

# **CRAWFORD COUNTY PLANNING COMMISSION**

## **January Reorganizational Meeting Minutes Meadville Public Library 848 North Main Street, Meadville, PA 16335**

Commissioner Hilburn, Chair, called the Regular Meeting of the Crawford County Planning Commission to order at 3:01 p.m. on Monday, January 27, 2025

### **1. Roll Call:**

#### **Planning Commission Members Present –**

Jessica Hilburn, Chair  
Ron Mattocks, Vice-Chair  
Sally Guzik-Jones - Joined the meeting virtually at 3:07pm  
Mike Klink  
Jayne Martin – Joined the meeting at 3:03pm  
Stephanie Thauer

#### **Planning Commission Members Absent –**

Kristin Hauser

#### **Planning Office Staff Present-**

Zachary Norwood, Director

#### **Other Attendees-**

Chris Seeley, Crawford County Commissioner

### **2. Public Comment**

- Discussion

### **3. Nomination/Election of Crawford County Planning Commission Officers for 2025**

- Commissioner Thauer nominated Commissioner Hilburn for Planning Commission Chair and Commissioner Mattocks for Vice-Chair.
  - Commissioner Hilburn nominated Commissioner Thauer for Planning Commission Secretary.
- Commissioner Martin joined the meeting
- Commissioner Mattocks seconded the nominations. Motion carried unanimously 5-0.

### **4. Crawford Inspired Coalition Assignments for 2025**

- A. Tabled until the Regular Meeting under Crawford Inspired Implementation

### **5. Adoption of Regularly Scheduled Meeting Dates for 2025**

- A. Proposed Regular Meeting Dates for 2025
  - A. February 24, 2025 – Benson Memorial Library (Titusville)
  - b. March 24, 2025 – Meadville Public Library
  - c. April 28, 2025 – Benson Memorial Library (Titusville)
  - d. May 19, 2025 – Meadville Public Library
  - e. June 23, 2025 – Benson Memorial Library (Titusville)
  - f. July 28, 2025 – Meadville Public Library
  - g. August 25, 2025 - Benson Memorial Library (Titusville)
  - h. September 22, 2025 - Meadville Public Library
  - i. October 27, 2025 - Benson Memorial Library (Titusville)

- j. November 24, 2025 - Meadville Public Library
- k. December 15, 2025 - Benson Memorial Library (Titusville)

B. Organizational Meeting Date and January Planning Commission Meeting for 2026

- a. January 26, 2026 – Meadville Public Library

C. Commissioner Hilburn requested a motion to approve the proposed 2025 meeting dates and locations. Commissioner Thauer motioned. Commissioner Mattocks seconded.

- Commissioner Guzik-Jones joined the meeting virtually  
Discussion. Motion carried unanimously 6-0.

**6. Adjournment:**

Commissioner Hilburn requested a motion for adjournment. Commissioner Mattocks motioned. Commissioner Thauer seconded. Motion carried unanimously 6-0. The Crawford County Planning Commission Reorganizational Meeting adjourned at 3:08 p.m. on Monday, January 27, 2025.

Respectfully submitted,

Stephanie Thauer, Secretary  
Ann Knott, Recording Secretary  
**Crawford County Planning Commission**

cc: Crawford County Board of Commissioners  
**Crawford County Planning Commission February 2025**