

The Crawford County Board of Commissioners met on Wednesday, May 14, 2025 for a regular meeting, with the following present:

Eric Henry	Chairman
Scott T. Schell	Commissioner
Christopher R. Seeley	Commissioner
Christine Krzysiak	Treasurer
Brittany Johnston	Chief Clerk/HR
Courtney Stirling	Secretary
Stephanie Franz	CFO
Keith Button	Solicitor
Dave Powers	Sheriff
Matt Digiacomio	Voters/IT
Heidi Shiderly	Courts
Mark Phelan	Maintenance
Sue Watkins	Human Services
Jack Greenfield	CCCF Warden
Greg Beveridge	Public Safety
Zach Norwood	Planning
Tim Brown	ITS
Janet Courson	GIS
Jim Glatch	CCDAEC
Keith Gushard	Tribune
Kevin Tommaney	Armstrong

The meeting was opened at 9:30 AM with the Pledge of Allegiance.

Mr. Schell made a motion to approve the minutes from the full session meeting held on April 23, 2025. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the minutes from the work session on May 7, 2025. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the payment of bills in the amount of \$3,811,519.72 for the period ending May 13, 2025. Mr. Seeley seconded and the motion carried.

#### Executive Sessions:

#### Public Comments:

#### Official Business:

Mr. Henry made a motion to add special acknowledgement of Meadville Tribune Reporter Keith Gushard, for his retirement to the Agenda. Mr. Seeley seconded and the motion carried.

Mr. Henry went on to read the acknowledgment of soon to be retiree, Keith Gushard, thanking him for a job well done, and appreciating his commitment to delivering the truth. All 3 Commissioners then signed his acknowledgement paper.

Mr. Seeley made a motion to approve providing recovery resources and tools for each participant enrolled in the Renew program. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve providing a positive sober activity infused with recovery-oriented coping skills and behavioral techniques for the Renew Program, called Self Care And Succulents. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the purchase Urine Screens for Urine Analysis for the Drug & Alcohol Executive Commission. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve support for Case Manager and Treatment Counselor Positions at the Jail. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the up keep and maintenance of 2 vending machines, in the amount of \$5,000.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the addition of 2 vending machines in the amount of \$1,560.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the lease of 2 billboards for media campaign, in the total amount of \$10,500.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval for radio ads for media campaign, in the total amount of \$9,000.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify a 6-month extension for the current grant agreement with the County and DDAP. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify the payment for a booth at the County Fair to promote child support awareness, in the amount of \$200.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval of payment to ESRI for the annual software maintenance agreement, in the amount of \$58,500.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify the payment to Canadohta Security for 3 additional Restricted Housing Unit Cameras for the Female Restricted Housing Unit, in the amount of \$3,630.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve to upgrade the Armstrong Internet Services from Zoom Pro 100 to Zoom Pro 200 to provide adequate internet services for the Backup 911 Site, in the amount of 124.95 a month, which increased from \$79.95 a month. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve to renew the Firewall license from AHEAD (Sophos) for the Backup 922 Site for 45 months to align with other county firewalls, in the amount of \$1,252.05. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the installation from Suburban propane, of two propane fuel tanks for the generator at the back up site, in the amount of \$1,853.85. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the annual maintenance and software license renewal for Priority Dispatch corporation, in the amount of \$18,360.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the annual payment for the Genasys Mass Notification System, in the amount of \$1,947.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the final payment to MCM consulting for the Hazard Mitigation Plan, in the amount of \$5,387.62, which is to be reimbursed by PEMA/FEMA. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify approval of invoices from the Courthouse Remodeling project, in the amount of \$499.16. Mr. Schell seconded and the motion carried.

