

The Crawford County Board of Commissioners met on Wednesday, January 24, 2018 for a regular meeting with the following present:

Francis F. Weiderspahn Jr.	Chairman
John M. Amato	Commissioner
John Christopher Soff	Commissioner
Keith Button	Solicitor
Christine Krzysiak	Treasurer
Gina Chatfield	Chief Clerk
Brigid Winsor	Deputy Chief Clerk
Brian Connolly	Chief Financial Officer
Debbie Curry	Register & Recorder
Heidi Shiderly	Court Administrator
Gail Kelly	Human Services Director
Susan Lotarski	Human Resources Director
Kevin Nicholson	Public Safety Director
Mark Phelan	Assistant Maintenance Director
Nick Loiacona	Chief Probation/Parole Officer
John Boeckman	Chief Juvenile Probation Officer
Tracy Crawford	Conservation District Director
Becky Little	Voter Services Director
Tim Kelley	ITS Director
Phil Baranyai	GIS Manager
Brian Noah	Project Manager
Seth Jones	Point Security
Jeff Cory	Armstrong
Lori Drumm	The Meadville Tribune
Mark Heim	The Stream

The meeting was opened with the Pledge of Allegiance at 9:30 am.

Mr. Amato made a motion to approve the minutes from the meeting on January 10, 2018. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the minutes from the work session on January 17, 2018. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the payment of bills in the amount of \$1,636,032.80 for the period ending January 23, 2018. Mr. Soff seconded and the motion carried.

Mr. Weiderspahn announced there was an executive session held January 22, 2018 regarding the Coroner's Office.

Public Comment:

Mr. Weiderspahn announced there was no one from the public that requested to speak.

Official Business:

Mr. Soff made a motion to approve the Farmland Preservation Board's Certification of \$5,000.00 for 2018 County Match funds. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the Investment Committee recommendation to place reserve funds of \$10,300,000.00 in Erie Bank, Farmer's National Bank, Marquette Savings Bank and C. S. McKee. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to ratify the Pitney Bowes postage meter contract for MDJ Meadville office in the amount of \$53.22 per month, billed quarterly. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the purchase of a refrigerator for the Juvenile Probation office in the amount of \$478.00. Mr. Amato seconded and the motion carried.

Item 10:A. for Domestic Relations was removed from the agenda.

Mr. Soff made a motion to ratify a travel request for two Adult Probation Officers to attend the Sig Sauer Classic Line Pistols Armorer's Certification Class in Obetz, OH, on March 13 and 14, 2018, in the amount of \$1,386.76. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to ratify the Juvenile Probation Aid grant in the amount of \$118,070.00 received. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the 2017 Hazardous Response Preparedness Report for Pennsylvania Emergency Management Council (PEMC) due February 15, 2018. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Human Services FY 16/17 HSBG I&E report – Revision 1. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the Human Services 2018 PCCD Grant for Emerging CAC's and MDITs (equipment) and the MDIT Coordinator/Child and Family Advocate. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Human Services FY17/18 grant contract amendment for Crawford County CASA. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the Human Services FY 17/18 grant contract amendment for Titusville YMCA. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Human Services FY 17/18 CYS contracts with Family Pathways, Glen Mills Schools, Harborcreek Youth Services, Mid-Atlantic Youth Services Corp., Perseus House, Inc. and The Children's Institute of Pittsburgh. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the Human Services FY 17/18 Professional contract with United Way of the Titusville Region. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the quote from Compucom for ledger book scanning in the Register & Recorder's Office in the amount of \$92,092.29. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the 3rd year payment of the Microsoft Enterprise three-year Agreement with CDWG for \$72,462.24. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the purchase of 44 licenses of Office 2016 Home and Business from CDWG in the amount of \$11,487.96. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the purchase of a new pickup truck for county maintenance in the amount of \$25,098.00 and transfer the old one to the Care Center. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to ratify the hiring of Scobell to replace the heat exchanger in the boiler at the Quality Living Center in the amount not to exceed \$8,500.00. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the following payments for the Judicial Center in the total amount of \$11,869.00.

