

The Crawford County Commissioners met on Thursday November 1, 2012, for their regular meeting with the following present:

Francis F. Weiderspahn, Jr.	Chairman
Jack P. Lynch	Commissioner
C. Sherman Allen	Commissioner
Cheri Porter-Jackson	Chief Clerk
Ted Watts, Esq	Solicitor
Jody Marley	CFO
Mark Weindorf	Director of Human Services
Steve Scott	County Maintenance
Amy Schmidt	Grant Administrator
John Shuttleworth	Court Administrator
Debbie Curry	Register & Recorder
Mia Calomino-Zinz	Human Services
Tracy Auell	Human Services
Melissa Newhard	Citizen
Pete Hoke	Citizen
Kenny Osborn	Citizen
Connie Lee	Citizen
Gary Richardson	Citizen
Sam Byrd	Citizen
Mary Spicer	Meadville Tribune
Andy Alm	Forever Broadcasting
Kevin Tommaney	C TV-13 Reporter
Megan Hays	Recording Secretary

The meeting was opened with the Pledge of Allegiance.

Mr. Allen made a motion to approve the minutes of the October 18, 2012 meeting. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the payment of bills in the amount of \$3,115,503.76 for the period ending October 31, 2012. Mr. Allen seconded the motion and it carried.

Mr. Weiderspahn announced that there was one executive session on October 30, 2012 to discuss personnel.

Mr. Allen made a motion to approve the creation of a new position of Assistant Maintenance Supervisor. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the creation of a new Maintenance 1 position. Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to approve the 2012 Community Development Block Grant (CDBG) grant contract in the amount of \$254,479.00. Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to approve the appointment of Robert Moyers of Sadsbury Township to fill a vacancy on the Planning Commission that will expire on December 31, 2012. Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to approve the contract with Pirrello Enterprises for back scanning of files from 1999 and 2000, in the Prothonotary's Office, in the amount of \$11,974.52, with \$4,700.00 out of office budget and the remainder to be paid with records improvement funds and automation funds (contingent upon records improvement). Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the request for upgraded electrical systems in the Register and Records office, work to be done by Mark A. Johnson Electrical Contracting in the amount of \$3,885.00. Mr. Lynch seconded the motion and it carried.

Ms. Calomino-Zinz and Ms. Auell informed the Commissioners and the public on what services the Crawford County Suicide Task Force could provide and contact information should the public need it.

Mr. Lynch made a motion to approve the purchase of 8 skids of Ice Melt at \$5.90/bag with 49 bags/skid at a cost of \$2,312.80 from DeSantis Janitor Supply for the Crawford County Correctional Facility. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the purchase of 10 computers out of the 2012 budget at a cost of \$1,382.07 per computer for a total cost of \$13,820.70 from Dell Computers, for the Correctional Facility, this purchase has been coordinated through the County IT Department for compatibility with the County System. Mr. Lynch seconded the motion and it carried.

Mr. Allen made a motion to approve the purchase of a Video Security System from USA Choice in the amount of \$2,250.00 for District Court 30-3-06 (Titusville) that is required by the state. Mr. Lynch seconded the motion and it carried.

Mr. Allen made a motion to ratify the purchase of 2 new wooden courtroom tables and 5 wooden chairs at a total cost of \$2,208.00 from Home Wood Furniture for District Court 30-2-01 (Meadville). Mr. Lynch seconded the motion and it carried.

Mr. Allen made a motion to approve the fabrication and installation of a heavy tow hitch on the Conneaut Lake Park Volunteer Fire Department's 1996 Ford Fire Truck that will haul the County's DeCon Trailer throughout the County as needed, at a cost of \$1,500.00 from Fire Fly Fire Equipment Sales Inc. These funds will be reimbursed through HazMat Tier II funds. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the purchase of a 20'x8'x8' Giant Lock Box to store Hazardous Material Absorbent Materials in Titusville, from Giant Lock Box at a cost of \$2,450.00 to be paid by the HazMat Assistance Funds. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the Health Care Quality Unit Agreement (HCQU) agreement. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the Children and Youth Services (CYS) Professional Contract with Dr. Stephanie Baumgratz for Fiscal Year (FY) 2012-2013. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the CYS Contract rate for Family Services of Northwestern Pennsylvania (NWPA). (see attached spreadsheet) Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the CYS Contract for Summit School for FY 2011-2012. (see attached spreadsheet) Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the CYS Contract for Community Specialists d/b/a The Academy for FY 2011-2012. (see attached spreadsheet) Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the CYS Professional Services Contract with Psychological Services with Victor Masone. (see attached spreadsheet) Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to approve the Professional Services Contract with Woodbridge Counseling for Emergency Mobile County Outreach and Crisis Services. (see attached spreadsheet) Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the CYS Contract with Western Pennsylvania Child Care for the FY 2011-2012. (see attached spreadsheet) Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the Administrative Service Agreement between Crawford County Human Services and Northwest Behavioral Health Partnership for FY 2012-2013. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the Letter to Pennsylvania Department of Conservation and Natural Resources, Bureau of Forestry to decline participation in the 2013 Gypsy Moth Suppression Program. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to award the bid for geotechnical testing/services to Emire Geo Services, Inc. at a cost of \$8,400.00 this will cover testing at the Talon and Courthouse facilities. Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to approve the payment of Hay Group Invoice #406-68329 in the amount of \$1,825.00 for October. Mr. Allen seconded the motion and it carried.

Mr. Allen made a motion to approve the creation of a Human Resource Position and the corresponding job description for the County. Mr. Lynch seconded the motion and it carried.

Mr. Lynch made a motion to approve the appointment of Colleen Stuart to the Work Force Investment Board. Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to approve the agreement between the Crawford County Correctional Facility and AFSCME Union that will run from January 1, 2013 to December 31, 2015. Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to accept the Preliminary 2013 Budget, with copies available for public review. Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to approve the Child Care Information Services (CCIS) agreement extension for 1 year for the purpose of transferring this agreement from Crawford County to the Family and Community Christian Association (FCCA), pending solicitor review. Mr. Allen seconded the motion and it carried.

Mr. Lynch made a motion to approve the hires and transfers in the attached packet. Mr. Allen seconded the motion and it carried.

Ms. Lee spoke on her concerns with the inmate intake fee at the Crawford County Correctional Facility.

Mr. Byrd spoke about the Human Resources Position.

Mr. Allen spoke about the Cochran Library building project, and about the Tamarack Lake situation.

There being no further business Mr. Lynch made a motion to recess the meeting until November 7, 2012 at 1:00 pm. Mr. Allen seconded the motion and it carried.

Francis F. Weiderspahn, Jr., Chairman

Jack P. Lynch, Commissioner

C. Sherman Allen, Commissioner