

The Crawford County Board of Commissioners met on Wednesday, December 27, 2017, for a regular meeting, with the following present:

Francis Weiderspahn, Jr.	Chairman
John Christopher Soff	Commissioner
John Amato	Commissioner
Christine Krzysiak	Treasurer
Brigid Winsor	Deputy Chief Clerk
Keith Button	County Solicitor
Brian Connolly	Chief Financial Officer
Ken Saulsbury	Warden
Heidi Shiderly	Court Administrator
Kelly Schwab	Deputy Human Services Director
Mark Phelan	Assistant Maintenance Director
Shayne Long	Care Center Environmental Services Director
Susan Lotarski	Human Resources Director
Kevin Nicholson	Public Safety Director
Jen Obenrader	Juvenile Probation Officer
Brian Cagle	Pepicelli, Youngs & Youngs
Richard Schaeffer	Point Security

The meeting was opened with the Pledge of Allegiance.

Mr. Amato made a motion to approve the minutes from the meeting on December 13, 2017. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the minutes from the work session on December 20, 2017. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the payment of bills in the amount of \$2,178,953.03 for the period ending December 26, 2017. Mr. Soff seconded and the motion carried.

Mr. Weiderspahn announced there were no executive sessions held.

Public Comment:

Mr. Weiderspahn announced there was no one from the public that requested to speak.

Official Business:

Mr. Soff made a motion to approve the reappointments for Clark J. Hoffman and Glenn W. Thompson to the Hospital Authority Board from January 1, 2018 to January 3, 2022. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the Juvenile Probation Services Grant application in the amount of \$118,070.00 to be received. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion approve the purchase of two replacement computers for Emergency Services in the amount of \$3,386.64. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the EMPG Grant application for F/Y 2018 in the amount of \$95,500.19 to be received, for half of EMA salaries and benefits. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve Larry's Tint Shop installation of window tint for Housing Units A and B for added security for both Staff and Inmates at the Correctional Facility in the amount of \$728.00. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the Disclosure of Ownership for the Care Center for the upcoming PA Health & Wellness – Managed Medicaid Program. This is preliminary as our region will not begin the Managed Medicaid until 2020. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the Care Center Building Additions Project fee proposal by EADS Architects in the amount of \$7,490.00 for a feasibility study and schematic design to expand the space in the dementia unit allowing residents more free space and to expand the dining and multi-purpose room to accommodate the required 15 square feet per resident. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the updated Bulk Food Services Agreement between the Crawford County Care Center and the Quality Living Center to provide meals to the Quality Living Center as set forth in the contract. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Care Center's purchase of a water softener system from Ace True Value in West Chester, PA in the amount of \$32,700.00 including installation; CoStars contract pricing. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the travel request for a Human Services employee to attend the Carbon Springs Convention in the amount of \$1,795.16; no cost to the county. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Human Services EI I&E Report for FY 16/17; \$91,095.31 county portion. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the Human Services PCCD Grant (MDIT Coordinator/ Child and Family Advocate) – Amendment 1 to extend the grant to April 31, 2018. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the Human Services QRS Construction Roof Replacement for VISIONS Program family; no cost to the county. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the Human Services FY 17/18 CYS contract with Bethesda Lutheran Services. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Human Services FY 17/18 CYS contract with George Junior Republic in Pennsylvania Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the Human Services FY 17/18 CYS contract with Pathways Adolescent Center, Inc. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the Human Services FY 17/18 CYS contract with Western Psychiatric Institute & Clinic. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Human Services FY 17/18 CYS contract amendment with Child to Family Connections, Inc. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the steel replacement on the storage barns at the County Farm in the amount of \$3,800.00 from Dave Dunkel, which was the lowest of 3 proposals and repair work will be done in the spring. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the payment to Scobell for the QLC boiler repairs in the amount of \$9,340.00. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the following payment for the Judicial Center in the total amount of \$12,830.03:

