

The Crawford County Board of Commissioners met on Wednesday, October 25, 2017, for a regular meeting, with the following present:

Francis F. Weiderspahn, Jr.	Chairman
John Christopher Soff	Commissioner
John Amato	Commissioner
Brigid Winsor	Deputy Chief Clerk
Keith Button	County Solicitor
Brian Connolly	Chief Financial Officer
Nick Hoke	Sheriff
Emmy Arnett	Prothonotary
Kathie Roae	Auditor
Heidi Shiderly	Court Administrator
Gail Kelly	Human Services Director
MarJo Webster	Care Center Administrator
Tim Kelley	ITS Director
Trevor Oates	Assistant Adult Probation Chief
Kevin Nicholson	Public Safety Director
Mark Phelan	Assistant Maintenance Director
Shelby Proctor	Fair Executive Secretary
Seth Jones	Point Security
Jeff Cory	Armstrong
Keith Gushard	The Meadville Tribune
Sean P. Ray	The Titusville Herald
Mark Heim	The Stream

The meeting was opened with the Pledge of Allegiance.

Mr. Amato made a motion to approve the minutes from the meeting on October 11, 2017. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the minutes from the work session on October 19, 2017. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the payment of bills in the amount of \$2,578,640.62 for the period ending October 24, 2017. Mr. Amato seconded and the motion carried.

Mr. Weiderspahn announced there were no executive sessions held.

Public Comment:

Mr. Weiderspahn announced there was no one from the public that requested to speak.

Official Business:

Mr. Soff made a motion to approve the purchase of the Alcatel Lucent 6350 24 port PoE switch from D'Agostino Electronic Services in the amount of \$1,150.50 from the procurement of the PEPPM 2017 contract and will be used to wire the Adult Probation Annex for the new phones. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the renewal of the Oracle Database Remote Support from USIT in the amount of \$2,520.00 per month and USIT is responsible to keep the Enterprise Databases at 99% availability except for scheduled maintenance. This cost reflects a drop of

\$1,680.00 per month due to reduction of Oracle Databases in the environment and is a 40% drop in the cost of Oracle professional support. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion approve the renewal of Oracle Consulting Support Services from USIT, not to exceed the amount of \$20,000.00 or 125 hours of support at their current rate of \$160.00 per hour, to be used as needed. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the addition of four Cannon document imaging scanners, provided by Domestic Relations, to the online auction. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Med Care Services Agreement and Supply Purchase Agreement for the residents at the Care Center from December 1, 2017 to December 1, 2018. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the modification of the D&A RIP Grant for Adult Probation's new drug testing supplies from December 1, 2017 through December 1, 2018. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the LINSTAR, Inc. Service Agreement from October 14, 2017 through October 13, 2018 for Human Services in the amount of \$325.04; county portion. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the purchase of 2 laptops and one stand up computer for three Human Services employees in the amount of \$702.42; county portion. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the purchase of the Chartwells Dining Services for the Edinboro Trauma Conference beverages and lunch on September 27, 2017 for Human Services; paid from S.O.C. grant funds. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve purchase of the George Washington University for the Edinboro University Conference Presentation on September 27, 2017 for Human Services; paid from S.O.C. grant funds. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve purchase of the Keymark IMR for the On-Base from December 1, 2017 through November 30, 2018 with additional cost in amount of \$107.29; county portion. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve purchase of the Smith's Country Garden's facility rental on September 15, 2017 for Human Services; paid from S.S.H.S. funds. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the Human Services FY 17/18 Community Health Services, Inc. grant contract for Human Services; no county portion. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Human Services FY 17/18 MATP Grant Agreement for Human Services; no county portion. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the Human Services FY 16/17 CYS Contract with The Children' Institute of Pittsburgh; with a decrease in price in level AA and same rates as prior year for level BB, CC and DD. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the Human Services FY 17/18 MH/ID/EI Contract with the Human Services Center; same rate as prior year. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Human Services FY 17/18 MH/ID/EI Contract with Next Step Therapy, Inc.; same rates as prior year. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the Human Services FY 17/18 MH/ID/EI Contracts for Supports, Inc., The CARE Center, Inc. DBA SPS CARE and United Community Independence Programs, Inc.; with two increased rates for Level 2 In-home support and same rates as prior years with other levels. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Human Services FY 17/18 MH/ID/EI Contract for Youth Advocate Programs, Inc.; same rate as prior year. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the Human Services FY 17/18 Professional Contracts with Carolyn Danner-Bliss Pediatric Dietician Services, LLC and Little Steps Physical Therapy, LLC; same State set rates as prior year. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the Human Services FY 17/18 Professional Contract with PSY Services; same rates as prior year. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Human Services FY 17/18 Professional Contract with Sands Speech Therapy; same rates as prior year. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the Human Services FY 17/18 Professional Contract with United Way of Western Crawford County, Inc.; decrease in price for VISION Program and same rate as prior year for Administrative Fee. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to ratify the quote award to Beusch Heating and Plumbing to replace indirect water heater at the QLC in the amount of \$3,933.21. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the quote award to Beusch Heating and Plumbing to replace two Triple-duty valves at the QLC in the amount of \$2,738.48. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve payment to Telliho Tree Services for the stump grinding at Woodcock Lake Park in the amount of \$1,500.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the following payments for the Judicial Center in the total amount of \$358,971.27:

