The Crawford County Commissioners met on Thursday, December 31, 2014, for a regular meeting with the following present:

Francis F. Weiderspahn, Jr. Chairman

Jack P. Lynch Commissioner

C. Sherman Allen Commissioner

Cheri Porter-Jackson Chief Clerk

Gina Chatfield Deputy Chief Clerk

Ted Watts, Esq. Solicitor

Denise Mason Finance Clerk

Mark Lessig County Administrator

Christine Krzysiak County Treasurer

Allen Clark Emergency Management Director

Alan Knapp Planning Director

Amanda Chapel Planning Assistant

Susan Lotarski Human Resources Director

Ken Saulsbery Correctional Facility Deputy Warden

Nick Hoke Sheriff

Gary Richardson Citizen

Konstantine Fekos Meadville Tribune

The meeting was opened with the Pledge of Allegiance.

Mr. Weiderspahn announced that there was an Executive Session on 12/30/14 regarding personnel.

Public Comment:

There were no public comments at this time.

Official Business:

Mr. Lynch made a motion to approve invoice for postage from Judge Rossi’s Office in the amount of $3,000. Mr. Allen seconded and the motion carried.

Mr. Allen made a motion to approve the Crown Benefits Bill for week ending December 19, 2014, in the amount of $79,888.89. Mr. Lynch seconded and the motion carried.

Mr. Lynch made a motion to approve and adopt the updated Crawford County Comprehensive Plan by the Planning Department. Mr. Allen seconded the motion and it carries.

Mr. Allen made a motion to approve the invoice for Shelter+Care rental assistance pass through grant to CHAPS in the amount of #13,449.68. Mr. Lynch seconded and the motion carries.

Mr. Lynch made a motion to approve the invoice for QLC soffit extension roof repair in the amount of $22,626, from CDBG 2012/2013 funds. Mr. Allen seconded and the motion carries.

Mr. Lynch made a motion to approve an invoice for engineering services for Woodcock Park C2P2, in the amount of $3,950. Mr. Allen seconded and the motion carries.

Mr. Allen made a motion to approve the Sheriff’s purchase of a replacement Electronic Custody Belt, from leftover funds previously budgeted to the Sheriff’s office, in the amount of $1,300. Mr. Lynch seconded and the motion carries.

Mr. Lynch made the motion to approve the payment of the final EADS Invoice for the Care Center Bathing Room Project in the amount of $3,721.10. Mr. Allen seconded and the motion carries.

Mr. Allen made a motion to approve the payment of the final EADS Invoice for the Care Center Paving Project in the amount of $3,674.65. Mr. Lynch seconded and the motion carries.

Mr. Lynch made a motion to approve the payment of the EADS Invoice for the Care Center Window Replacement Project in the amount of $6,679. Mr. Allen seconded and motion carries.

Mr. Lynch made a motion to approve the OES LEPC Building lease agreement with the SCUBA Team in the amount of $600 per month. Mr. Allen seconded and the motion carries.

Mr. Allen made a motion to approve the OES HMEP Grant Agreement through PEMA for $28,096. Mr. Lynch seconded and the motion carries.

Mr. Lynch made a motion to approve the OES Annual Emergency Management Performance Grant Application with PEMA for $75,742. Mr. Allen seconded and the motion carries.

Mr. Allen made a motion to approve the Kronos Maintenance Agreement Renewal quote for approximately $21,732.97. Mr. Lynch seconded and the motion carries

Mr. Lynch made a motion to approve the Kronos Check Request for Human Resources Department training in the amount of $2,400. Mr. Allen seconded and the motion carries.

Mr. Lynch made a motion for ratification of the Crown Benefits Bill for week ending December 12, 2014 in the amount of $70,964.60. Mr. Allen seconded and the motion carries.

Mr. Allen made a motion for ratification of the Maintenance Service Agreement for Bollinger Technical Services, Inc. which will encompass the departments of Register & Recorder, Clerk of Courts, Prothonotary and Treasurer, in the amount of $4,702.65. Mr. Lynch seconded and the motion carries.

Mr. Lynch made a motion for ratification of the Interim Addendum to the Program Management Agreement for the Emergency Food Assistance Program. Mr. Allen seconded and the motion carries.

Mr. Allen made a motion to approve the appointment of Mark Nickerson to the Crawford County Redevelopment Authority for a four year term to being January 1, 2015 until December 31, 2018. Mr. Lynch seconded and the motion carries.

Mr. Lynch made a motion to approve the PCorp Grant Application for 2014 in the amount of $1,700. Mr. Allen seconded and the motion carries.

Mr. Allen made a motion to approve the attached New Hires/Transfers packet. Mr. Lynch seconded and the motion carries.

Information and Updates:

Mr. Weiderspahn noted that there will be a Work Session on Monday, January 12, 2015 instead of Tuesday, January 13, 2015, as the Commissioners will be attending a conference out of town on Tuesday.

Mr. Weiderspahn, Mr. Lynch and Mr. Allen again extended their appreciation to Mr. Watts for his time and service with the County.

Mr. Lessig spoke regarding the tenure of Ted Watts as solicitor, and presented Mr. Watts with a plaque upon his retirement with the County. Mr. Watts spoke in appreciation of the recognition.

Public Comment:

There were no public comments at this time.

With no further matters to discuss, Mr. Lynch made a motion to adjourn. Mr. Allen seconded and the motion carries.

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Francis F. Weiderspahn, Jr., Chairman

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Jack P. Lynch, Commissioner

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C. Sherman Allen, Commissioner