

The Crawford County Board of Commissioners met on Wednesday, June 11, 2025 for a regular meeting, with the following present:

Eric Henry	Chairman
Scott T. Schell	Commissioner
Brittany Johnston	Chief Clerk/HR
Courtney Stirling	Secretary
Stephanie Franz	CFO
Keith Button	Solicitor
Dave Powers	Sheriff
Matt Digiacomio	Voters/IT
Mark Phelan	Maintenance
Sue Watkins	Human Services
Jack Greenfield	CCCF Warden
Greg Beveridge	Public Safety
Zach Norwood	Planning
Janet Courson	GIS
Chloe Forbes	Tribune

The meeting was opened at 9:30 AM with the Pledge of Allegiance.

Mr. Schell made a motion to approve the minutes from the full session meeting held on May 28, 2025. Mr. Henry seconded and the motion carried.

Mr. Schell made a motion to approve the minutes from the work session on June 4, 2025. Mr. Henry seconded and the motion carried.

Mr. Schell made a motion to approve the payment of bills in the amount of \$3,911,313.63 for the period ending June 10, 2025. Mr. Henry seconded and the motion carried.

Executive Sessions:

Public Comments:

Official Business:

Mr. Schell made a motion for approval to purchase a replacement set of E-GLOVES, in the amount of \$1,605.00 with a 1-year warranty. Mr. Henry seconded and the motion carried.

Mr. Schell made a motion for approval to repair the kitchen steamer, in the amount of 1,697.34. Mr. Henry seconded and the motion carried.

Mr. Schell made a motion for approval to pay the Support agreement for the G-1 Plus rounds tracking system, in the amount of \$695.00. Mr. Henry seconded and the motion carried.

Mr. Schell made a motion to ratify payment to Attorney Registration for Conflict and Dependency Attorney Annual Registration fees, in the amount of \$2,200.00. Mr. Henry seconded and the motion carried.

Mr. Schell made a motion to ratify payment to Attorney Registration for Court Employee Attorney Annual Registration fees, in the amount of \$1,650.00. Mr. Henry seconded and the motion carried.

Mr. Schell made a motion to approve the payment to Scobell Company for rooftop HVAC unit repair, that was completed on May 2, 2025, in the amount of \$778.80. Mr. Henry seconded and the motion carried.

Mr. Schell made a motion to ratify approval to pay Otis Elevator for the annual service contract at the Courthouse, in the amount of \$13,417.92. Mr. Henry seconded and the motion carried.

Mr. Schell made a motion to ratify approval to pay Strongland Roofing to make repairs to the roof at the Jail, in the amount of \$11,259.00. Mr. Henry seconded and the motion carried.

Mr. Schell made a motion for approval to pay Shields Asphalt Paving to lay asphalt inside Gate #3 at the Fairgrounds, in the amount of \$11,560.00. Mr. Henry seconded and the motion carried.

Mr. Schell made a motion for approval for payment to Vogt Heating & Cooling for reimbursement #32, #33, #35 & #36 for training wages associated with the Construction Industry Workforce Program, in the amount of \$2,464.00. Mr. Henry seconded and the motion carried.

Mr. Schell made a motion for approval for payment to Ferguson Construction Company for reimbursement #15 for training wages associated with the Construction Industry Workforce Program, in the amount of \$640.00. Mr. Henry seconded and the motion carried.

Mr. Schell made a motion for approval for payment to MG Electric Services for reimbursement #9 & #10 for training wages associated with the Construction Industry Workforce Program, in the amount of \$808.00. Mr. Henry seconded and the motion carried.

Mr. Schell made a motion for approval of Planetizen Courses Group Subscription which provides virtual training opportunities for the entire Planning Office, in the amount of \$1,180.99. Mr. Henry seconded and the motion carried.

Mr. Schell made a motion for approval of a Resolution adopting a goal to eliminate traffic deaths and serious injuries by 2035 and endorsing a Safe Streets and Roads for All (SS4A) Safety Action Plan as a comprehensive and Holistic Approach to achieving this goal. Mr. Henry seconded and the motion carried.

Mr. Schell made a motion for approval to revise the contract award for Troy Truax of Michael Baker International for the Peer-to-Peer grant to a not-to-exceed limit of \$18,800.00. Mr. Henry seconded and the motion carried.

Mr. Schell made a motion for approval to send Caleb Thayer to the Rural Pennsylvania Housing Summit at the Nittany Inn in State College on July 23, 2025 in the amount of \$55.00. Mr. Henry seconded and the motion carried.

Mr. Schell made a motion for approval of the following plans, policies, and resolutions for Crawford County's 2025 CDBG program. Mr. Henry seconded and the motion carried.

1. 2025 Section 3 Plan
2. 2025 Language Access Plan
3. 2025 CDBG Citizen Participation Plan
4. 2025 Residential Anti-Displacement and Relocation Assistance Plan
5. 2025 Section 504 Plan

6. 2025 Minority and Women's Business Enterprise Plan
7. 2025 CDBG Real Property Disposition Policy (OBO Entitlements)

Mr. Schell made a motion to approve the Avanco International, Inc. work statement for CAPS Version 18 Upgrades, with a total cost to the County of \$2,372.79. Mr. Henry seconded and the motion carried.

Mr. Schell made a motion to ratify the purchase requisition to Daniel Dubovsky for Fetal Alcohol Spectrum Disorder Training, which was held on May 13, 2025, with a total cost to the County of \$550.03. Mr. Henry seconded and the motion carried.

Mr. Schell made a motion to approve the purchase requisition to Keymark, Inc. for Onbase upgrade support, with a total cost to the County of \$1,792.26. Mr. Henry seconded and the motion carried.

Mr. Schell made a motion to approve the purchase requisition to Streamline Verify for software that is utilized to check for excluded employees, with a cost to the County of \$124.02. Mr. Henry seconded and the motion carried.

Mr. Schell made a motion to approve the MH/ID/EI Contract FY 24/25 with The CARE Center, Inc. for Butler Long Term Structured Residence room and board for MH consumer. Mr. Henry seconded and the motion carried.

Mr. Schell made a motion to approve the CYS/JP Contract FY 25/26 with Cray Youth and Family Services, Inc. for foster care services. Mr. Henry seconded and the motion carried.

Mr. Schell made a motion to approve the CYS/JP Contract FY 25/26 with Dr. Peter von Korff for Psychological Services. Mr. Henry seconded and the motion carried.

Mr. Schell made a motion to approve the CYS/JP Contract FY 25/26 with Parkside Psychological Associates, LLC for CART Trauma services, risk/Psychosexual Evaluations, Sexual Offender Polygraphs, ABEL Assessments, Trauma Training and Trauma Debriefing. Mr. Henry seconded and the motion carried.

Mr. Schell made a motion to approve the CYS/JP Contract FY 25/26 with Twin Pines Family Services, LLC for foster care services. Mr. Henry seconded and the motion carried.

Mr. Schell made a motion to approve the MH/ID/EI Contract FY 25/26 with Crawford County Mental Health Awareness Program for various MH and ID services. Mr. Henry seconded and the motion carried.

Mr. Schell made a motion to approve the MH/ID/EI Contract FY 25/26 with The Arc of Crawford County, Inc. for various MH and ID services. Mr. Henry seconded and the motion carried.

Mr. Schell made a motion to approve the Professional Contract FY 25/26 with Parkside Psychological Associates, LLC for CART Trauma services, Risk/Psychosexual Evaluations, Sexual Offender Polygraphs, ABEL Assessments. Mr. Henry seconded and the motion carried.

Mr. Schell made a motion to approve the Same Rates as Prior Year CYS/JP FY 25/26. Mr. Henry seconded and the motion carried.

1. Crossroads Group Homes and Services, Inc.
2. Diversified Treatment Alternative Center, LLC
3. Family Pathways

Mr. Schell made a motion to approve the Women's Services 2025 Budgeted Allocation, in the amount of \$10,000.00. Mr. Henry seconded and the motion carried.

Mr. Schell made a motion to approve the invoice for CCAP PCORP for 2025/2026 General Liability Insurance, in the amount of \$509,972.00. Mr. Henry seconded and the motion carried.

Mr. Schell made a motion to approve the invoice from CHS for April 2025 Trip Reimbursement, in the amount of \$64,520.00. Mr. Henry seconded and the motion carried.

Mr. Schell made a motion to ratify the St. James Haven 2025 Affordable Housing Allocation, in the amount of \$8,996.91. Mr. Henry seconded and the motion carried.

Mr. Schell made a motion to approve the Rapiscan Service Contract for both Judicial Center X-ray machines, in the total amount of \$10,278.00. Mr. Henry seconded and the motion carried.

Mr. Schell made a motion to approve the Rapiscan Service Contract for the X-ray machine in the Courthouse, in the amount of \$5,139.00. Mr. Henry seconded and the motion carried.

Mr. Schell made a motion to ratify the AEP energy contract for 36 months of electrical service at 3 locations effective 6/16/25. Mr. Henry seconded and the motion carried.

Mr. Schell made a motion to ratify the AEP energy contract for 12 months of electrical service at 25 locations effective 5/30/2025. Mr. Henry seconded and the motion carried.

Mr. Schell made a motion to approve the new hires/transfers. Mr. Henry seconded and the motion carried.

After all requests were made Mr. Schell stated that with the nice weather and July 4th coming up, he wished everyone to stay safe. Mr. Henry stated that the boys MASH volleyball team won last night and they were headed to the state championships and gives the County's support for them.

Mr. Schell made a motion to adjourn the meeting at 9:46 AM. Mr. Henry seconded and the motion carried.

Eric Henry, Chairman

ABSENT

Christopher R. Henry, Commissioner

Scott T. Schell, Commissioner