- Weber Murphy Fox for Construction Mgmt Fee & Reimbursable Expenses ~ \$1,311.55
- McCurley Houston Electric, Inc. for Electrical ~ \$11,104.00 – FINAL
- Ace Contractors for gun rack materials ~ \$328.31
- Ace Contractors for gun rack materials ~ \$86.17

Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the following payments for the Public Safety Building in the total amount of \$643.30:

- Urban Engineers for construction support services Jan 14 to May 12, 2017 ~ \$264.40
- Urban Engineers for construction support services Nov 5, 2016 to Jan 13, 2017 ~ \$378.90

Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the following payments for General Operations in the total amount of \$2,223,616.29:

- Industrial Appraisal Company for property record report as of 12/31/16 ~ \$1,275.00 – Finance
- PComp for 2018 Workers Comp premium ~ \$381,960.00 – Finance
- Mobilcom for Portable radio for new hire ~ \$1,075.61 – Sheriff
- CHAPS for Shelter+ Care rental assistance and admin Nov. 2017 ~ \$15,339.65 – Planning
- CYS for County match ~ \$1,314,185.00 – Human Services
- Fine Print for printing of dog license renewals ~ \$1,339.00 – Treasurer
- The Meadville Tribune for proof of publication public notice of tax sales ~ \$783.00 – Tax Claim
- Firefighters SCUBA Team for 2017 Budget Allocation ~ \$4,500.00
- CDWG for purchase of 2 surface books ~ \$3,794.58 – Planning
- HSBG/EI for County Match ~ \$235,362.94 – Human Services

- HSBG/EI for County Match ~ \$79,120.96 – Human Services
- Crawford Central School District for Educational Transport for 3 foster children ~ \$1,733.33 – Human Services
- Dr. Brian Bradshaw for professional services ~ \$2,100.00 – Public Defender
- Drug & Alcohol for professional services ~ \$8,947.29 – District Attorney
- Witmer Public Safety Group for point blank Alpha Elite ballistic vest ~ \$794.09 – Sheriff
- Community Health Services for trips reimbursement for Oct & Nov 2017 FY 17/18 ~ \$165,160.00 – MATP
- City of Meadville for Stormwater Escrow Review Fee ~ \$2,838.75 – Commissioners
- Thomson Reuters for West Complete Library – Dec. 2017 ~ \$3,307.09 - Courts

Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the following payments for General Operations in the total amount of \$695,163.32:

- Crown Benefits Administration for Weekly Claims Remittance, Week Ending 12/1/17 – Various ~ \$211,412.79
- Crown Benefits Administration for Weekly Claims Remittance, Week Ending 12/8/17 – Various ~ \$178,750.53
- Erie Bank for payment of loan principal – 2015 Judicial Center Loan ~ \$305,000.00

Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the 2018 Mileage rate of \$0.545 per mile affective January 1, 2018; as set by the IRS. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the 911 Audit Report from Maher Duessel for FY 15/16.

Mr. Amato seconded and the motion carried.

Finance items E, G and H will be voted on at a later meeting before year end.

Mr. Amato made a motion to approve the revised Per Diem Holiday Pay Policy at the Care Center and Correctional Facility for double time pay on Thanksgiving and Christmas, effective December 1, 2017. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Assistant District Attorney's adjustment from 35 hours a week to 40 hours per week, effective January 1, 2018. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve payment for the 2018 NACO membership dues in the amount of \$1,775.00. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the Resolution authorizing the conveyance of real property to RM15 Holdings. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the Resolution authorizing the transfer of the old Coroner 2005 Dodge Caravan to the Regional Airport Authority in the amount of \$400.00. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the PCCD Stop Grant Modification to shift monies in all departments, no change to fund amount. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the New Hires/ Transfers detailed in the attached list from Human Resources/ Payroll. Mr. Amato seconded and the motion carried.

The Courthouse will be closed all day for New Year's Day on January 1, 2018 and will be open again the next day.

There being no further items to address, Mr. Soff made a motion to recess until 3:30 pm tomorrow, December 28, 2017. Mr. Amato seconded and the meeting was recessed.

Francis F. Weiderspahn, Jr., Chairman

John Christopher Soff, Commissioner

John Amato, Commissioner