

The Crawford County Board of Commissioners met on Wednesday, February 28, 2018 for a regular meeting with the following present:

Francis F. Weiderspahn Jr.	Chairman
John M. Amato	Commissioner
John Christopher Soff	Commissioner
Keith Button	Solicitor
Christine Krzysiak	Treasurer
Gina Chatfield	Chief Clerk
Brigid Winsor	Deputy Chief Clerk
Brian Connolly	Chief Financial Officer
Nick Hoke	Sheriff
Tim Kelley	ITS Director
Heidi Shiderly	Court Administrator
Mark Phelan	Assistant Maintenance Director
Zach Pyle	Assistant Planning Director
Rich Krankota	Director Veterans Services
Treavor Oates	Assistant Chief Probation Officer
Brian Noah	Project Manager
Kathie Roae	Auditor
John Williams	Point Security
Kevin Tommaney	Armstrong
Mike Crowley	The Meadville Tribune

The meeting was opened with the Pledge of Allegiance at 9:30 am.

Mr. Amato made a motion to approve the minutes from the meeting on February 14, 2018. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the minutes from the work session on February 21, 2018. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the payment of bills in the amount of \$2,973,079.04 for the period ending February 13, 2018. Mr. Soff seconded and the motion carried.

Mr. Weiderspahn announced there were no executive sessions held.

Public Comment:

Mr. Weiderspahn announced there was no one from the public that requested to speak.

Official Business:

Mr. Soff made a motion to approve the Mill Run Supplemental Watershed Agreement #3, with NRCS and The Commonwealth of Pennsylvania to remove Tamarack Dam from federal funding. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the purchase of 5 new radios for the Sheriff's Department at a cost of \$4,993, with total reimbursement through the AOPC grant. Mr. Amato seconded and the motion carried.

The Senior Check-In call service by the Sheriff's Department to the elderly put on hold due to not having the correct technology at the present time.

Mr. Soff made a motion to approve the purchase of 10-point blank level II ballistics vests as replacements for the ones that factory warranty runs out in June for Adult Probation at a cost of \$5721.10. DOJ Bulletproof Vest Program will reimburse 50% of the cost. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the purchase of 16 iPhone cases for AP Case Management services, for Adult Probation officers when in the field, for a total of \$8,513.28 per year. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to purchase a Dell Latitude 5580 computer with Microsoft Office Professional software at a cost of \$1,501.11 from COSTARS. Funds to come from the System Replacement fund. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the renewal of the annual UPS maintenance agreement for Eaton Unity 1 with Nationwide Power for IT Department in the amount \$2,480.95. This includes bi-annual inspection on the system and batteries, repair parts included, but does not include battery replacement. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to ratify the purchase of 5 Spectralink Wi-Fi phones with a site analysis of the existing Wi-Fi equipment for Crawford County Care Center. Payable from the Phone Project CAPEX fund. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the purchase for Human Services of a Microsoft Surface Screen replacement in the amount \$634.94, cost to the County of \$39.90. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the payment for Human Services director's membership dues to PACA MH/DS in the amount of \$500, cost to the County of \$26.69. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the payment for Human Services directors membership dues to PCYA in the amount of \$4,908, cost to the County of \$560.58. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the Human Services MATP final allocation from the 16/17 grant contract. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the CYS contract for Family Services of NW PA, Amendment F-1. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the MH/ED/EI Contract for FY 17/18 with Regional Counseling Center, Inc., Amendment C-1. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the 2017 ESG (Emergency Shelter) Grant Contract in the amount of \$107,822 in order to provide emergency shelter and/or re-homing for the homeless. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the following payments for the Judicial Center in the total amount of \$701.78.

- Ace Contractors for lumber for shelving – Clerk of Courts ~ \$179.36
- Ace Contractors for lumber for shelving – Clerk of Courts ~ \$194.13
- Ace Contractors for paneling – Clerk of Courts ~ \$63.45
- Ace Contractors for paneling – Clerk of Courts ~ \$312.32
- Ace Contractors for Schlage entry accent – Clerk of Courts ~ \$47.48
- Ace Contractors for Schlage combo accent – Clerk of Courts ~ \$74.99

Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the following payments for General Operations in the total amount of \$107,556.94:

- Community Health Services for trip reimbursement Jan. 2018 – Transportation – MATP ~ \$88,270.00
- Crawford County Coalition on Housing Needs for 2018 budget allocation – Homeless Assistance ~ \$16,000.00
- BI Inc for electric monitoring – APO ~ \$3,286.94

Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the following payments for General Operations in the total amount of \$8,454.26:

- Crown Benefits Administration for Weekly Claims Remittance, Week Ending 2/2/18 (runoff) – Various ~ \$2,681.41
- Crown Benefits Administration for Weekly Claims Remittance, Week Ending 2/9/18 (runoff) – Various ~ \$260.85
- Northwest PA Regional Planning Development Commission for Per Capita dues – Commissioners ~ \$5,512.00

Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the payment of IGT in the amount of \$2,450,960 per Intergovernmental Transfer agreement for the Care Center as previously approved. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the payment to PCE (Porter Consulting Engineers) for costs associated with the Phase I ESA and asbestos investigation at the 364 Walnut property and design work associated with the Jail demolition project in the amount of \$2,975.46. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the Point Security Service Agreement effective March 1, 2018, for a term of one (1) year. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the New Hires/Transfers detailed in the attached packet from Human Resources/Payroll (list to be attached to the minutes). Mr. Soff seconded and the motion carried.

There being no further items to address, Mr. Amato made a motion to adjourn. Mr. Soff seconded and the meeting was adjourned at 10:05 am.


Francis F. Weiderspahn, Jr., Chairman


John Christopher Soff, Commissioner


John Amato, Commissioner