

CRAWFORD COUNTY PLANNING COMMISSION

January Reorganizational Meeting Minutes Meadville Public Library 848 North Main Street, Meadville, PA 16335

Commissioner Hilburn, Chair, called the Regular Meeting of the Crawford County Planning Commission to order at 3:01 p.m. on Monday, January 26, 2026

1. Roll Call:

Planning Commission Members Present –

Jessica Hilburn, Chair
Ron Mattocks, Vice-Chair – Joined virtually at 3:04 pm
Stephanie Thauer, Secretary
Sally Guzik-Jones - Joined the meeting virtually at 3:03 pm
Kristin Hauser, Virtual
Mike Klink

Planning Commission Members Absent –

Jayne Martin

Planning Office Staff Present-

Samantha Travis, Director

Other Attendees-

2. Public Comment

3. Nomination/Election of Crawford County Planning Commission Officers for 2026

- Commissioner Thauer nominated Commissioner Hilburn for Planning Commission Chair and Commissioner Mattocks for Vice-Chair.
- Commissioner Hilburn nominated Commissioner Thauer for Planning Commission Secretary.
- Commissioner Klink seconded the nominations. Motion carried unanimously 4-0.

- Commissioner Guzik-Jones joined the meeting
- Commissioner Mattocks joined the meeting

4. Crawford Inspired Coalition Assignments for 2026

- A. No changes made. Adopted by consensus for 2026.

5. Adoption of Regularly Scheduled Meeting Dates for 2026

- A. Proposed Regular Meeting Dates for 2026
 - A. February 23, 2026 – Benson Memorial Library (Titusville)
 - b. March 23, 2026 – Meadville Public Library
 - c. April 27, 2026 – Benson Memorial Library (Titusville)
 - d. May 18, 2026 – Meadville Public Library
 - e. June 22, 2026 – Titusville City Hall
 - f. July 27, 2026 – Meadville Public Library
 - g. August 24, 2026 – Titusville City Hall
 - h. September 28, 2026 - Meadville Public Library
 - i. October 26, 2026 - Benson Memorial Library (Titusville)

- j. November 16, 2026 - Meadville Public Library
- k. December 21, 2026 - Benson Memorial Library (Titusville)

B. Organizational Meeting Date and January Planning Commission Meeting for 2027

- a. January 25, 2027 – Meadville Public Library

- C. Commissioner Hilburn requested a motion to approve the proposed 2026 meeting dates and locations. Commissioner Thauer motioned. Commissioner Klink seconded. Discussion. Motion carried unanimously 6-0.

6. Adjournment:

Commissioner Hilburn requested a motion for adjournment. Commissioner Mattocks motioned. Commissioner Thauer seconded. Motion carried unanimously 6-0. The Crawford County Planning Commission Reorganizational Meeting adjourned at 3:14 p.m. on Monday, January 26, 2026.

Respectfully submitted,

Stephanie Thauer, Secretary
Ann Knott, Recording Secretary
Crawford County Planning Commission

cc: Crawford County Board of Commissioners
Crawford County Planning Commission February 2026