

CRAWFORD COUNTY PLANNING COMMISSION

**April Regular Meeting Minutes
Benson Memorial Library
213 North Franklin Street, Titusville, PA 16354**

Commissioner Hilburn, Chair, called the Regular Meeting of the Crawford County Planning Commission to order at 3:02 p.m. on Monday, April 28, 2025

1. Roll Call:

Planning Commission Members Present –

Jessica Hilburn, Chair
Ron Mattocks, Vice-Chair - Virtual
Stephanie Thauer, Secretary
Kristin Hauser
Sally Guzik-Jones - Virtual
Mike Klink - 3:05 pm
Jayne Martin

Planning Commission Members Absent –

Planning Office Staff Present-

Zachary Norwood, Director

Other Attendees-

Eric Henry, Crawford County Commissioner
Chris Seeley, Crawford County Commissioner

2. Action on the March 2025 Regular Meeting Minutes:

Commissioner Hilburn requested a motion to approve the March 2025 Regular Meeting minutes. Commissioner Hauser moved to adopt the minutes. Commissioner Martin seconded. Discussion. Motion carried unanimously with corrections 6-0.

3. Communications:

- a. Bloomfield Township Sewage Authority Letter of Support
- b. Canadohta Lake & Oil Creek Watershed Pollution & Prevention Project LSA Application Letter of Support
- c. Municipal Authority of Conneaut Lake Lead Service & Meter Replacement Project Letter of Support
- d. Municipal Authority of Conneaut Lake Emergency Monitoring & Alarming System Letter of Support

➤ Commissioner Klink joined the meeting.

4. Coalition Reports:

- a. Reports
- b. General Discussion

5. Planning Office Report

- Planning Office Report provided verbally by Mr. Norwood and the hard copy included in the Planning Commission Meeting Packet
 - a. Administrative Filings & Updates

- b. **Programmatic Updates - Community Planning**
- c. **Community Development**
- d. **Legislative Updates**
- e. **Notifications and Consistency Review report**

Discussion on Planning Office Reports.

6. Public Comment

- No public comment

7. Subdivisions, Land Developments & Zoning Reviews:

8. Old Business:

- a. Discussion – County SALDO Discussion (Item to be added to “Old Business” in May)
 - SALDO Policy

9. New Business:

- a. Discussion - Planning Commissioner Comments

10. Adjournment:

Commissioner Hilburn requested a motion for adjournment. Commissioner Thauer motioned. Commissioner Hauser seconded. Motion carried unanimously 7-0. The Crawford County Planning Commission Regular Meeting adjourned at 4:42 p.m. on Monday, April 28, 2025.

Respectfully submitted,

Stephanie Thauer, Secretary
Ann Knott, Recording Secretary
Crawford County Planning Commission

cc: Crawford County Board of Commissioners
Crawford County Planning Commission May 2025