

# ***Crawford County Commissioners***

## ***WORK SESSION***

April 1, 2026~ 9:30 am

**Please turn Cell Phone Ringers to Silent!**

### **1. IT: Tim Brown**

- A. Approve the purchase of three 1-year accessibility tool licenses from EquiDox for \$10,500. This is not a budgeted item.
- B. **RATIFY** the purchase of a replacement laptop for the Commissioner's Office from DELL for \$1,132.75. This is not a budgeted item.

### **2. ASSESSMENT/GIS: Janet Courson**

- A. Approval of payment to appraisal firm Sammartino, Stout, & Lo Presti for invoiced amount of \$5,000 for Cussewago Square appraisal. This is a budgeted item.
- B. Approval of real estate tax refund for Adam Barba & Alana Pedron for tax year 2025 in the amount of \$117.36 due to an incorrect calculation of square footage for the pole building and garage (parcel 3218-004-9/PID 17689 located at 9636 Liberty St Ext).

### **3. CCCF: Jack Greenfield**

- A. Approval to pay Global Corrections System \$382.50 for replacement of the central control 43" security display monitor. This is not a budgeted item.
- B. Approval to pay MOBILCOM \$495.00 for the purchase of 5 Lithium handheld radio batteries. This is a budgeted item.
- C. Approval to pay Canadohta Security \$7,860.00 for repairs to the Camera Security System. Components damaged was caused by multiple power outages due to high winds. This is not a budgeted item.
- D. Approve Copier Maintenance and Supply Agreement with Hagan Business Machines effective 5/1/2026.

### **4. MAINTENANCE: Mark Phelan**

- A. **RATIFY** approval of invoices from Courthouse Remodeling Project – Courtroom #3 - \$592.18
  - 1. Ace Contractor Center - \$338.92
  - 2. The Home Depot - \$165.83
  - 3. R.E. Michel Company, LLC - \$52.48
  - 4. Sherwin-Williams - \$34.95
- B. **RATIFY** Approval to pay Powell Sanitation and Construction – to install new sewage pump and floats at the Judicial Center - \$2,846.30.
- C. Approval to pay Russell Standard – to do crack sealing in the parking lot at the Extension Office and the Elected Officials parking lot at the Courthouse - \$8,542.50.
- D. Approval to pay The EADS Group – for engineering on the rehab of Bridge # 11 – Plank Rd - \$10,362.88 – This will be paid by Act 13 monies.

5. **PLANNING: Samantha Travis**

- A. Request approval to pay invoice #4712 from the City of Meadville for \$18,363.56 for 2026 Q1 code enforcement wages. This is a non-budget item. This item will be paid for from the FY 2023 City of Meadville CDBG.
- B. Request approval to pay invoice #1280418 from Michael Baker International for \$2,768.75 for contracted professional services for the county SALDO for the month of February. This is a non-budgeted item. This item will be paid from the general account.
- C. Request approval of payment for invoice #5 from Moody & Associates Inc. in the amount of \$395.55 for contracted engineering services for the Cambridge Springs Blight Project. This is a non-budgeted item. This item will be paid for from the Act 137 funds.
- D. Request approval of an Intergovernmental Cooperation Agreement between Crawford County and the City of Meadville.

6. **HUMAN SERVICES: Sue Watkins**

A. Other:

1. MOU Amendment with Dennis L. Marsili
2. Northwest Behavioral Health Partnership, Inc. Administrative Services Agreement for 1/1/25 – 12/31/27 (Modification as of 3/27/26)
3. **RATIFY** – Payment to Department of Human Services' Bureau of Financial Operations – ERAP2 Refund
4. Purchase Requisition – Curators of the University of Missouri (Ambassadors Charting the LifeCourse Training)
5. Purchase Requisition – Dell, Inc. (11 Dell Pro Laptops and Active Pens for ID SCs)
6. Purchase Requisition – WSI Technologies (5/1/26 – 4/30/28 Maintenance Renewal for Children's Interview Center's iRecord Equipment)

B. MH/ID/EI Contracts FY 25/26

1. Crawford County Mental Health awareness Program, Inc. – Amendment C-2
2. Family Service & Children's Aid Society of Venango County, Inc. – Amendment C-2
3. The Arc of Crawford County, Inc. – Amendment C-1
4. Titusville Area Senior Citizens Corporation – Amendment C-1
5. Vallonia Industries – Amendment C-1
6. Youth Advocate Programs, Inc. – Amendment C-1

C. Professional Contracts FY 25/26

1. Common Roots – Amendment C-1
2. Crawford County Drug & Alcohol Executive Commission, Inc. – Amendment C-1
3. Family Children & Community Association
4. Meadville YMCA
5. St. James Haven, Inc.
6. Young Women's Christian Association of Titusville – Amendment C-1



Pennsylvania. Proposed construction will consist of the replacement of the existing waterline, installation of service laterals, erosion and sedimentation controls, site restoration, and all other appurtenances necessary. Activities to take place in Linesville Borough and Pine Township.

4. Notification from RETTEW on behalf of the Economic Progress Alliance of Crawford County regarding their intent to apply to the PA DEP for Chapter 105 permitting. The proposed project is for the installation of a 700-foot long retaining wall along the east bank of French Creek. Under previous ownership, the site experienced a documented release of fuel oil on August 4, 1979; the oil infiltrated soils, migrated to the groundwater table, and discharged into French Creek. EPACC, the current owner, maintained an active oil recovery system as required by a 2003 Consent Order and Agreement with the PA DEP, both of which are now terminated. The purpose of the current project is to prevent erosion of the bank along French Creek and subsequently prevent liberation of the historic and documented light non-aqueous phase liquid (LNAPL) plume into the creek. Activities to take place in the City of Meadville.
5. Notification from Supports, Inc., regarding their intent to apply to the PA DEP for NPDES sewage permitting. This permit allows for the discharge of treated sewage to surface waters of the Commonwealth and/or construction of the facility. Proposed activities to take place in Union Township.
6. Notification from Porter Consulting Engineers on behalf of the Crawford County Career & Technical Center regarding their intent to apply to the PA DEP for Chapter 105 permitting. The proposed project is the construction of a building addition located at their existing facilities. Activities to take place in the City of Meadville.

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**2026 Upcoming Events:**

**April 3, 2026-CLOSED- Good Friday**

April 8, 2026- Full Session

April 15, 2026- Work Session

April 22, 2026- Full Session

PUBLIC COMMENT:

COMMISSIONER COMMENTS:

ADJOURN: