

CRAWFORD COUNTY PLANNING COMMISSION

**January Regular Meeting Minutes
Meadville Public Library
848 North Main Street, Meadville, PA 16335**

Commissioner Hilburn, Chair, called the Regular Meeting of the Crawford County Planning Commission to order at 3:14 p.m. on Monday, January 26, 2026

1. Roll Call:

Planning Commission Members Present –

Jessica Hilburn, Chair
Ron Mattocks, Vice-Chair, Virtual
Stephanie Thauer, Secretary
Mike Klink
Kristin Hauser, Virtual
Sally Guzik-Jones, Virtual

Planning Commission Members Absent –

Jayne Martin

Planning Office Staff Present-

Samantha Travis, Director

Other Attendees-

2. Action on the December 2026 Regular Meeting Minutes:

Commissioner Hilburn requested a motion to approve the December 2026 Regular Meeting minutes. Commissioner Thauer moved to adopt the minutes. Commissioner Klink seconded. Discussion/Corrections. Motion carried unanimously, 6-0.

3. Communications:

4. Coalition Reports:

- a. Reports
- b. General Discussion

5. Planning Office Report

- Planning Office Report is provided verbally by Ms. Travis; a copy is included in the Planning Commission Meeting Packet
- a. Community Planning
 - b. Community Development

Discussion on Planning Office Reports.

6. Public Comment

7. Subdivisions, Land Developments & Zoning Reviews:

- a. Act 247 Reviews
 - i. Notifications and Consistency Review Report

- ii. County SALDO Applications (Acted on by Crawford County)
 - 1. CCPO Staff Level Reviews
 - 2. CCPO Approval (No action this month)
- iii. Administrative Filing Report (Not acted on by Crawford County)

8. New Business:

- a. Discussion - Planning Commissioner Comments

9. Adjournment:

Commissioner Hilburn requested a motion for adjournment. Commissioner Thauer motioned. Commissioner Klink seconded. Motion carried unanimously 6-0. The Crawford County Planning Commission Regular Meeting adjourned at 4:37 p.m. on Monday, January 26, 2026.

Respectfully submitted,

Stephanie Thauer, Secretary
Ann Knott, Recording Secretary
Crawford County Planning Commission

cc: Crawford County Board of Commissioners
Crawford County Planning Commission February 2026

Next Scheduled Meeting: Monday, February 23, 2026 - Benson Memorial Library