

The Crawford County Board of Commissioners met on Wednesday, May 9, 2018 for a regular meeting with the following present:

Francis F. Weiderspahn Jr.	Chairman
John M. Amato	Commissioner
John Christopher Soff	Commissioner
Christine Krzysiak	Treasurer
Keith Button	Solicitor
Brigid Winsor	Deputy Chief Clerk
Brian Connolly	Chief Financial Officer
Joe Galbo	Chief Assessor
Heidi Shiderly	Court Administrator
Gail Kelly	Human Services Director
Zach Norwood	Planning Director
Mark Phelan	Assistant Maintenance Director
Brian Noah	Project Manager
Kathie Roae	Auditor
Rebecca Little	Director of Elections and Voter Services
William Bonecutter	ABATE
Chris Gates	ABATE
Julie Gates	ABATE
Seth Jones	Point Security
Keith Gushard	The Meadville Tribune
Mark Heim	The Stream
Jeff Cory	Armstrong

The meeting was opened at 9:37 am with the Pledge of Allegiance.

Mr. Soff made a motion to approve the minutes from the meeting on April 26, 2018. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the minutes from the work session on May 2, 2018. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the payment of bills in the amount of \$2,857,839.59 for the period ending May 8, 2018. Mr. Amato seconded and the motion carried.

Mr. Weiderspahn announced there were no executive sessions held.

Public Comment:

Mr. Weiderspahn announced there was no one from the public that requested to speak.

Official Business:

Mr. Amato made a motion to approve the amendment to the Administrative Services Agreement with Northwest Behavioral Health Partnership and Crawford County Human Services effective July 1, 2018. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the FY 17/18 CYS Contract for Community Specialists Corporation DBA The Academy; with 2% rate increase from prior year. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the FY 17/18 CYS Contract with The Children's Home of Pittsburgh to provide foster care for youth ages 2 to 21; same rate as prior year in the amount of \$368.08. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the following contracts for FY 17/18 Human Services for total year end spending in the amount of \$5,003.72:

MH/ID/EI Contracts:

- Achievement Center, Inc. – Amendment C-2 ~ \$221.39
- Child to Family Connections, Inc. – Amendment C-2 ~ \$123.86.
- Crawford County Mental Health Awareness Program, Inc. ~ Cost to County \$991.11.
- Family Services of NW PA – Amendment C-2 – Cost to County \$421.26.
- Meadville Medical Center DBA Mobile Psychiatric Nursing – Amendment C-1 ~ \$328.55.
- Quality Living Center of Crawford County – Amendment C-1 ~ \$410.24.
- Titusville Area Senior Citizens Corporation – Amendment C-1 ~ \$128.56.
- The Arc of Crawford County, Inc. – Amendment C-3 ~ \$315.15.
- Vallonia Industries, Inc. – Amendment C-1 ~ \$366.51.

Professional Contracts:

- Center for Family Services, Inc.- For two (2) computers, with keyboards and monitors ~ \$46.45.
- Crawford County Coalition on Housing Needs – Elevator repair, six (6) 32” TV’s, and 25 DVDs ~ \$515.25
- Crawford County Drug & Alcohol Executive Commission, Inc. – Amendment C-1 – four (4) flip top nesting tables and installation ~ \$266.94.
- Crawford County Suicide Task Force for Boots on the Ground speaker ~ \$26.69.
- Creating Landscapes for Families for Allegheny students employed in after-school programs, honorarium to family leaders and family dinners ~ \$68.34.

- Hand In Hand Christian Counseling, LLC – Amendment C-1 – for 15 iPads, insurance, charging stations, podcast kits, record and editing software kit, various musical instruments and a karaoke machine ~ \$465.23.
- ML Services Corporation for a computer ~ \$50.72.
- Parkside Psychological Associates, LLC – Amendment C-1 – for two (2) laptops, stationary computer, removal of interior wall and three (3) office chairs ~ \$203.10.
- YWCA Titusville for four (4) dressers and anchor supports, three (3) sets of folding chairs, cookware and a baby stroller ~ \$54.46.

Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the FY 17/18 Human Services Contract for Harborcreek Youth Services for 47 days of care in the amount of \$812.16; county portion. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the purchase of a Dell Latitude E5570 replacement laptop for Joe Galbo in the amount of \$1,664.55. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to refund Durbin & Kimberly Loreno, for assessment corrections from 2012 through 2017, in the amount of \$3,579.28. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the payment to The EADS Group for FBIP #19 – EST #1 in the amount of \$42,585.38; paid from Liquid Fuel funds. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to renew the annual contract with OTIS Elevator Service in the amount of \$9,120.72. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to ratify the supplement to the reimbursement agreement for the Mead Avenue Bridge in the amount of \$75,000.00, pending Federal Highways approval. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the blight demolition at 308 and 407 Center Street in Conneautville in the amount of \$23,656.83; paid from 2014 CDBG funds. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the payment to 4Ward Planning for county housing study in the amount of \$14,100.00; paid from 2016 CDBG funds. Mr. Soff seconded and the motion carried. This study is currently 50% complete.

Mr. Soff made a motion to ratify the payment to M&B Services, LLC for the Conneaut Lake Water Street Project in the amount of \$26,765.79; reimbursement will come from the 2014

Appalachian Regional Commission (ARC) funds. Mr. Amato seconded and the motion carried. This is a correction from the April 26, 2018 meeting.

Mr. Amato made a motion to ratify payment to M&B Services, LLC for the Conneaut Lake Water Street Project in the amount of \$5,299.20; reimbursement will come from 2014 Community Development Block Grant (CBDG) funds. Mr. Soff seconded and the motion carried. This is a correction from the April 26, 2018 meeting.

Mr. Amato made a motion to approve payments for General Operations in the total amount of \$13,477.40:

- Women's Services for 2018 Budget allocation – Human Services/Other Contributions ~ \$10,000.00
- Times Publishing Company for Advertisement for bid – Commissioners ~ \$392.40
- Powell's Portable Toilets for Poly John Monthly Rental – Parking Lot – Parking Lot ~ \$85.00
- RSVP for 2018 Budget allocation – Human Services/Other Contributions ~ \$3,000.00

Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify payments for General Operations in the total amount of \$696,814.19:

- Crown Benefits Administration for Weekly Claims Remittance, Week Ending 4/13/18 (runoff) – Various ~ \$7,005.43
- Crown Benefits Administration for Weekly Claims Remittance, Week Ending 4/06/18 (runoff) – Various ~ \$224.93
- PCHIP for Medical premiums and estimated claims – May 2018 – Various ~ \$686,872.58
- Porter Consulting Engineers for Former county jail demolition ~ \$2,711.25

Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the payment to Perry Construction Group their parking garage work – April invoice in the amount of \$84,219.00. Mr. Soff seconded and motion carried.

Mr. Soff made a motion to approve the payment to National Fuel Gas for relocating the gas main currently on the north side of Walnut Street sidewalk, the interfered with construction, in the amount of \$4,695.06. Mr. Amato seconded and the motion carried. This work was completed last Friday and Mr. Soff thanked NFG for the great job, fast work and quick response.

Mr. Soff made a motion to approve the sale of Talon Building A to George Duncan DBA Gold Nugget Properties, second and only bidder remaining, for the amount of \$15,100.00. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to Proclaim May 2018 as Motorcycle Safety and Awareness month for Crawford County ABATE. Mr. Soff seconded and the motion carried. Mr. Amato read the Proclamation.


Mr. Amato made a motion to Proclaim the 2018 Bicentennial Year for the 200th Anniversary of the United States District Court of Western Pennsylvania in. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the Proclamation for the 2018 Disaster Emergency Plan in Crawford County effective May 8, 2018. Mr. Amato seconded and the motion carried. Mr. Soff thanked Allen Clark for organizing this plan.

Mr. Soff made a motion to approve the New Hires/Transfers detailed in the attached packet from Human Resources. Mr. Amato seconded and the motion carried.

Mr. Weiderspahn stated the General Primary Election Day is Tuesday, May 15, 2018 and encourages everyone to vote and Wednesday, May 16, 2018 at Noon in front of the Courthouse will be a memorial service for Police and everyone is invite to this event.


There being no further items to address, Mr. Amato made a motion to adjourn. Mr. Soff seconded and the meeting was adjourned at 9:55 am.



Francis F. Weiderspahn, Jr., Chairman



John M. Amato, Commissioner



John Christopher Soff, Commissioner

Item #	Provider Name & Services	Contract or Amendment	Rate	IV-E Rate	Cost to County	Fiscal Year
1	Northwest Behavioral Health Partnership, Inc. Administrative Services Agreement	Amendment	n/a	n/a	n/a	Effective 7/1/18
2	Community Specialists Corporation DBA The Academy Drug & Alcohol New Outlook Academy	Contract	\$270.30/day \$293.71/day	\$190.88/day \$177.99/day	\$68.56/day \$115.72/day	17/18
3	The Children's Home of Pittsburgh Foster Care Level CA: Age 2-21, Mild-Moderate Difficulties Foster Care Level CB: Age 2-21, Significant Difficulties	Contract	\$70.00/day \$75.00/day	\$67.87/day \$72.74/day	\$6.97/day \$7.46/day	17/18
4	Achievement Center, Inc. Family Based IVA Billable State Match Family Based Non-IVA or Non-Value Billable YES - Training Material and 2 Staff Attending Overnight PEAK Training	Amendment C-2	\$259.40 max \$6,637.88 max	n/a n/a	\$13.85 max \$3,547.88 max	17/18
5	Child to Family Connections, Inc. YES - YMCA Annual Agency Membership, Dell OptiPlex 3050 Mini Tower, Dell Monitor, Computer Installation, and Multi-Media PDF Curriculum on the Cloud by Phillip Roy, Inc.	Amendment C-2	\$4,144.82 total	n/a	\$22,129 total	17/18
6	Crawford County Mental Health Awareness Program, Inc. YES - Vendor for Clipp and GPS Programs, 2 Condes for the Prop in Center, 2 Office Chairs for the Prop in Center and Warmline and Overhead Ceiling Projector for 3rd Floor	Amendment C-2	\$2,318.00 total	n/a	\$12,376 total	17/18
7	Family Services of NW PA YES - 2 Surface Pro's with Protection Plan, Cover, Adapter Case, Houspots, and Licenses, 2 Desktops with Monitors, Adapters and EXTRAS Program, and Various Games/Books/Tools for Families	Amendment C-2	\$18,563.96 total	n/a	\$99,114 total	17/18
8	Meadville Medical Center DBA Mobile Psychiatric Nursing Mobile Psychiatric Nursing (Base Clients) Training Office Time (Base Clients) Wellness Visits (All Clients) YES - 3 Nursing Drug Guide Books, Blood Pressure Cuff, Thermometer, 12 Alarming Me Boxes with Monthly Fee, and a Laptop/Tablet	Amendment C-1	\$42,109.12 max \$5,676.34 max	n/a n/a	\$2,218.16 max \$303.05 max	17/18
9	Quality Living Center of Crawford County YES - Refrigerator for Activity Room, Recliners for TV Lounge, Love Seats for TV Lounge, LCD Projector, Fuel Cards, and Activity Director Home Study Course	Amendment C-1	\$6,153.84 total	n/a	\$328.55 total	17/18

10	Titusville Area Senior Citizens Corporation	Amendment C-1	17/18
	YES - Fuel Cards, 20 Waldameer Park Tickets, Musical Instruments, Craft Supplies, Annual Herald Newspaper Subscription, and Costs of Printing Monthly Calendar		\$2,408.00 total n/a \$128.56 total
11	The Arc of Crawford County, Inc.	Amendment C-3	17/18
	Vehicle Accessibility Adaptations W7278		\$5,903.00 total n/a \$315.15 total
12	Vallonia Industries, Inc.	Amendment C-1	17/18
	YES - Paging System, 2 32" LED Televisions, Sony Play Station 4 Pro, Wii, and 6 Picnic Tables		\$6,864.83 total n/a \$366.51 total
13	Center for Family Services, Inc.	Contract	17/18
	YES - 2 Computers with Keyboards and Monitors		\$870.00 total n/a \$16.45 total
14	Crawford County Coalition on Housing Needs	Contract	17/18
	YES - Elevator Repair, 6 32" TVs, and 25 DVDs		\$9,651.00 total n/a \$515.26 total
15	Crawford County Drug & Alcohol Executive Commission, Inc.	Amendment C-1	17/18
	YES - 4 Flip Top Nesting Tables and Installation		\$5,000.00 total n/a \$266.94 total
16	Crawford County Suicide Task Force	Contract	17/18
	YES - Boots on the Group Speaker		\$500.00 total n/a \$26.69 total
17	Creating Landscapes for Families	Contract	17/18
	YES - Allegheny Students Employed in After-School Program Honorarium to Family Leaders and Family Dinners		\$12,799.97 total n/a \$68.34 total
18	Hand In Hand Christian Counseling, LLC	Amendment C-1	17/18
	YES - 15 Pads with Insurance, Changing Cart, Podcast Kits, Recording and Editing Software Kit, Various Musical Instruments and a Karaoke Machine		\$8,714.00 total n/a \$465.23 total
19	ML Services Corporation	Contract	17/18
	YES - Computer		\$950.00 total n/a \$50.72 total
20	Parkside Psychological Associates, LLC	Amendment C-1	17/18
	YES - 2 Laptops, Stationary Computer, Removal of Interior Wall and 3 Office Chairs		\$3,804.08 total n/a \$203.10 total
21	YWCA Titusville	Contract	17/18
	YES - 4 Dressers and Anchor Supports, 3 Sets of Folding Chairs, Cookware, and a Baby Stroller		\$1,022.00 total n/a \$54.56 total
22	Harborcreek Youth Services	Contract	17/18
	12/4/17 - 1/16/18 Placement - Includes Room and Board		\$323.57/day n/a \$17.28/day

5/2/2018

Legend:

- Rate = Increased From Prior Fiscal Year
- Rate = Same As Prior Fiscal Year
- Rate = Decreased From Prior Fiscal Year
- Rate = Adjusting to Actuals

Requests of New Hires and Employee Transfers

May 9th 2018

For Information Only

Human Services – CYS

The New Hire of Heidi Ehrhart, Full Time Clerk Typist II, effective 05/21/2018

Correctional Facility

The New Hire of Mason S Penland, Per Diem Correctional Officer, effective 05/14/2018.

The New Hire of Louis L Crawford, Per Diem Correctional Officer, effective 05/14/2018.

Care Center

The New Hire of Harold Walter, Per Diem Activity Aide, replacing Traci Andrews (moved to Part Time), effective 05/14/2018.

The New Hire of Deanna Holbrook, Full Time RN Manager, replacing Amanda Lantz, effective 05/14/2018.

The New Hire of Garrett Long, Per Diem Nutrition Aide, replacing Makayla Barksdale, effective 05/14/2018.

The New Hire of Brandon Richter, Per Diem Housekeeper, replacing Todd McKinney, effective 05/14/2018.

The New Hire of Tesla Blood, Per Diem Nutrition Aide, replacing Alexis Mowris, effective 05/14/2018.