

The Crawford County Board of Commissioners met on Wednesday, February 26, 2025 for a regular meeting, with the following present:

Eric Henry	Chairman
Scott T. Schell	Commissioner
Christopher R. Seeley	Commissioner
Christine Krzysiak	Treasurer
Brittany Johnston	Chief Clerk/HR
Stephanie Franz	CFO
Keith Button	Solicitor
Dave Powers	Sheriff
Zach Norwood	Planning
Heidi Shiderly	Courts
Jen McCarl	Maintenance
Sue Watkins	Human Services
Joe Galbo	Assessment
Jack Greenfield	CCCF Warden
Greg Beveridge	Public Safety
Jen Obenrader	JPO
Beth Forbes	Register & Recorder
Samantha Travis	Planning
Renee Kiser	Auditor
Ellie Donnell	HR/Payroll
Scott Sjolander	Public – Penn State Extension
Craig Conforti	Public- Penn State Extension
Jess Hilburn	Public- CCPC/Hydetown Borough
Calvin Ernst	Public
Michael Ernst	Public – Zoning
Tim Russell	Public- City of Titusville
Neil Fratus	Public – City of Titusville
Keith Gushard	Tribune
Kevin Tommaney	Armstrong

The meeting was opened at 9:30 AM with the Pledge of Allegiance.

Mr. Schell made a motion to approve the minutes from the full session meeting held on February 12, 2025. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the minutes from the work session on February 19, 2025. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the payment of bills in the amount of \$1,802,567.18 for the period ending February 25, 2025. Mr. Seeley seconded and the motion carried.

Executive Sessions:

Public Comments: Mr. Henry stated that is was ok with the Commissioners for additional speakers to comment on today's Full Session.

Jessica Hilburn the Chair of the Crawford County Planning Commission, made comment toward supporting the County SALDO and possibly having Hydetown Borough use it and how important documentation is.

Stephanie Thauer, a citizen of Venango Township, commented in support of the County SALDO as she is a small vegetable farmer and doesn't want to live in an industrial township.

John Harmle made comment toward supporting the County SALDO and to make sure all regulations are in place before it is too late.

Calvin Ernst made comment on not approving the County SALDO until more people have time to review it.

Scott Sjolander, a Meadville resident, made comment in supporting the County SALDO and that it can provide help to municipalities who don't have a SALDO.

Craig Conforti, from Penn State Extension, made comment in appreciation to the Commissioners partnership with Penn State Extension, he spoke about new hires and the 4H proclamation to celebrate 4H week during the week of March 16th.

Tim Russel, a code enforcer from the City of Titusville, commented that he supports the County SALDO and stated that the City of Titusville is interested in adopting the ordinance.

Official Business:

Mr. Seeley made a motion to approve the purchase from Canadohta Security of 1 AI Turret camera, in the total amount of \$4,485.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the additional payment to Clear View Asset Protection, LLC for ankle bands, in the amount of \$600.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify the contract between CCCF and Hagen Business Center for Copier Maintenance and Supply Agreement for 2025. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify the purchase from Metcraft Industrial, Inc. for a new stainless-steel inmate toilet, to replace a porcelain one, in the amount of \$1234.57. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve to purchase from Coro Medical LLC for a Physio-Control Lifepak 1000 AED for the CC Juvenile Probation Department building, in the amount of \$2,290.36, which will be reimbursed through the PCORP/PCOMP grant. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion approval of the Optical Storage Solutions Software Support Agreement and payment of the annual Landex software maintenance fees, which covers Register & Recorder, Orphans' Court, Assessment and Court Administrator's Offices, effective March 1, 2025 through February 28, 2026, in the amount of \$18,824.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the tax refund for clerical errors to Gretchen Myers, in the amount of \$308.22 and Jared Smith, in the amount of \$214.55. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the catastrophic loss refund to Brian Ferguson & Jimalyn Hodson for total loss of garage and dwelling in a fire, in the amount of \$437.74. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the renewal of the Exacqvision Software, which is used for surveillance cameras at the Public Safety Building, in the amount of \$1,085.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify approval of invoices from the Courthouse Remodeling Project, in the amount of \$76.88. Mr. Seeley seconded and the motion carried.

- Ace Contractor Center - \$16.98
- The Home Depot - \$59.90.

Mr. Seeley made a motion for approval to pay Brian J. Noah, Project Manager for Professional Services from 1/1/25 to 1/31/25, in the amount of \$562.50. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval to pay The EADS Group for additional engineering required on Mercer St. Bridge Deck Rehab, in the amount of \$20,000.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval of payment to MG Electric Services for reimbursement #3 for training wages associated with the Construction Industry Workforce Program, in the amount of \$640.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval of payment to Vogt Heating & Cooling for reimbursement #28 for training wages associated with the Construction Industry Workforce Program, in the amount of \$640.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval of payment to Ferguson Construction Company for reimbursement #8 for training wages associated with the Construction Industry Workforce Program, in the amount of \$640.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval to pay invoice #2381 from the City of Titusville for reimbursement of December 2024 Code Enforcement wages, in the amount of \$1,031.16. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval of a contract between Crawford County, Sturdy Boots, and Homeowner #001 for home repairs through the Whole Home Repair Program. Mr. Schell seconded and the motion carried.

Mr. Norwood presented the adoption of the County's SALDO. Mr. Schell made a motion to table the item. Mr. Henry seconded with discussion. Mr. Schell stated that he had township supervisors state to him that they had no received information on the SALDO. Mr. Henry stated that he wanted to do it right the first time and stated that we will send certified letters to the townships. Mr. Seeley stated that he does not believe there was a communication issue as there was multiple public meetings on the topic. The motion to table passed 2-1 with Mr. Seeley voting against.

Mr. Seeley made a motion to ratify approval of payment of Pay App #1 and Pay App #2 from Sturdy Boots Construction for completed housing rehab work for Homeowner #018, in the amount of \$23,43.75. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the three-year commercial lease agreement with the Economic Progress Alliance of Crawford County beginning April 1, 2025 – March 31, 2025, with a total cost to the County of \$3,662.74/month with a rate increase of \$73.31/month. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval to create two Caseworker 1 positions within the Intake Department within the Intake Department. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval of the purchase requisition to the Pennsylvania Association of County Human Services Administrators for the 2025 dues, with a total cost to the County of \$264.57. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval of the purchase requisition to the Pennsylvania Association of County Administrators of Mental Health and Developmental Services for the 2025 dues, with a cost to the County of \$359.63. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify the purchase requisition to Stuckey Automotive for the purchase of a 2025 Ford Escape and delivery fees, with a cost to the County of \$1,470.22. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the CYS/JP Contract FY 24/25 MH contract with Familylinks. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the invoice #122024 to Crawford County D&A for County Match from 7/1/25 to 12/31/25 match, in the amount of \$12,828.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify the payment for the March Health Insurance Premium, in the amount of \$381,393.67. Mr. Schell seconded and the motion carried.

Mr. Seeley made a motion to approve the new hires/transfers. Mr. Schell seconded and the motion carried.

After all requests were made Mr. Seeley reminded the public that petition information is now available and will end March 11th. He also encouraged the public to step up and serve the community in one of the many offices opening up this year, if they feel called to do so. Mr. Schell made mention to the divided vote regarding the SALDO, and hoped everyone understands that just because they disagreed doesn't mean they don't work well together. Mr. Henry stated that we have a good government and reminded the public that they don't have to wait for a public meeting to speak, but can set up a meeting with the Commissioners, going through the secretary to set up the meeting and they have never turned down a meeting.

Mr. Schell made a motion to adjourn the meeting at 10:05 AM. Mr. Seeley seconded and the motion carried.

Eric Henry, Chairman

Scott T. Schell, Commissioner

Christopher R. Seeley, Commissioner