

Crawford County Commissioners
WORK SESSION

August 20, 2025~ 9:30 am

Please turn Cell Phone Ringers to Silent!

1. WOMENS SERVICES: Bruce Harlan

- A. Approve the STOP grant.

2. JPO: Holly Varndell

- A. Approval for PCCD grant for Victim of Juvenile Offenders (VOJO/RASA). The grant will run for one year from January 1, 2026-December 31, 2026 and support the Victim/Witness Position within the JPO department in the amount of \$19,448.00. This PCCD grant is submitted by DA/JPO. t
- B. Approve the Tier 3 Customer Support Plan from Mobilcom for the security video system at the Juvenile Probation office. The agreement is renewed yearly at a rate of 3% increase and will take effect October 1, 2025 for the annual rate of \$503.35. This is a budgeted item.
- C. To get approval for acceptance of an in-kind donation from the Crawford Heritage Foundation in the amount of \$2, 812.51 for community service and cemetery maintenance and JPO will purchase at least 5 new Stihl string trimmers, oil, string, any other miscellaneous items needed for trimmers for the Juvenile Probation Department Community Service Program.

3. CCCF: Jack Greenfield

- A. **RATIFY** the payment to Canadohta Security for 3 new cameras and to move 2 existing cameras, in the amount of \$4,640.00.

4. DISTRICT ATTORNEY: Paula DiGiacomo

- A. Approval of 2025-2026 RASA grant continuation for second year 2026 (\$61,715.00 for 2026). Item is budgeted.

5. GIS: Janet Courson

- A. Approval to pay invoices in the amount of \$11,636 from Civic VanGuard for initial phases of upgrading GIS servers and data redesign and consolidation.

6. COURTS: Heidi Shiderly

- A. Approve Tier 3 Customer Support Plan with Mobilcom for Linesville MDJ security camera system at a cost of \$353.68 per year. This is a budgeted item.
- B. Approve creation of temporary tipstaff position.

7. ASSESSMENT: Joe Galbo

- A. The Board of Assessment Revision voted today to once again sign the attached retainer with the firm of Sammartino, Stout & Lo Presti for appraisal consulting services for the period of September 1, 2025 to August 31, 2026 These are same terms and conditions as the original agreement effective August, 1991. As in previous years, **the annual retainer will remain the same at \$3,000.** For the year beginning September 1, 2025, **the billing rate will be \$200 per hour,** and this rate will be credited against the retainer and if any overages occur, the same will be billed

8. PUBLIC SAFETY: Greg Beveridge

- A. Approve the payment of \$2,700.00 to Mobilcom for the installation of 130 feet of conduit at the Greiser Rd Tower site. **This is a budgeted expense.**
- B. Approve the payment of \$10,882.00 to Mobilcom for final grading and seeding work at the Greiser Rd. tower site. **This is a budgeted expense.**
- C. Approve the purchase of a Zetron gateway for the PSP console interoperability project from Mobilcom at a cost of \$5.065. **This is a budgeted expense.**
- D. Approve the load bank testing of the PSB generator by W.T. Spaeder company at a cost of \$850.00. **This is a budgeted expense.**
- E. Approve the load bank testing of the Mobile Command Vehicle generator by W.T. Spaeder company at a cost of \$680.00. **This is a budgeted expense.**
- F. Approve the replacement of six condensation pump reservoirs in the PSB data room by Scobell corporation at a cost of \$4,170.00. This is not a budgeted expense.

9. MAINTENANCE: Mark Phelan

- A. **RATIFY** – Approval of invoices from Courthouse Remodeling Project – Courtroom #3 - \$47.93.
1. The Home Depot - \$31.67
 2. Weber Electric Supply - \$16.26
- B. **RATIFY** – Approval to pay Rabe Environmental Systems, Inc. – repair leaking pumps at the Courthouse - \$744.27.
- C. **RATIFY** – Approval to pay Cummins Sales and Service – for a repair to the generator at the Courthouse - \$1,077.91.
- D. **RATIFY** – Approval to pay Wilkinson Aggregates, Inc. – for an asphalt road at the Fairgrounds - \$656.38 – This will be paid by a PComp grant.
- E. **RATIFY** – Approval to pay Lehman Builders, LLC – for materials and labor on the Sportsman Building at the Fairgrounds - \$6,913.48 – This will be reimbursed by the Fair Board.

10. PLANNING: **Zach Norwood**

- A. Request approval of payment to Vogt Heating & Cooling for reimbursement (#4 & #5), totaling \$3,200.00, for training wages associated with the Workforce and Retention Program (WARP). This is a non-budgeted item. This item will be paid for from the Whole Home Repair Program (WHRP).
- B. Request approval of payment to Ferguson Construction Company for reimbursement (#3), totaling \$720.00, for training wages associated with the Workforce and Retention Program (WARP). This is a non-budgeted item. This item will be paid for from the Whole Home Repair Program (WHRP).
- C. Request approval of payment to MG Electric Services for reimbursement (#2), totaling \$1,417.50, for training wages associated with the Workforce and Retention Program (WARP). This is a non-budgeted item. This item will be paid for from the Whole Home Repair Program (WHRP).
- D. Request approval of payment to Ron Verka Home Inspection Services for \$400.00 for a home inspection for the Whole Home Repair Program (WHRP) project # 34. This is a non-budgeted item. This item will be paid for from the Whole Home Repair Program (WHRP).
- E. Request approval of payment to the Linesville Community Public Library for reimbursement totaling \$5,900.00 for the purchase and installation of a generator. This is a non-budgeted item. This item is to be paid for out of the Crawford Inspired Mini-Grant Program.
- F. **RATIFY** approval of payment of \$137.68 to Home Depot for materials needed to install previously purchased signs for the county forest. This is a non-budgeted item. This item is to be paid for out of proceeds from the timber sales.

11. HUMAN SERVICES: **Sue Watkins**

- A. Other:
 - 1. Appro Evidence-Based Programs – Data Acceptance Acknowledgement and Certification
 - 2. Needs Based Plan & Budget FY 26/27 – County Assurance of Financial Commitment and Participation
- B. CYS/JP Contracts FY 25/26
 - 1. Pathways Adolescent Center, Inc.
 - 2. Summit School, Inc. DBA Summit Academy

C. Same Rates as Prior Year

1. CYS/JP Contracts FY 25/26
 - Community Alternatives, Inc.
2. MH/ID/EI Contracts FY 25/26
 - Supports, Inc.
 - Vallonia Industries
 - Woods Services, Inc.
3. Professional Contracts FY 25/26
 - Community Alternatives, Inc.
 - Karrail Phillips

12. FINANCE: Stephanie Franz

- A. Approve the following:
1. CC Drug & Alcohol 062025 1.1 – 6.30.2025 County Match \$ 6,810.95

13. VOTERS SERVICES: Jessalyn McFarland

- A. **RATIFY** the request to apply for Election Integrity Grant Funding for the 2025 - 2026 calendar year. We will receive \$273,436.81.
- B. **RATIFY** the Request to approve Dominion Software Upgrade in the amount of \$13,844.00.

14. TREASUER/TAX CLAIM: Christine Krzysiak

- A. Approval to pay Palmetto Posting for the 2025 Notice of Sale/Notice of Claim postings for the Tax Upset Sale in the amount of \$74,200.00. This is a budgeted item.

15. HR: Brittany Johnston

- A. **RATIFY** the payment for the September Health Insurance Premium for \$349,262.26. There were adjustments for July in the amount of -\$4,273.25.

16. COMMISSIONERS: Courtney Stirling

- A. Approve the payment to Area Shopper for advertisement ad for Fairground Storage, in the amount of \$325.00.
- B. Notifications:
1. Notification from Tract Engineering on behalf of M&B RediMix Inc. regarding their intent to apply to PA DEP for NPDES permitting. Activities to take place in West Mead Township.

2025 Upcoming Events:

August 27, 2025 – Full Session

CLOSED – September 1, 2025 – Labor Day

September 3, 2025 – Work Session

September 10, 2025 – Full Session

PUBLIC COMMENT:

COMMISSIONER COMMENTS:

ADJOURN:

AMEND:

10. FINANCE: Stephanie Franz

- B. **RATIFY** the payment to St. James Haven for 2025 Affordable Housing Allocation, in the amount of \$8,996.92.

17. PUBLIC DEFENDER: Wes Rowden

- A. **RATIFY** the contract of Attorney Andrew Natalo to take cases with the Public Defender's Office. This is a budgeted item.

18. COMMISSIONERS: Courtney Stirling

- A. Approve the Copier Maintenance and Supply Agreement with Hagan Business Machines of Meadville for the Commissioners' Office Toshiba printer.