- Ace Contractor for nuts & bolts for shelving ~ \$40.38 – Sheriff
- Ace Contractor for lumber for shelving ~ \$203.37 – Sheriff
- Home Depot for nuts & bolts for shelving ~ \$98.45 – Sheriff
- Weber Murphy Fox for Construction Mgmt Fee & Reimbursable Exp #44 ~ \$523.80
- Mike Coates Construction for general trades (FINAL) ~ \$10,000.00
- Renick Bros Construction for HVAC (FINAL) ~ \$1,003.00

Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the following payments for General Operations in the total amount of \$119,158.60:

- PA Chiefs of Police Association for 2018 Livescan fingerprint system maintenance fee ~ \$3,400.00 – APO
- Correction Development Inc. for 2018 AP Case Management system maintenance fee ~ \$8,785.00 – APO
- DLT Solutions, LLC for one year Oracle software license & support ~ \$1,771.81 – APO
- Tri County Developers for 2017 CAM fees ~ \$2,472.06 – Veterans
- City of Meadville for 2018 Juror Parking ~ \$2,000.00 – Courts
- Center for Family Services for monthly budget allocation – food bank storage rental ~ \$666.66 – TEFAP
- Vogt Heating & Cooling for repairs to cooling system ~ \$960.46 – Coroner
- Quality Living Center for 2018 budget allocation – 1st Qtr ~ \$43,750.00 – Multi HS
- Mobilcom for XPR7550 E portable radio, speaker lapel mike and earpiece ~ \$1,075.61 – Sheriff
- C.C. Regional Airport Authority for 2018 budget allocation ~ \$40,000.00 – Airports
- CCAP for 2018 membership dues ~ \$14,277.00 – Commissioners

Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to ratify the following payments for General Operations in the total amount of \$928,630.74:

- Crown Benefits Administration for week ending 12/29/17 ~ \$180,743.69 – Various
- Crown Benefits Administration for week ending 1/5/18 (runoff) ~ \$48,125.87 – Various
- Neopost for postage meter refill ~ \$3,000.00 – DJ Vernon

- PCHIP for January 2018 medical premiums and estimated claims ~ \$695,400.18 – Various
- The IRIS Companies for Teslin blank PA gun permits ~ \$1,361.00 – Sheriff

Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the Draw 27 to finalize the Judicial Center Loan in the amount of \$1,900,353.90. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the maintenance agreement renewal for the filing carousels located the Court House and the Judicial Center by Bollinger Technical Services in the amount of \$5,065.00. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the Phase 1 environmental assessment for the Sternby structure and lot and bid documents for demolition of the structure by PCE in the amount of \$6,700.00. Mr. Amato seconded and the motion carried.

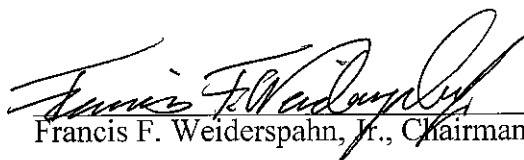
Mr. Soff made a motion to approve the change order for Stantec to redesign Lot #3 and design Lot #2 because of the Sternby property purchase in the amount not to exceed \$88,928.00. Mr. Amato seconded and the motion carried.

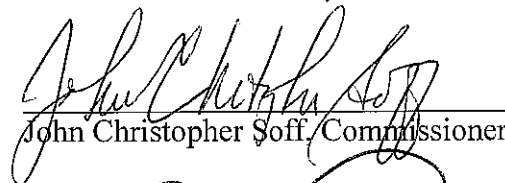
Mr. Amato made a motion to ratify the Pictometry Connect licensing for the GIS Manager in the amount of \$3,300.00. Mr. Soff seconded and the motion carried.

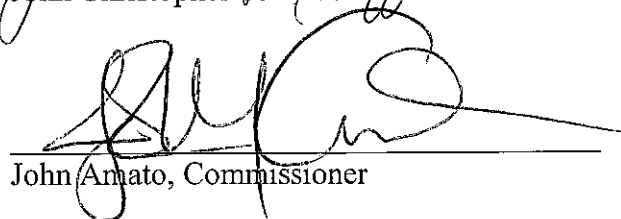
Mr. Soff made a motion to approve the New Hires/ Transfers detailed in the attached list from Human Resources/ Payroll. Mr. Amato seconded and the motion carried.

Mr. Weiderspahn announced a public meeting for the Route 6 Asset Manager and Corridor Improvement Study will take place on January 31, 2018 at the West Mead Township Building.

There being no further items to address, Mr. Amato made a motion to adjourn. Mr. Soff seconded and the meeting was adjourned at 9:55 am.


Francis F. Weiderspahn, Jr., Chairman


John Christopher Soff, Commissioner


John Amato, Commissioner