

We are seeking a flexible, friendly, detail oriented, motivated learner for a caseworker-court liaison position which includes managing the court schedule with Court Administration and attending court hearings. The position includes monitoring, enforcing and explaining child support orders, and dealing with clients on a daily basis. This role requires efficient task management, strict adherence to confidentiality, and a commitment to exceptional customer service. Ideal candidates are problem-solvers, both independently and as a valuable member of a team. Effective communication with clients, employers, attorneys, and court offices is essential. Experience in a legal or court setting is preferred, along with essential skills using Excel, Share Point, office software and a capability to adapt to new systems. If you're ready to contribute your skills and thrive in a supportive team environment, we encourage you to apply.

## How to Apply

All applicants must provide a Crawford County application and resumé to the Domestic Relations Sections. Applications for employment are on the county website or in the Human Resource Office

## Deadline to Apply July 25th, 2025

Crawford County is an equal opportunity employer. All applicants will be considered for employment without attention to race, color, religion, sex, sexual orientation, gender identity, national origin, veteran or disability status.