- Saegertown Hardware for Screws for shelving ~ \$24.47
- Ace Contractor for Bolts and screws for shelving ~ \$206.38
- Home Depot for Lumber for shelving ~ \$127.62
- Home Depot for Lumber and screws for shelving ~ \$87.54
- Home Depot for Nuts and bolts for shelving ~ \$54.18
- Saegertown Hardware for Bolts for shelving ~ \$18.89
- Saegertown Hardware for Nuts and bolts for shelving ~ \$34.70
- Ace Contractor for Lumber for shelving ~ \$464.36
- Ace Contractor for Wood shim shingles for shelving ~ \$2.75
- Weber Murphy Fox for Architectural Services ~ \$345.00
- Weber Murphy Fox for Construction Mgmt Fee & reimbursable expenses ~ \$9,014.89
- Mike Coates Construction for General Trades – Sept 2017 ~ \$232,117.34
- Paramount Roofing for Roofing – Sept 2017 – FINAL ~ \$36,855.36
- Renick Bros Construction for HVAC – Sept 2017 ~ \$9,228.00
- Horizon Information for Technology – Sept 2017 ~ \$10,722.08
- Blooming Valley Landscape for Landscaping – Sept 2017 – FINAL ~ \$31,956.76
- Meadville Redi-Mix Concrete for Trash removal – Sept 2017 ~ \$465.00
- Horizon Information for Wireless microphones for Courtrooms ~ \$26,857.00
- Uhlig Lock & Safe for Keys ~ \$388.95

Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the following payments for General Operations in the total amount of \$116,000.00:

- Penn State Extension for 4th Qtr Budget Allocation ~ \$95,000.00
- French Creek Council of Govts. For Tire Recycling Event – 2016 Act 13 Award – Planning ~ \$1,000.00
- Hydetown Borough for Playground equipment & installation – 2016 Act 13 grant project – Planning ~ \$20,000.00

Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the following payments for General Operations in the total amount of \$485,490.53:

- Crown Benefits Administration for Weekly Claims Remittance, Week Ending 9/29/17 – Various ~ \$180,689.46
- Crown Benefits Administration for Weekly Claims Remittance, Week Ending 10/6/17 – Various ~ \$108,965.32
- Crown Benefits Administration for Weekly Claims Remittance, Week Ending 10/13/17 – Various ~ \$195,835.75

Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to ratify the Resolution authorizing the 2017 Emergency Solutions Grant submission by the Planning Office. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the Settlement Agreement with Buchart Horn, Inc. and Weber Murphy Fox, Inc. regarding the cooling system for technology equipment in the Judicial Center. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the county auction website additions of a cedar lined humidifier from Talon Building, pen case from Talon Building and HP 128A 3-pack of toner from Commissioners Office. Mr. Amato seconded and the motion carried. These items will be on the website for two weeks beginning mid-November.

Mr. Amato made a motion to approve the New Hires/ Transfers detailed in the attached list from Human Resources/ Payroll. Mr. Soff seconded and the motion carried.

Mr. Weiderspahn announced the Courthouse will be closed for Municipal Election Day in on November 7, 2017 and encourages everyone to get out and vote. Also reminded everyone, there will be no work session next week.

Mr. Soff reminded everyone that trick-or-treat is tomorrow in most Crawford County towns and would like everyone to watch for kids and stay safe.

There being no further items to address, Mr. Amato made a motion to adjourn. Mr. Soff seconded and the meeting was adjourned.

Francis F. Weiderspahn, Jr., Chairman

John Christopher Soff, Commissioner

John Amato, Commissioner