

Rule 102. Citing the Local Juvenile Court Procedural Rules

All juvenile court procedural rules adopted by the Crawford County Court of Common Pleas shall be known as the Crawford County Rules of Juvenile Court Procedure and shall be cited as "Cra.R.J.C.P."

Rule 205. Electronic Filing and Service of Legal Papers

(a) The Administrative Office of Pennsylvania Courts and the Thirtieth Judicial District have agreed upon an implementation plan for electronic filing, as that term is defined in Pa.R.J.C.P. 205(C), in the Thirtieth Judicial District through the statewide system known as PACFile;

(b) Any attorney, juvenile proceeding without counsel, law enforcement officer, and juvenile probation officer may, *but is not required to*, utilize PACFile for filing a legal paper, as that term is defined in Pa.R.J.C.P. 205(C), but also excluding notices of appeal from the definition of "legal paper";

(c) Any person who is eligible to participate in PACFile but declines or is unable to do so, may file legal papers in a physical paper format, and that person shall be served legal papers in accordance with the procedures provided under Pa.R.J.C.P. 345(B), and not via PACFile;

(d) All filings shall comply with the Public Access Policy of the United Judicial System addressing confidentiality; and

(e) Applicable filing fees shall be paid through procedures established by the Clerk of Courts, at the same time and in the same manner required by statute, court rule, or published fee schedule.

Rule 210. Arrest Warrants

Applications for arrest warrants may be submitted to any common pleas judge or magisterial district judge of the 30th Judicial District. During regular business hours, applications should be submitted to any common pleas judge; and outside regular business hours, applications should be submitted to the on-call magisterial district judge. Applications may, however, be submitted to a magisterial district judge during regular business hours in the event of exigent or other extraordinary circumstances.

Rule 344. Motions and Motions Court

(a) There shall be a session of the Court for the optional presentation of motions every Monday, Wednesday, and Friday at 8:45 a.m., except on holidays and other times when no judge is available (“Motions Court”).

(b) Motions intended for consideration by a Motions Court Judge are not required to be filed in the Office of the Clerk of Courts in advance of such presentation. The Clerk of Courts or a designee shall be present at every sessions of Motions Court to receive such motions for filing.

(c) Motions presented at Motions Court must comply with Pa.R.J.C.P. 344(C), including the certificate of service required by Pa.R.J.C.P. 345(C). Attaching a proposed order is encouraged, but not required. No cover sheet or backer need be attached to the motion.

(d) If the party presenting a motion at Motions Court, or otherwise filing a written motion knows that the motion is consented to by the other party or parties, counsel for the moving party shall certify that consent within the motion so that the Court has that information in making a determination as to whether an answer and/or hearing and/or argument is necessary.

Rule 1205. Electronic Filing and Service of Legal Papers

(a) The Administrative Office of Pennsylvania Courts and the Thirtieth Judicial District have agreed upon an implementation plan for electronic filing, as that term is defined in Pa.R.J.C.P. 1205(C), in the Thirtieth Judicial District through the statewide system known as PACFile;

(b) Any party may, *but is not required to*, utilize PACFile for filing a legal paper, as that term is defined in Pa.R.J.C.P. 1205(C), but also excluding notices of appeal from the definition of “legal paper”;

(c) Any person or entity eligible to participate in PACFILE but declining or unable to do so, may file legal papers in a physical paper format, and that person or entity shall be served legal papers in accordance with the procedures provided under Pa.R.J.C.P. 1345(B), and not via PACFile;

(d) All filings shall comply with the Public Access Policy of the United Judicial System addressing confidentiality; and

(e) Applicable filing fees shall be paid through procedures established by the Clerk of Courts, at the same time and in the same manner required by statute, court rule, or published fee schedule.

Rule 1344. Motions and Motions Court

(a) There shall be a session of the Court for the optional presentation of motions every Monday, Wednesday, and Friday at 8:45 a.m., except on holidays and other times when no judge is available (“Motions Court”).

(b) Motions intended for consideration by a Motions Court Judge are not required to be filed in the Office of the Clerk of Courts in advance of such presentation. The Clerk of Courts or a designee shall be present at every sessions of Motions Court to receive such motions for filing.

(c) Motions presented at Motions Court must comply with Pa.R.J.C.P. 1344(C), including the certificate of service required by Pa.R.J.C.P. 1345(C). Attaching a proposed order is encouraged, but not required. No cover sheet or backer need be attached to the motion.

(d) If the party presenting a motion at Motions Court, or otherwise filing a written motion knows that the motion is consented to by the other party or parties, counsel for the moving party shall certify that consent within the motion so that the Court has that information in making a determination as to whether an answer and/or hearing and/or argument is necessary.