

The Crawford County Board of Commissioners met on Wednesday, May 28, 2025 for a regular meeting, with the following present:

Eric Henry	Chairman
Scott T. Schell	Commissioner
Christopher R. Seeley	Commissioner
Christine Krzysiak	Treasurer
Brittany Johnston	Chief Clerk/HR
Courtney Stirling	Secretary
Stephanie Franz	CFO
Keith Button	Solicitor
Dave Powers	Sheriff
Matt Digiacomio	Voters/IT
Mark Phelan	Maintenance
Sue Watkins	Human Services
Jack Greenfield	CCCF Warden
Greg Beveridge	Public Safety
Eric Coston	Coroner
Gary Kern	Public Defender
Zach Norwood	Planning
Trevor Oates	APO
John Swick	CCHA
Paula Lucas	4H Penn State Ext.
Katie Gajdowski	4H Penn State Ext.
Chloe Forbes	Tribune
Kevin Tommaney	Armstrong

The meeting was opened at 9:30 AM with the Pledge of Allegiance.

Mr. Schell made a motion to approve the minutes from the full session meeting held on May 14, 2025. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the minutes from the work session on May 22, 2025. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the payment of bills in the amount of \$4,006,388.17 for the period ending May 27, 2025. Mr. Seeley seconded and the motion carried.

#### Executive Sessions:

Public Comments: Paula Lucas and Katie Gajdowski spoke about 4H Safety Day and its successes. They also commented on the Make and Take workshops they have done that have helped youth learn new “old” time skills such as sewing, baking, and crocheting.

#### Official Business:

Mr. Seeley made a motion to approve the resolution of the Crawford County Hospital Authority 2025 Note Issuance. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the appointment of Julie McClymonds to the Solid Waste Authority Board until 2026. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify the invoice from Prime Ridez, LLC for materials ordered and labor to install equipment on the 2020 Ram truck for the Coroner, in the amount of \$6,999.98. Mr. Schell seconded and the motion carried.

Mr. Seeley made a motion to ratify the registration fee for two officers to attend Armorers Certification Course in Obetz, OH on October 22, 2025, in the amount of \$345.00 each Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval signatures to pay for one night in a hotel and for meals for the two officers to attend the Armorers Certification Course, in the amount of \$139.25 for the hotel and \$150.60 for meals Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve payment to the Public Defender Association of PA for 2025 dues, in the amount of \$625.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve payment to ClearView Asset Protection, LLC for recertification training for the G.L.O.V.E. and certification for the E-Band transportation system, in the amount of \$695.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the payment to the City of Meadville for use of their range for annual weapons qualification, in the amount of \$2,000.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the renewal of the CRITICAL software license from Biddle corporation, in the amount of \$2,765.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify the repair/replacement of rooftop HVAC fan motor by the Scobell company, in the amount of \$3,384.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the FY 25/26 Hazardous Materials Response Fund grant from PEMA, in the amount of \$13,236.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the purchase from Trace Lawn and Landscaping to install a warning light at the Public Safety Building, in the amount of \$1,490.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval to pay Powell Sanitation and Construction to unclog the floor drain in the Courthouse boiler room, in the amount of \$940.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval to pay Otis Elevator for additional material costs for the motor, in the amount of \$3,360.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval to pay Stark Tech Services, LLC for quarterly service agreement for the Judicial Center, in the amount of \$2,500.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify approval to hire Suit-Kote to apply double seal coat to the midway roads at the Fairgrounds, in the amount of \$14,532.84. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval for payment to Vogt Heating & Cooling for reimbursement #31 & #34 for training wages associated with the Construction Industry Workforce Program, in the amount of \$664.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval for payment to Ferguson Construction Company for reimbursement #13 & #14 for training wages associated with the Construction Industry Workforce Program, in the amount of \$960.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approval to pay partial invoice #1032854 from the Meadville Tribune for Invitation for Bid notices for the City of Titusville, in the amount of \$1,745.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion for approval of the 2025 Fair Housing Resolution. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion for approve that Troy Truax with Michael Baker International be awarded a professional services contract, not to exceed \$18,000, to undertake the peer-to-peer grand study, contingent on Solicitor Button and the PA CDNR reviewing and approving the contract language. This contract is covered by the County's DCNR Peer-to-Peer Grant Award. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify the approval of payment of Pay Application #1 from QRS Construction for completed housing rehab work for Homeowner #015, in the amount of \$23,999.99. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify approval of payment to Pay Application #2 from Sturdy Boot Construction for completed housing rehab work for Homeowner #001, in the amount of \$4,731.09. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify the Allegheny College's Facilities Agreement for CIT Training from May 12<sup>th</sup> through May 16<sup>th</sup> 2025, with no cost to the County. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve Amendment F-1 of the CYS/JP Contract FY 24/25 with Pathways Adolescent Center, Inc. for Complex Case residential placements, Shelter and Transitional Living. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the invoice from CHAPS for 2025 Budgeted Allocation, in the amount of \$18,500.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to approve the invoice from Community Health Services for March 2025 Trip Reimbursement, in the amount of \$59,529.00. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to approve the invoice from Svetz Energy Services for Quarter 3 Energy Procurement, in the amount of \$1,714.00. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify the payment to CNB Bank for 2015 Judicial Center Loan, in the amount of \$73,617.53. Mr. Schell seconded and the motion carried.

Mr. Schell made a motion to ratify the payment to CNB Bank for 2016 Judicial Center Loan, in the amount of \$52,912.09. Mr. Seeley seconded and the motion carried.

Mr. Seeley made a motion to ratify the payment for the June Health Insurance Premium, in the amount of \$365,984.86, with adjustments for January – May, in the amount of \$-23,722.06. Mr. Schell seconded and the motion carried.

Mr. Seeley made a motion to approve the new hires/transfers. Mr. Schell seconded and the motion carried.

After all requests were made Mr. Seeley informed the public that adjudications were currently underway and encouraged those voting to make relevant write in nominations to help keep a timely process. He also wanted to continue to thank everyone for their patience and encouraged anyone looking for an election update to look at the website. Mr. Schell echoed Mr. Seeley and added that he gives a lot of credit to everyone involved with elections as it is a lot of work and they do a great job. Mr. Henry explained to the public that the Commissioners have tough decisions to make to help keep Crawford County financially stable, so if anyone is ever wondering about a certain decision or has input to speak with the Commissioners.

Mr. Schell made a motion to adjourn the meeting at 9:53 AM. Mr. Seeley seconded and the motion carried.

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Eric Henry, Chairman

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Christopher R. Seeley, Commissioner

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Scott T. Schell, Commissioner