1. The Home Depot - \$226.08
2. Sherwin-Williams - \$87.38
3. Trumbull Industries - \$185.70

Mr. Schell made a motion for approval to pay Guzik Concrete & Masonry to repoint and reset the north, south and front entrance steps at the Courthouse, in the amount of \$11,900.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify the approval to pay Grainger for a high temperature pump, in the amount of \$965.96. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify the approval to purchase from Office Furniture 2 Go for 4 flip top nesting tables for the Commissioner's Conference Room, in the amount of \$2,180.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval to pay Schindler Elevator Corporation for a yearly service contract, in the amount of \$24,816.60. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify approval to pay Trinity Door Systems to replace a motor on the exit doors at the Judicial Center, in the amount of \$2,107.90. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval for payment to MG Electric Services for reimbursement #8 for training wages associated with the Construction Industry Workforce Program, in the amount of \$1,056.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval for payment to Vogt Heating & Cooling for reimbursement #30 & #33 for training wages associated with the Construction Industry Workforce Program, in the amount of \$1,064.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval of payment to Ferguson Construction Company for reimbursement #11 for training wages associated with the Construction Industry Workforce Program, in the amount of \$640.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval for payment of Crawford Inspired Mini-Grant reimbursement request from Titusville Area School District for cultivating and training future CNC operations, in the amount of \$8,274.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to execution of the Copier Maintenance and Supply Agreement with Hagan Business Machines of Meadville, Inc. for one year of services for the Toshiba Machine located in the Planning Office. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify approval of a Resolution authorizing signatory power for the Community Development Block Grant. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify approval of payment to Fuller Building Group for completed home rehab work for the following, in the amount of \$23,058.31. Mr. Schell seconded and the motion carried.

1. Homeowner #003: 955.80
2. Homeowner #009: 22,102.51

Mr. Schell made a motion for approval of payment to Crawford County Commissioners for the CCHS pension due to the county, with a total cost to the county for the CYS and Independent Living Account is \$68,004.92 and \$13,414.76 for the Mental Health/Intellectual Disabilities/Early Intervention Account. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval of the purchase requisition to Dennis Marsili, Crisis Intervention consultant through the accreditation and Training Services for Law Enforcement, LLC., for travel expenses and attendance at the 3/11/2025 to 3/13/25, with no cost to the county and funding through the CCHS Crisis Grants. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify the purchase requisition to Allison Myers Design & Print, LLC for CIT Training Binders, with no cost to the county and funding through the CCHS Crisis Grants. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval of the purchase requisition of various baby items to be purchased through Amazon through the CYS Plans of Safe Care grant and no cost to the county. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval of the purchase requisition to Keymark IMR for the renewal of the support maintenance for our Onbase system, with a cost to the county of \$265.80. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval of the purchase requisition to Lamar Texas Limited Partnership for 988 Billboard postings, with no cost to the county, and being federally funded under MH and CIT. Mr. Schell seconded and the motion carried.

Mr. Seeley made a motion to approve Amendment F-1 of the CYS/JP Contract FY 24/25 with Twin Pines Family Services, LLC for foster care services, with the amendment changing the incorrect certificate number to a correct one. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve Amendment C-1 of the MH/ID/EI Contract FY 24/25 with Center for Family Services, Inc to purchase 4 tablets. Mr. Seeley seconded and the motion carried.

Mr. Schell made a motion to approve Amendment C-2 of the MH/ID/EI Contract FY 24/25 with Crawford County Mental Health Awareness Program, Inc. to increase funding. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve Amendment C-1 of the MH/ID/EI Contract FY 24/25 with Hand in Hand Mental Health Services, LLC to purchase laptops and furniture. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve Amendment C-2 of the MH/ID/EI Contract FY 24/25 with The Arc of Crawford County to assist with funding of the Special Olympics of Crawford County. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve Amendment C-1 of the MH/ID/EI Contract FY 24/25 with Titusville Area Senior Citizens Corporation to purchase two Chromebooks, a TV and a 3D Printer. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve Amendment C-1 of the MH/ID/EI Contract FY 24/25 with Vallonia Industries to purchase an iPad. Mr. Seeley seconded and the motion carried.

