

The Crawford County Board of Commissioners met on Wednesday, April 10, 2019, for a regular meeting with the following present:

Francis F. Weiderspahn, Jr.	Chairman
John M. Amato	Commissioner
John Christopher Soff	Commissioner
Gina Chatfield	Chief Clerk
Brigid Winsor	Deputy Chief Clerk
Keith Button	County Solicitor
Brian Connolly	Chief Financial Officer
Scott Schell	Coroner
Diana Perry	Auditor
Joe Galbo	Chief Assessor
Heidi Shiderly	Court Administrator
Ken Saulsbery	Warden
Zach Norwood	Planning Director
Tim Kelley	ITS Director
Gail Kelly	Human Services Director
John Boeckman	Juvenile Probation Director
Susan Lotarski	Deputy Human Resources Director
Barb Smith	Care Center Administrator (Affinity)
Mark Phelan	Assistant Maintenance Director
Brian Noah	Project Manager
Brenda Schmidt	Solid Waste Authority
Metra Reese	Solid Waste Authority
Kristin Arendash	CATA
Kenny Johnston	Vantage
Kevin Tommaney	Armstrong
Seth Jones	Point Security
Mike Crowley	Meadville Tribune
Eric Henry	Public
Rick Copeland	Public

The meeting was opened with the Pledge of Allegiance.

Mr. Amato made a motion to approve the minutes from the meeting on March 27, 2019. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the minutes from the work session on April 3, 2019. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the payment of bills in the amount of \$2,410,346.72 for the period ending the morning of April 9, 2019. Mr. Soff seconded and the motion carried.

Mr. Weiderspahn announced there were no executive sessions.

Public Comment:

None

Official Business:

Mr. Amato made a motion to approve the appointment of Anita Robinson to the HealthChoices Board of Directors as the Drug and Alcohol representative, effective June 1, 2019 to replace Dave Crowe. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the renewal of the Nationwide Power annual maintenance agreement for the Best Unity UPS for a total of \$2,480.95; includes two PM on-site inspections for the UPS, batteries, and 24/7 next day response with parts and labor. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the Professional Services Agreement with TaskForce Red, LLC for security and database support in the amount of \$65 per hour. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve Resolution for the CATA for the local share allocation in the amount of \$50,000.00. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve Human Services replacement computers totaling \$998.17; County cost:

- Dell Latitude 3590 CTO laptop computer for Frank Kasper ~ \$209.25.
- A Dell Latitude 5290 2 in 1 surface computer for Heather Gerard ~ \$352.79.
- A Dell Latitude 5290 2 in 1 surface computer for Larry Pugel ~ \$352.79
- A Dell Latitude 5290 2 in 1 surface computer for Sam Barco ~ \$83.34

Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve Human Services FY 18/19 CYS contract with Families United Network, Inc. for foster care services with County with rates ranging from \$2.58 to \$10.65 per day. Last year they served one Crawford County child, this year to date they have served two. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve Human Services FY 18/19 CYS contract with Glen Mills Schools for two JPO programs; intensive restitution and a residential program for boys 12 to 18. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve Human Services FY 18/19 CYS contract with the Bair Foundation of PA for the delivery of foster care. Last year Bair served 15 children, this year to date they have served 13. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve Human Services FY 18/19 MH/ID/EI contract with Meadville Medical Center, dba Conneaut Valley Health Center, to increase the maximum contract from \$88,885.46 to \$113,693.79; due to the increase in the number of clients that do not have insurance that covers their care. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the appointment of Brenda Schmidt as the County Recycling Coordinator, a position she had held since 2004. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the application for the 903 Grant for reimbursement to the PA DEP Bureau of Waste Management, to reimburse up to 50% of the related expenses of the County Recycling Coordinator for the previous year. Mr. Soff seconded and the motion carried.

Ms. Schmidt stated the Solid Waste Authority is applying for 902 Grant from the PA DEP for continuation of the Authority's recycling education campaign for two years in the amount of \$232,000.00 to be received.

Ms. Schmidt announced the next recycling event will be held on May 4, 2019 at the fairgrounds.

Ms. Schmidt stated her request for the Solid Waste Authority's 2019 budget allocation in the amount of \$50,000.00, with the remaining \$50,000.00 to be issued by July 1, 2019. To be included on the next finance list for approval.

Mr. Amato made a motion to approve the 2019 Juvenile Probation a contract with Crawford County Conservation District for mowing and grounds maintenance of Woodcock Creek Nature Center, Stainbrook Park, Peter Yeager Trail and surrounds completed by juvenile community service participants in the amount of \$4,500.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Memorandum of Understanding with the Northwest Tri-County Intermediate Unit (IU5) in Edinboro, PA, for a GED program at the Correctional Facility in the amount of \$26,820.97; paid by Inmate Commissary funds. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the purchase of a Vision software custom program to make changes in fields and field names for the Assessment Office in the amount of \$1,000.00. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the 2013 Act 13 environmental project for the French Creek Valley Conservancy trail enhancement in the amount of \$2,900.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the installation of a new roof on the Liquid Fuels Building by Alvin Hostetler Construction in the amount of \$6,125.00; paid by Liquid Fuels funds. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve, pending solicitor and engineer review, the bid award to repair Bridge #29, Depot Road in Conneautville, PA, to Shingledecker Welding; paid by Liquid Fuel funds. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the re-creation of the part time RN Manager position at the Care Center. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve payments for General Operations totaling \$178,328.55:

- CDW-Government for Microsoft Office Std 2019-35 licenses (Windows 7 Project) – IT ~ \$10,924.55
- Penn St Extension for 2nd Qtr. 2019 Budget Allocation – Cooperative Extension ~ \$72,500.00

- Vision Government Solutions, Inc. for Test database conversion – Vision Software – Assessment ~ \$31,000.00
- Svetz Energy Services for Energy Procurement Services – 2nd Qtr. 2019 – Building & Grounds ~ \$1,714.00
- Community Health Services for MATP Trips Reimbursement Feb 2019 – MATP ~ \$59,541.00
- Erie County Coroner’s Office for Autopsy & Lab Fees – Coroner ~ \$1,273.00
- Erie County Coroner’s Office for Autopsy & Lab Fees – Coroner ~ \$1,376.00

Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify payments for General Operations totaling \$637,223.13:

- Crown Benefits Administration for week ending 3/15/19 – Various ~ (\$69.99)
- PCHIP for Premiums and Estimated Claims – April 2019 ~ \$637,293.12

Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve payments for the Parking Lot Projects, totaling \$9,349.53(not to exceed):

- Lloyds Rental & Sales for temporary fencing on Lot 2 & 3 ~ \$255.00
- Perry’s Change order request to add concrete curb on the east side of Lot # 2. This curb was shown on the drawings as existing, but did not exist. The T&M not to exceed amount for this change is \$4,225.00. This cost will be funded out of the project Contingency.
- Stantec Architectural and Engineering for March invoice on Lot 2 & 3 ~ \$4,869.53.

Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve payments for the Personal Care Boarding Home totaling \$11,914.62; paid by Human Services Retained Revenue and HealthChoices reinvestment funds:

- FedEx for shipping cost ~ \$58.07
- Stantec for Design Development drawings ~ \$2,899.05
- Stantec for Schematic Design ~ \$8,957.50

Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the “Equipment Loan Agreement” between Crawford County Commissioners and the polling site(s) covering equipment responsibility for items left at locations.

Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve an Ordinance reaffirming and ratifying Crawford County’s participation in PCoRP. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve a Proclamation recognizing May 2019 as Motorcycle Safety and Awareness Month for ABATE. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the New Hires/Transfers detailed in the attached packet from Human Resources/Payroll (list to be attached to the minutes). Mr. Amato seconded and the motion carried.

Mr. Weiderspahn stated the Courthouse will be closed April 19, 2019 for Good Friday.

There being no further items to address, Mr. Soff made a motion to adjourn. Mr. Amato seconded and the motion carried.



Francis F. Weiderspahn, Jr., Chairman



John M. Amato, Commissioner



John Christopher Soff, Commissioner

Item #	Provider Name & Services	Contract or Amendment	Rate	IV-E Rate	Cost to County	Fiscal Year
OTHER						
1	Purchase Requisition Dell, Inc. (Laptop for F. Kasper)	P.R.	\$975.00 total	n/a	\$209.25 total	18/19
2	Purchase Requisition Dell, Inc. (Laptop for H. Gerard)	P.R.	\$1,561.00 total	n/a	\$352.79 total	18/19
3	Purchase Requisition Dell, Inc. (Laptop for L. Pugel)	P.R.	\$1,561.00 total	n/a	\$352.79 total	18/19
4	Purchase Requisition Dell, Inc. (Laptop for S. Barco)	P.R.	\$1,561.00 total	n/a	\$83.34 total	18/19
CYS CONTRACTS FY 18/19						
5	Families United Network, Inc.	Contract				18/19
	Foster Care Level CH: Birth – 11 Years Old		\$61.83/day	\$61.77/day	\$5.91/day	
	Foster Care Level CK: 12+ Years Old		\$61.83/day	\$61.77/day	\$5.91/day	
	Foster Care Level MS: Level 3 – Therapeutic Interventions		\$41.61/day	\$41.57/day	\$3.98/day	
	Foster Care Level MC: Mother/Child		\$111.39/day	\$111.26/day	\$10.65/day	
	Foster Care Level UP: Urgent Placement		\$76.76/day	\$76.67/day	\$7.34/day	
	Foster Care Level RF: Respite		\$47.31/day	\$47.26/day	\$4.52/day	
	Foster Care Level TF: Transitional		\$73.12/day	\$73.04/day	\$6.99/day	
	Foster Care Level IF: Intensive		\$95.86/day	\$95.76/day	\$9.17/day	
	Foster Care Level MO: Medical Level 1		\$49.61/day	\$49.56/day	\$4.74/day	
	Foster Care Level MT: Medical Level 2		\$48.84/day	\$48.79/day	\$4.67/day	
	Foster Care Level MH: Medical Level 3		\$36.63/day	\$36.59/day	\$3.50/day	
	Foster Care Level MF: Medical Level 4		\$27.82/day	\$27.79/day	\$2.66/day	
	Foster Care Level AA: Erie Homes, Birth – 11 Years Old		\$44.17/day	\$43.76/day	\$4.26/day	
	Foster Care Level CC: Erie Homes, 12+ Years Old		\$48.18/day	\$47.73/day	\$4.65/day	
	Foster Care Level SE: Erie Homes, Supportive Placement 1		\$54.20/day	\$53.70/day	\$5.23/day	
	Foster Care Level SF: Erie Homes, Supportive Placement 2		\$64.24/day	\$63.64/day	\$6.20/day	
	Foster Care Level SG: Erie Homes, Supportive Placement 3		\$74.28/day	\$73.59/day	\$7.17/day	
	Foster Care Level SH: Erie Homes, Supportive Placement 4		\$84.32/day	\$83.54/day	\$8.13/day	
	Foster Care Level SI: Erie Homes, Supportive Placement 5		\$99.34/day	\$98.46/day	\$9.58/day	
	Foster Care Level ME: Erie Homes, Medical Level 1		\$27.00/day	\$27.00/day	\$2.58/day	
	Foster Care Level MF: Erie Homes, Medical Level 2		\$32.00/day	\$32.00/day	\$3.06/day	
	Foster Care Level MG: Erie Homes, Medical Level 3		\$37.00/day	\$37.00/day	\$3.53/day	
	Foster Care Level MH: Erie Homes, Medical Level 4		\$42.00/day	\$42.00/day	\$4.01/day	
	Foster Care Level MJ: Erie Homes, Medical Level 5		\$52.00/day	\$52.00/day	\$4.97/day	
6	Glen Mills Schools Intensive Restitution	Contract	\$168.59/day	\$151.59/day	\$17.88/day	18/19

Residential	\$146.95 day	\$132.33/day	\$31.12/day	18/19
Amendment F-1				
The Bair Foundation of Pennsylvania				
Foster Care Level BA: Supported Care	\$74.31/day	\$72.70/day	\$7.26/day	
Foster Care Level BB: Medically Needy Levels 1/2	\$62.02/day	\$60.57/day	\$6.07/day	
Foster Care Level BC: Medically Needy Levels 3/4	\$66.97/day	\$65.34/day	\$6.57/day	
Foster Care Level BD: Traditional Foster/Kinship Care	\$63.33/day	\$61.92/day	\$6.20/day	
Foster Care Level BE: Parent/Non-Dependent Infant	\$89.77/day	\$88.12/day	\$8.75/day	
Foster Care Level BF: Structured Intervention Foster Care	\$78.50/day	\$76.90/day	\$7.66/day	
Foster Care Level BG: Community Residential Rehabilitation	\$34.67/day	\$34.61/day	\$3.32/day	
Foster Care Level BX: Teen/Sibling Care	\$75.00/day	\$73.34/day	\$7.34/day	

MH/ID/EI CONTRACTS FY 18/19

				18/19
Amendment C-1				
Meadville Medical Center DBA Conneaut Valley Health Center				
Mobile Psychiatric Nursing (Base Clients)	\$54,161.26 max	n/a	\$2,891.61 max	
Wellness Visits (All Clients)	\$52,200.00 max	n/a	\$2,786.90 max	
Training/Office Time (Base Clients)	\$7,334.53 max	n/a	\$391.58 max	

4/3/2019

Legend:

Rate = Increased From Prior Fiscal Year

Rate = Same As Prior Fiscal Year

Rate = Decreased From Prior Fiscal Year

Rate = Adjusting to Actuals

Rate = New Program

{Provider Name} = Not Used During Prior Fiscal Year or Current FY