



BOARD
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BOARD OF ASSESSMENT REVISION
COURTHOUSE, MEADVILLE, PENNSYLVANIA
16335

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Under the provisions of the Assessment Law (Act 254 of 1943) any person aggrieved by any assessment may appeal the Board for relief. Any person desiring to make an appeal shall file with the Board a Statement of Intention to Appeal, setting forth (1) the assessment or assessments by which such person is aggrieved, and (2) the address to which notice of when and where to appear for hearing of the appeal shall be mailed. No person shall be permitted to appeal from any assessment in any year unless he has first filed the required statement of intention to appeal, nor shall any person be permitted to appeal as to any assessment not designated in such statement.

For the purpose of reviewing your appeal the Board requires certain information which you are required to furnish in the blank spaces provided below. Please fill out the form in full. Additionally, after finalizing said appeal and receiving a Hearing date, the taxpayer must notify the Assessment Office, in writing, two weeks prior to that date if they wish to cancel the Appeal. If the taxpayer decides not to proceed with the Appeal on the date of the Hearing or merely does not show up, the Assessment Office will pursue holding them responsible for any appraisal fees the office incurs.

STATEMENT OF INTENTION TO APPEAL

I/we hereby declare my/our intention to appeal from the assessed valuation of the described below and I/we do hereby certify that the following statements made by me/us in connection thereto are true and correct, and that this appeal is made in good faith.

Owner of property _____

Location of property _____
Township/Borough or City Map Number and Acreage

Buildings and improvements on above parcel _____

Assessed valuation on above Land _____ Buildings _____ Total _____

Reason for Appealing _____

Construction cost or purchase price \$ _____ Year _____

Remodeling or improvement costs \$ _____ Year _____

If property were offered for sale, asking price would be \$ _____

Best offer that has been made for property \$ _____ Year _____

Date _____ Signed _____

Day time phone number _____

Address to which notice of hearing shall be mailed _____

The above appeal form must be signed by the property owner or written authorization of signing agent must be attached.