Mr. Seeley to approve Amendment C-2 of the MH/ID/EI Contract FY 24/25 with Youth Advocate Programs, Inc. to purchase household supplies, bus passes, laundry vouchers and 6 Surface pros. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve Amendment C-1 of the Professional Contract FY 24/25 with Ashley Mahrs to add an Occupational Therapy IFSP Teaming. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the Professional Contract FY 24/25 with Community Alternatives, Inc. to create an anti-hoarding program. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the Professional Contract FY 24/25 with Crawford County Drug & Alcohol Executive Commission, Inc. to purchase hygiene kits. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the Professional Contract FY 24/25 with Family Children and Community Association to support the Shelter Area Meadville. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the Professional Contract FY 24/25 with Meadville Family YMCA to assist in food bag distributions and purchase lice treatments. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve Amendment C-1 of the Professional Contract FY 24/25 with Parkside Psychological Associates, to purchase EMDR training and furniture. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the Professional Contract FY 24/25 with St. James Haven, Inc. to purchase shelter supplies and waterproof their basement. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve Amendment C-1 of the Professional Contract FY 24/25 with Titusville Area Hospital to purchase two locking cabinets. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve Amendment C-1 of the Professional Contract FY 24/25 with United Way of Western Crawford County, Inc. to increase funding. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the Professional Contract FY 24/25 with Women's Services to purchase shelter supplies. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the CYS/JP Contracts FY 25/26 with Hoffman Homes, Inc. for Therapeutic Shelter. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the CYS/JP Contract FY 25/26 with Jefferson County Juvenile Detention Center for Detention Center Services. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the CYS/JP Contract FY 25/26 with Merakey Pennsylvania for foster care services. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the MH/ID/EI Contract FY 25/26 with Titusville Area Senior Citizens Corporation for the Social Connections Program drop in center. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the following Same Rates as Prior Year CYS/JP Contracts FY 25/26. Mr. Seeley seconded and the motion carried.

1. Bethesda Lutheran Services – for foster care services, ITU, Shelter, Claney House Group Home and the Right Start for Young Mothers Program.
2. Central Counties Youth Center – for their youth center, transportation to court/placements and wait time during court if over an hour.
3. Child to Family Connections, Inc. – for foster care services.

Mr. Seeley made a motion to approve the Same Rates as Prior Year MH/ID/EI Contracts FY 25/26 with Child to Family Connections, Inc for Transitional Living, Community Participation Support and In-Home/Community Supports. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the following invoices. Mr. Seeley seconded and the motion carried.

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|-----------------|----------------------|----------------------|--------------|
| 1. MaherDuessel | 1105204-P3           | 3rd Progress Billing | \$ 39,000.00 |
| 2. HSBG         | FY23/24 Q4 Match Due |                      | \$ 66,623.89 |

Mr. Seeley made a motion to approve the MOU for the Emergency Medical Services Opioid Incentive Program with Blooming Valley Volunteer Fire Department. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to adopt the Motorcycle Safety Awareness Month Proclamation. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the new hires/transfers. Mr. Schell seconded and the motion carried.

After all requests were made Mr. Seeley informed the public that yesterday was the last day to apply for a mail-in ballot and the deadline to vote or hand in your mail in ballot is 8pm on Tuesday, May 20<sup>th</sup>. He also stated if anyone has any questions, to call the Election Office. Mr. Schell thanked the entire election team for all of the hard work and hours they put in. Mr. Henry echoed what Mr. Schell said and then wanted to encourage people to pray for the family of an injured West Mead Firefighter that was in a tractor accident and is now paralyzed.

Mr. Schell made a motion to adjourn the meeting at 10:03 AM. Mr. Seeley seconded and the motion carried.

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Eric Henry, Chairman

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Christopher R. Seeley, Commissioner

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Scott T. Schell, Commissioner