

The Crawford County Board of Commissioners met on Wednesday, April 9, 2025 for a regular meeting, with the following present:

Eric Henry	Chairman
Scott T. Schell	Commissioner
Christopher R. Seeley	Commissioner
Christine Krzysiak	Treasurer
Brittany Johnston	Chief Clerk/HR
Courtney Stirling	Secretary
Stephanie Franz	CFO
Keith Button	Solicitor
Dave Powers	Sheriff
Matt Digiacomio	Voters/IT
Heidi Shiderly	Courts
Mark Phelan	Maintenance
Sue Watkins	Human Services
Jack Greenfield	CCCF Warden
Greg Beveridge	Public Safety
Zach Norwood	Planning
Tim Brown	ITS
Jessalyn McFarland	Voters Services
Jim Becker	EPACC
Keith Gushard	Tribune
Kevin Tommaney	Armstrong

The meeting was opened at 9:30 AM with the Pledge of Allegiance.

Mr. Schell made a motion to approve the minutes from the full session meeting held on March 26, 2025. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the minutes from the work session on April 2, 2025. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the payment of bills in the amount of \$2,857,977.93 for the period ending April 8, 2025. Mr. Seeley seconded and the motion carried.

#### Executive Sessions:

#### Public Comments:

#### Official Business:

Mr. Seeley made a motion to approve the RACP Cooperation Agreement between Crawford County and the Economic Progress Alliance of Crawford County for the Bessemer Trail Extension. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify the payment to Lindsey Refrigeration for repairs to RTUs after emergency shut down due to Parker/Lords emergency, in the amount of \$1,749.90. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the creation of a temporary tipstaff position. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify the purchase from ZITO for a redundant VPN set up for the phone system, in the amount of an additional monthly charge of \$25.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify the purchase from Aspire for 9 Multifactor Authentication DUO Advantage licenses, in the amount of \$387.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify the purchase from Horizon for an Audio/Visual Conference System for Courtroom 1, in the amount of \$19,211.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the purchase from CDI, LLC for 32 WebEx Phones, in the amount of \$5,992.96. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the purchase from Mobilcom for 30 replacement batteries for various tower sites, in the amount of \$7,980.00, which is supplied and installed by Mobilcom. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the payment to Mobilcom for a replacement antenna, 200ft of Coaxial cable and related supplies for the GOVN site, in the amount of \$6,214.26. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify the approval of invoices from the Courthouse Remodeling Project, in the amount of \$578.80. Mr. Seeley seconded and the motion carried.

- Grainger - \$48.166
- The Hite Company - \$226.06
- The Home Depot - \$217.20
- Sherwin-Williams - \$87.38

Mr. Seeley made a motion to ratify the approval to pay Jon Mowris Tree Care LLC to cut down 3 trees out by the Jail, in the amount of \$1,070.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval to pay R.E. Michel Company for a condensate motor and pump assembly, in the amount of \$2,300.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval to pay Rabe Environmental Services for a service all at the Courthouse to check rooftop units, in the amount of \$738.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval for payment to Ferguson Construction Company for reimbursement #10 & #11 for training wages associated with the Construction Industry Workforce Program, in the amount of \$1,040.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval for payment to Vogt Heating & Cooling for reimbursement #28 & #31 for training wages associated with the Construction Industry Workforce Program, in the amount of \$1,144.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval of a contract between Crawford County, Ehrgott Building, and Homeowner #012 for home repairs through the Whole Home Repair Program. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval of a contract between Crawford County, Fuller Building Group, and Homeowner #25 for home repairs through the Whole Home Repair Program. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval of a Letter of Understanding between Crawford County and Stone Memorial Library in Conneautville, PA, regarding the Community Development Block Grant FY 2022 and FY 2023 grant awards for façade rehabilitation work on the Stone Memorial Library, in the amount of \$43,127.76. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval of a resolution authorizing the award of Crawford Inspired Mini Grants. Mr. Schell seconded and the motion carried.

1. West Mead Township – Street Lighting Project: \$13,000
2. West Mead District #1 Volunteer Fire Company - Rural Water Supply Equipment & Training: \$13,500.00
3. Linesville Community Public Library - Warming/Cooling Shelter Generator Acquisition: \$5,900.00
4. Titusville Historical Society – T.C. Joy & Company Radiator Exhibit: \$3,005.00
5. Conneaut Lake Joint Municipal Authority – Generator Replacement at N-4 Pump Station: \$15,000.00
6. HOPE – Columbia Lot Urban Farm and Food Forest: \$15,000.00
7. Vernon Central Hose Company – LED Lighting Update Program: \$6,045.00
8. Crawford County Fair Grounds Building Association II – Pleasure Horse and Pony Storage Shed: \$1,215.00
9. Food for Thought – Weekend Food Bags and Food Pantry Needs: \$2,335.00

Mr. Schell made a motion to ratify the approval of a contract between Crawford County, Sturdy Boots Construction, and Homeowner #035 for home repairs through the Whole Home Repair Program. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify the approval of purchase of a Dell tower workstation and two monitors for incoming staff member, in the amount of \$2,093.13. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify the approval of a professional services contract with Moody and Associates for project management, permitting, demolition specifications, and demolition management of 110 Canfield Street in Cambridge Springs, in the amount of \$53,896.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval of the Avanco International Inc. Adoption and Foster Care Analysis and Reporting System (AFCARS) upgrade and Maintenance Agreement for FY 25/26, with a total cost to the County of \$1,711.71. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval of the Avanco International Inc. Child Welfare Information Solution (CWIS) agreement for FY 25/26, with a total cost to the county of \$2,303.28. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval of the Avanco International Inc. Integrated Case and Accounting Management System (ICAMS) Provider Agreement for FY 25/26, with a total cost to the County of \$1,719.27/quarter. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval to create a CYS Program Manager of Compliance and Quality position, which will help to monitor for licensing and inspections. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval of the CYS/JP Contract FY 24/25 with Benchmark Family Services for foster care services. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval of the CYS/JP Contract FY 24/25 with Twin Pines Family Services, LLC for foster care services. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval of the CC CYS 2024 Adjusted County Match, in the credit amount of \$3,399.21. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify the purchase from Dell Technologies of a Dell Latitude 3550 Laptop, in the amount of \$993.31. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify the purchase of a Front Strut replacement on Cruiser, in the amount of \$1,060.52. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the Signed contract with Law Enforcement Services for Calendar Sales. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the purchase from Mobilcom of the server room surveillance camera for surveillance of the Dominion Election Ballot Server, in the amount of \$340.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify the payment to William Penn Printing Company for 62 Election Supply Boxes, in the amount of \$4,429.01. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the payment to CCAP for Annual CCAP dues, in the amount of \$18,288.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the following MOU's for the Emergency Medical Services Opioid Incentive Program. Mr. Seeley seconded and the motion carried.

1. Springboro Ambulance
2. City of Meadville
3. West Mead #2 Fire Dept.
4. Saegertown Fire Dept.
5. Cochranton EMS

Mr. Seeley made a motion to approve the new hires/transfers. Mr. Schell seconded and the motion carried.

After all requests were made Mr. Seeley reminded the public that Mail In and Absentee ballots are still available and last day to register to vote is May 5<sup>th</sup>. He also informed the public that ballots will be mailed out as soon as the challenge appeal is settled.

Mr. Schell made a motion to adjourn the meeting at 9:47 AM. Mr. Seeley seconded and the motion carried.

---

Eric Henry, Chairman

---

Scott T. Schell, Commissioner

---

Christopher R. Seeley, Commissioner