

IN THE COURT OF COMMON PLEAS OF CRAWFORD COUNTY, PENNSYLVANIA

CIVIL DIVISION

IN RE: ACCESS TO JUDICIAL FACILITIES:
IN THE THIRTIETH JUDICIAL DISTRICT :
DURING THE STATEWIDE JUDICIAL :
EMERGENCY DECLARED ON MARCH 16, :
2020 ON ACCOUNT OF COVID-19 :

No. AD 2020 - 189

FILED
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PROTHONOTARY, PA
CRAWFORD COUNTY, PA

ADMINISTRATIVE ORDER

AND NOW, **March 19, 2020**, the Administrative Order of March 17, 2020,
is hereby REVISED to read as follows, effective immediately:

Public access to judicial facilities in the Thirtieth Judicial District shall be
limited as follows, effective immediately through at least April 3, 2020:

1. Court and County employees, officials, and people with badge
keycard credentials;
2. Attorneys, litigants, witnesses, (alleged) victims, and participants
in judicial proceedings before the Court of Common Pleas or a
Magisterial District Court, in accordance with the (revised)
guidelines attached hereto;
3. Attorneys, litigants, or their representatives filing papers or
pleadings of **an emergent nature only** with the Offices of the
Prothonotary and Clerk of Courts; and
4. Members of the media.

It is further ORDERED that the Sheriff and his designees are authorized
to enforce this Order, and bar individuals from the judicial facilities.

BY THE COURT,


John F. Spataro, P.J.

(REVISED)
GUIDELINES

ESSENTIAL FUNCTIONS

AS DECLARED BY THE PRESIDENT JUDGE

Emergency bail review and habeas corpus hearings (by video only)

Gagnon I hearings (by video only)

Bench warrant hearings pursuant to Rule of Criminal Procedure
150 (video only, unless self-reporting coronavirus)

Juvenile delinquency detention

Juvenile emergency shelter and detention hearings

Temporary and final protection from abuse hearings and indirect
criminal contempt hearings

Emergency petitions for child custody, or pursuant to any provision
of the Juvenile Act

Emergency petitions for guardianship

Civil mental health review – *see* 50 P.S. § 7302

Emergency equity civil matters (injunctions and stays)

Pleadings or motions relating to public health concerns *and*
involving immediate and irreparable harm

Pleadings or motions relating to other emergency matters, provided
that they are presented to a judge in advance of filing

Any other function that can be fulfilled by either teleconference or
video conferencing

GUIDELINES FOR MAGISTERIAL DISTRICT COURTS

ESSENTIAL FUNCTIONS

Preliminary arraignments (bail setting) for bailable cases

Criminal case filings and subsequent processing

Preliminary hearings for incarcerated persons only

NOTE:

1. Advanced communication technology or closed-circuit video technology SHALL BE USED to complete as many of the foregoing functions as practicable consistent with constitutional limitations.
2. All other cases pending in these courts are POSTPONED.
3. PAYMENT MAY NOT BE MADE IN PERSON. Payment will be accepted only by mail, electronically (online), or by telephone as may be permitted by the Magisterial District Court receiving payment.
4. Upon a missed payment or default, a payment determination hearing will be scheduled by the Magisterial District Court. Missed payment or default SHALL NOT RESULT in the issuance of an arrest warrant for failure to make payment, nor shall the non-payment result in driving privileges being suspended prior to a payment determination hearing scheduled by the court.
5. No officer, official, or other person employed by the Pennsylvania Judiciary shall effectuate an eviction, ejection, or other displacement from a residence based upon the failure to make a rent, loan, or other similar payment.
6. Requests for orders of possession resulting from judgments entered in landlord-tenant actions may be filed by mail, but any execution on an order of possession is stayed to a date on or after April 3, 2020, subject to further orders.