

**AGENDA**  
**CRAWFORD COUNTY BOARD OF COMMISSIONERS MEETING**  
**September 10, 2025 ~ 9:30 am**  
**Please Turn Cell Phone Ringers to Silent**

1. PLEDGE OF ALLEGIANCE
2. APPROVE THE MINUTES FROM THE FULL SESSION MEETING ON AUGUST 27, 2025.
3. APPROVE THE MINUTES FROM THE WORK SESSION ON SEPTEMBER 3, 2025.
4. APPROVE THE PAYMENT OF BILLS IN THE AMOUNT OF **TBD** FOR THE PERIOD ENDING SEPTEMBER 9, 2025.
5. EXECUTIVE SESSIONS: None
6. **PUBLIC COMMENT:**
  - A. Herman “Mike” Bumenstein – Opioid settlement money.

(Reminder the time limit for individual comment is 3 minutes; total comment period is 30 minutes. Anyone requesting to be placed on the Regular Meeting AGENDA must specifically state their topic and restrict their comments to the County matter that is on the published agenda items or that can be reasonably expected to be a future actionable item by the Board of Commissioners.)
7. **CCCF: Ben Fair**
  - A. **Ratify** payment of \$5,647.32 to Overhead Door Company of Franklin to repair the sally port door. This is not a budgeted item.
8. **PUBLIC SAFETY: Greg Beveridge**
  - A. Approve the quote of \$525.00 submitted by the MC Overhead door company to perform routine inspection and maintenance on the PSB garage doors and openers. This is not a budgeted item.
9. **IT: Tim Brown**
  - A. **RATIFY** the purchase of an 18-month membership in the Multi-State Information Sharing & Analysis Center (MS-ISAC) for \$1,995.00. This is not a budgeted item.
10. **PLANNING: Zach Norwood**
  - A. Request approval of payment to Vogt Heating & Cooling for reimbursement (#6), totaling \$1,600.00, for training wages associated with the Workforce and Retention Program (WARP). This is a non-budgeted item. This item will be paid for from the Whole Home Repair Program (WHRP).

**11. TAX CLAIM: Christine Krzysiak**

- A. Approval to pay Crawford County Legal Journal for advertising the 2025 Tax Upset Sale in the amount of \$5,836.00. This is a budgeted item and has been charged to the outstanding delinquent tax parcels.

**12. TREASURER: Christine Krzysiak**

- A. Approval to pay Government Software Services for the printing of the 2025 Per Capita Tax Bills in the amount of \$1,726.46. This is a budgeted item. ½ of this cost will be reimbursed by the municipalities.
- B. Approval to pay Printing Concepts, Inc. for the printing and postage for the 2025 Per Capita Tax Bills in the amount of \$14,314.54. This is a budgeted item. ½ of this cost will be reimbursed by the municipalities.

**13. MAINTENANCE: Mark Phelan**

- A. **RATIFY** – Approval of invoice from Courthouse Remodeling Project – Courtroom #3
- DeSantis Solutions - \$221.00
- B. **RATIFY** – Approval of invoice from A&MP Electric, Inc. – for an electrical upgrade in the Livestock Complex – Total is \$11,900.00
- \$3,967.00 - 1/3 will be paid by the County
  - \$7,933.00 - 2/3 will be paid by the Fair Building Association
- C. **RATIFY** – Approval to pay the following vendors for work at the Fairgrounds - These will be reimbursed by the Fair Board – Total of \$7,940.30
- Powell Sanitation and Construction - \$6,000.00
  - Sunbelt Rentals - \$589.91
  - Sunbelt Rentals - \$707.79
  - Weber Electric Supply Inc. - \$642.60
- D. **RATIFY** – Approval to submit an application for a GP-11 Permit for Dotyville Rd- Bridge # 21

**14. HUMAN SERVICES: Sue Watkins**

- A. Other:
1. MOU with Dennis L. Marsili
  2. Northwest Behavioral Health Partnership, Inc. Administrative Services Agreement for 1/1/25 – 12/31/27 (Modification as of 8/22/25)
- B. CYS/JP Contracts FY 25/26
1. George Junior Republic in Pennsylvania
  2. The Clock Tower Schools
- C. MH/ID/EI Contracts FY 25/26
1. Hand In Hand Mental Health Services, LLC
  2. **RATIFY** - Mercer County Behavioral Health Commission, Inc. (revised with 11/30/25 end date)

D. Same Rates as Prior Year

1. MH/ID/EI Contracts FY 25/26

- Erie Homes for Children and Adults, Inc.
- The CARE Center, Inc.

2. Professional Contracts FY 25/26

- Alfery Pediatric Physical Therapy PC
- Maria Ivonne M. Norman
- Sonja Eckstrom

**15. FINANCE: Stephanie Franz**

A. Approve the following:

- |   |               |
|---|---------------|
| 1. CC Drug & Alcohol - 062025-CBGM 1.1 – 6.30.2025 County Match | \$ 14,171.62  |
| 2. Tyler Technologies - 045-533950 - 10.2025 to 9.2026 Software | \$ 135,993.19 |

**16. NEW HIRES/TRANSFERS:**

**17. COMMISSIONERS INFORMATION AND UPDATES:**

\*\*\*Work Sessions will be held on the 1st and 3rd Wednesdays of each month at 9:30 am in the Commissioners Conference Room and Full Meetings will be held on the 2nd and 4th Wednesdays of each month at 9:30 am in the Assembly Room. Any adjustments to the schedule will be advertised in advance in the Meadville Tribune along with notification on the preceding agenda with the exception of emergency changes.\*\*\*

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**2025 Upcoming Events:**

September 17, 2025 – Work Session  
September 24, 2025 – Full Session  
October 1, 2025 – Work Session  
October 8, 2025 – Full Session

**COMMISSIONER COMMENTS:**

**ADJOURN:**