

OFFICE OF THE  
**CRAWFORD COUNTY TAX CLAIM BUREAU**  
903 DIAMOND PARK  
MEADVILLE, PENNSYLVANIA 16335  
PHONE 814/333-7332 FAX 814/333-2025

**CHRISTINE L. KRZYSIAK**  
Director

**KELSEY BEATTY**  
Deputy

**STAY OF SALE/HARDSHIP POLICY**

Pursuant to the subsection 503(a) of the Real Estate Tax Sale Law of July 7, 1947, P.L. 1368, as amended, 72 P.S. 5860.101, et seq., if the Commissioners determine that a tax claim constitutes severe hardship to the taxpayer and that extenuating circumstances beyond taxpayer's control have caused the tax claim to remain unpaid and there is reasonable probability that the taxpayer will be able to meet the indebtedness, if granted an extension of the period for discharge of the tax claim for up to twelve (12) additional months they may extend the discharge of a tax claim against owner-occupied real estate for up to twelve (12) additional months: Provided That the taxpayer enters into an equitable apportioned payment schedule consistent therewith

Policy for Stay:

1. The taxpayer must be a permanent resident of the Commonwealth of Pennsylvania.
2. The taxpayer must have one of the following extenuating circumstances:
  - A. Serious physical illness or injury or a combination of the illness or injury with a state of prolonged unemployment if: (i) the illness or injury, or combination thereof, occurred or persisted during any of the tax years for which the delinquent taxes were assessed or during the year immediately preceding any such delinquency, and (ii) the illness or injury, or combination thereof, has been a substantial cause of the taxpayer's failure to pay any such delinquent taxes to the date of application for relief.
  - B. Unemployment if: (i) the unemployment occurred or persisted during any of the tax years for which the delinquent taxes were assessed or during the year immediately preceding any such delinquency, and (ii) the unemployment has been a substantial cause of the taxpayer's failure to pay any such delinquent taxes to the date of application for relief.

Program Instructions:

1. Taxpayer must fill out the Hardship Application and attach the supporting documentation.

A. Healthcare and Attending Physician statements

or

B. Notice of financial determination from the Pennsylvania Department of Labor & Industry (form UC-44F).

Within seven (7) days of the receipt of the completed Application and Supporting Documentation, the Tax Claim Bureau will notify the Taxpayer by phone or email then followed in writing, if he/she has been granted the twelve (12) month hardship extension. If the Taxpayer is granted the hardship extension, the taxpayer will enter into a Hardship Extension Agreement, which will permit the taxpayer to make payments over the following twelve (12) months to bring the delinquent taxes within compliance.

01/30/2013  
Date

Francis F. Weiderspahn  
Francis Weiderspahn

1/30/13  
Date

Jack P. Lynch  
Jack Lynch

1/30/13  
Date

C. Sherman Allen  
C. Sherman Allen