Refrigeration for emergency repairs to two RTU HVAC units. Invoice #58471 for \$396.87, Invoice #58471 for \$679.01. This is not a budgeted item.
- D. Requesting permission to pay the invoice from City of Meadville for \$2000.00. This is for use of their weapons range for annual weapons qualification. This is a budgeted item.

15. PUBLIC SAFETY: Greg Beveridge

- A. Approve the payment of \$14,761.00 to Erie County DPS for the 2025 costs related to the EMS Plan Administrator. This is a budgeted expense.
- B. Approve the payment of \$5,152.00 to Genasys for renewal of the Mass Notification System. This is a budgeted expense.
- C. **RATIFY** the payment of \$1,035.37 to Dell for the replacement of one desktop PC purchased through IT. This is not a budgeted expense.
- D. Approve the purchase of 20 replacement batteries and 7 replacement antennas for DPS owned portable radios from Amazon at a cost of \$518.00. This is not a budgeted expense.

- E. Approve the renewal of the maintenance agreement with Hagan Business Machines for the DPS facility copier. This is a budgeted expense.

16. HUMAN SERVICES: Sue Watkins

- A. Other:
 - MATP Final Allocation for FY 24/25
 - MATP Initial Allocation for FY 25/26
 - Purchase Requisition – Various (Blanket Food Request for Meetings for 2026)
- B. CYS/JP Contracts FY 25/26
 - **RATIFY** A Second Chance, Inc.
 - Adelphoi Village, Inc. – Amendment F-1
 - **RATIFY** Perseus House, Inc.
 - Samantha Egger (CY 2026)
- C. Professional Contracts FY 25/26
 - Meadville Medical Center, Inc. – Amendment C-1

17. MAINTENANCE: Mark Phelan

- A. **RATIFY** approval of invoices from Courthouse Remodeling Project – Courtroom #3 - \$980.58
 - Mark A. Johnson Electrical Contracting - \$928.00
 - The Home Depot- \$52.58
- B. Approval to pay Mercer County Bridge for a bridge inspection on a shared bridge- \$1,062.38. This will be paid by Liquid Fuels monies.

18. TREASURER: Renee Kiser

- A. Approve payment of membership for PA State Assoc of County Treasurer for 2026 year of \$625.00. This is a budgeted item.
- B. Approve payment to the City of Meadville for 2nd half of 2025 wages for the collection of county taxes, the amount is \$21,719.04. This is a budgeted item.

19. FINANCE: Stephanie Franz

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| A. Community Health Services | FY24/25 Reconciliation MATP | \$143,613.70 |
| B. CHAPS | Roof Replacement | \$ 32,000.00 |
| C. Drug & Alcohol 122025 | 7.1 to 12.31.2025 Match | \$ 12,105.98 |

20. HR: Brittany Johnston

- A. **RATIFY** the payment for the March Health Insurance Premium for \$421,310.92. There were adjustments for January in the amount of \$16,007.99.

21. COMMISSIONERS: Brittany Johnston

- A. Resolution to restructure CATA Board of Directors

22. NEW HIRES/TRANSFERS:

23. COMMISSIONER’S INFORMATION AND UPDATES:

Work Sessions will be held on the 1st and 3rd Wednesdays of each month at 9:30 am in the Commissioners Conference Room and Full Meetings will be held on the 2nd and 4th Wednesdays of each month at 9:30 am in the Assembly Room. Any adjustments to the schedule will be advertised in advance in the Meadville Tribune along with notification on the preceding agenda with the exception of emergency changes.

2026 Upcoming Events:

- March 4, 2026 Work Session
- March 11, 2026 Full Session
- March 18, 2026 Work Session
- March 25, 2026 Full Session

COMMISSIONER COMMENTS:

ADJOURN: