

Crawford County Commissioners

WORK SESSION

June 4, 2025~ 9:30 am

Please turn Cell Phone Ringers to Silent!

1. CCCF: Jack Greenfield

- A. Requesting approve to purchase a replacement set of E-GLOVES. Purchase price is \$1605.00 with a 1-year warranty. The current pair need repairs that would cost \$1970 with no warranty. The E GLOVES are a great deterrent, decreasing or stopping the use of force. **This is not a budgeted item.** Requesting Commissary Funds to be used.
- B. Requesting approval to repair the kitchen steamer. Cost of repair is \$1697.34. **This is not a budgeted item.** Requesting Commissary Funds to be used.
- C. Requesting approval to pay the Support agreement for the G-1 Plus rounds tracking system. Renewal price is \$695.00. **This is a budgeted item.**

2. COURTS: Kim Shay/Heidi Shiderly

- A. Approve payment of \$2200 to “Attorney Registration” for Conflict and Dependency Attorney Annual Registration fees. This is a budgeted item.
- B. Approve payment of \$1650 to “Attorney Registration” for Court Employee Attorney Annual Registration fees. This is a budgeted item.

3. PUBLIC SAFETY: Greg Beveridge

- A. Approve the payment of \$778.80 to Scobell Company for rooftop HVAC unit repair. Completed on May 02nd, 2025. **This is not a budgeted expense.**

4. MAINTENANCE: Mark Phelan

- A. **RATIFY** Approval to pay Otis Elevator for a service contract at the Courthouse- \$13,417.92
- B. **RATIFY** Approval to pay Strongland Roofing – to make repairs to the roof at the Jail - \$11,259.00
- C. Approval to pay Shields Asphalt Paving – to lay asphalt inside Gate # 3 at the Fairgrounds – \$11,560.00 - this will be paid by a safety grant

5. PLANNING: Zach Norwood

- A. Request approval for payment to Vogt Heating & Cooling for reimbursement (#32, #33, #35, & #36), totaling \$2,464.00, for training wages associated with the Construction Industry Workforce Program (CIWP). This is a non-budgeted item. This item will be paid for from the Whole Home Repair Program (WHRP).

- B. Request approval for payment to Ferguson Construction Company for reimbursement (#15), totaling \$640.00, for training wages associated with the Construction Industry Workforce Program (CIWP). This is a non-budgeted item. This item will be paid for from the Whole Home Repair Program (WHRP).
- C. Request approval for payment to MG Electric Services for reimbursement (#9 & #10), totaling \$808.00, for training wages associated with the Construction Industry Workforce Program (CIWP). This is a non-budgeted item. This item will be paid for from the Whole Home Repair Program (WHRP).
- D. Request approval of Planetizen Courses Group Subscription for \$1,180.99. This subscription provides virtual training opportunities for the entire Planning Office. This was a partially budgeted expense.
- E. Request approval of a Resolution adopting a goal to eliminate traffic deaths and serious injuries by 2035 and endorsing a Safe Streets and Roads for All (SS4A) Safety Action Plan as a comprehensive and Holistic Approach to achieving this goal.
- F. Request approval to revise the contract award for Troy Truax of Michael Baker International for the Peer-to-Peer grant to a not-to-exceed limit of \$18,800.
- G. Request approval to send Caleb Thayer to the Rural Pennsylvania Housing Summit at the Nittany Inn in State College on July 23, 2025. Total cost of \$55.00. This item will be paid for from the Whole Home Repair Program (WHRP).
- H. Request approval of the following plans, policies, and resolutions for Crawford County's 2023 CDBG program.
 - 1. 2025 Section 3 Plan
 - 2. 2025 Language Access Plan
 - 3. 2025 CDBG Citizen Participation Plan
 - 4. 2025 Residential Anti-Displacement and Relocation Assistance Plan
 - 5. 2025 Section 504 Plan
 - 6. 2025 Minority and Women's Business Enterprise Plan
 - 7. 2025 CDBG Real Property Disposition Policy (OBO Entitlements)

6. HUMAN SERVICES: Sue Watkins

- A. Other:
 - 1. Avanco International, Inc. CAPS Version 18 Upgrade
 - 2. **RATIFY** Purchase Requisition – Dan Dubovsky (Fetal Alcohol Spectrum Disorders Training May 13th)
 - 3. Purchase Requisition – KeyMark, Inc. (OnBase Upgrade Support)
 - 4. Purchase Requisition – Streamline Verify (Licensing Fee)
- B. MH/ID/EI Contracts FY 24/25
 - 1. The CARE Center, Inc.

C. CYS/JP Contracts FY 25/26

1. Cray Youth and Family Services, Inc.
2. Dr. Peter von Korff
3. Parkside Psychological Associates, LLC
4. Twin Pines Family Services, LLC

D. MH/ID/EI Contracts FY 25/26

1. Crawford County Mental Health Awareness Program, Inc.
2. The Arc of Crawford County, Inc.

E. Professional Contracts FY 25/26

1. Parkside Psychological Associates, LLC

F. Same Rates as Prior Year

CYS/JP Contracts FY 25/26

1. Crossroads Group Homes and Services, Inc.
2. Diversified Treatment Alternative Centers, LLC
3. Family Pathways

7. **FINANCE:** **Stephanie Franz**

A. Approve the following:

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| 1. Women's Services | 2025 Budgeted Allocation | \$ 10,000.00 |
| 2. CCAP PCORP | #INV061420 2025/2026 Gen Liability Ins | \$509,972.00 |
| 3. CHS | # 187 4.2025 Trip Reimbursement | \$ 64,520.00 |

B. **RATIFY** the following:

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| 1. St James Haven | 2025 Affordable Housing Allocation | \$ 8,996.91 |
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8. **SHERIFF:** **Dave Powers**

A. Rapiscan Service Contract for both Judicial Center X-ray machines \$5139.00 Total \$10,278.00

B. Rapiscan Service Contract for X-ray machine in the Courthouse @ \$5139 \$5139.00

BOTH BUDGETED FOR \$4989.60 INCREASE OF \$149.40 PER MACHINE

9. **COMMISSIONERS:** **Courtney Stirling**

A. **RATIFY** the AEP energy contract for 36 months of electrical service at 3 locations effective 6/16/25.

B. **RATIFY** the AEP energy contract for 12 months of electrical service at 25 locations effective 5/30/2025.

C. Notifications:

1. Notification from Drake Valley Properties, LLC regarding their intent to apply to PA DEP for permits for 500 GPD single residence sewage treatment plant to serve an existing four-bedroom residential dwelling with discharge to Oil Creek in Hydetown Borough.

2. Notification from Deiss & Halmi Engineering on behalf of Pro Waste Services, Inc., for a waste transfer station permit. The transfer station will be used to receive and temporarily store waste before disposal at another facility in West Mead Township.

2025 Upcoming Events:

June 11, 2025 – Full Session
June 18, 2025 – Work Session
June 25, 2025 – Full Session
July 2, 2025 – Work Session

PUBLIC COMMENT:

COMMISSIONER COMMENTS:

ADJOURN: