

The Crawford County Board of Commissioners met on Wednesday, April 24, 2019, for a regular meeting with the following present:

Francis F. Weiderspahn, Jr.	Chairman
John Christopher Soff	Commissioner
Christine Krzysiak	Treasurer
Brigid Winsor	Deputy Chief Clerk
Brian Connolly	Chief Financial Officer
Heidi Shiderly	Court Administrator
Rich Krankota	Veterans Services Director
Kevin Nicholson	Public Safety Director
Zach Norwood	Planning Director
Gail Kelly	Human Services Director
Mark Phelan	Assistant Maintenance Director
Brian Noah	Project Manager
Ken Saulsbery	Warden
Kathie Roae	Auditor
Diana Perry	Auditor
Kevin Tommaney	Armstrong
Seth Jones	Point Security
Keith Gushard	Meadville Tribune
Kim Harris	Erie to Pittsburgh Trail
Eric Henry	Public

The meeting was opened at 9:31 AM with the Pledge of Allegiance.

Mr. Soff made a motion to approve the minutes from the meeting on April 10, 2019. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the minutes from the work session on April 17, 2019. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the payment of bills in the amount of \$2,569,639.90 for the period ending April 23, 2019. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn announced there were no executive sessions.

Public Comment:

None

Official Business:

Mr. Soff made a motion to ratify the purchase of 15,120 flags for Veterans graves in the amount of \$8,996.40 from Flag Zone. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to ratify the purchase of 180 markers for Veterans graves in the amount of \$1,224.00. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to ratify the purchase of two replacement stainless toilets the Correctional Facility in the total amount of \$1,781.72. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the Correctional Facility's PA SAVIN (Pennsylvania Statewide Automated Victim Information and Notification) agreement effective from 1/1/19 to 12/31/19, to notify victims and families when an offender is released or escapes from jail. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve Public Safety's rental agreement 3-year extension with the Crawford County Scuba Team for one stall at the Scuba station in the amount of \$300.00 per month; paid with Tier II funds. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve Public Safety's purchase of socks, pads, booms and granular absorbent, for use by various departments around the County, from Action Supply Products in the amount of \$11,324.00; paid with 2018-19 Hazardous Materials Response Fund Grant. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the creation of a Clerk Typist 2 position for the CYS intake department to be effective May 1, 2019. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the creation of a Case Aide position for the CYS intake department to be effective May 1, 2019. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the Human Services Language Services Associates, Inc. Letter of Agreement for a 3-years period of telephone translation services with interpreters in over 200 languages, with no increase in price from the prior agreement. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve Human Services construction of a closet at the Prospect Street location. The total cost of \$1,395, is split 3-ways between Crawford, Mercer and Lawrence Counties with a \$74.48 cost to Crawford County. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve Human Services FY 18/19 CYS contract with Family Services of NW PA – Amendment F-2 for Multisystemic Therapy, due to the increase in units delivered in the maximum amount of \$3,271.41 county portion. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve Human Services FY 18/19 MH/ID/EI contract with Interim HealthCare of Pittsburgh, Inc. DBA Interim HealthCare of Erie, for in-home and community support in the amount of \$0.43 for 15 minutes, county portion. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to ratify the service contract with Otis Elevator for the Courthouse in the amount of \$9,420.24. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve payments for General Operations totaling \$1,271,207.41:

- Community Health Services for MATP Trips reimbursement for March 2019 – MATP ~ \$66,222.00
- Crawford County Human Services for 2018 County Match-HSBG/EI – HSBG/EI ~ \$111,926.46
- Crawford County CYS for County Match-4th Qtr. 2018, 1st and 2nd Qtrs. 2019 – CYS ~ \$1,078,608.95
- Maximus, Inc. for Preparation of central services cost allocation plan – Finance ~ \$7,450.00
- UPMC for Neuropsychological evaluation – Public Defender ~ \$4,000.00

Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to ratify payments for General Operations totaling \$78,625.13:

- Crown Benefits Administration for remittance summary for claims- week ending 3/29/19 – Various ~ \$137.83
- Crawford County Solid Waste Authority for Partial 2019 budget allocation – Sanitation Admin. ~ \$50,000.00
- Government Software Services, Inc. for Postage for mailing return and claim matters – Tax Claim Bureau ~ \$28,487.30

Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve payment of Powell's Portable Toilets invoice for Lots #2 & #3 in the amount of \$75.00. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve payment of the Microbac invoices for the Personal Care Boarding Home project for asbestos investigation in the amount of \$2,270.50, paid with Human Services Retained Revenue & HealthChoices reinvestment funds. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve payment of PWWG March invoice for the Courthouse Upgrade Project in the amount of \$12,878.00. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the Resolution opposing changes to the Medical Assistance Transportation Program (MATP) proposed by PA Department of Human Services which would remove county management of Medicaid-funded bus rides and change to 2 or 3 providers who would manage busing statewide and create a negative impact on Crawford County Citizens. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the reallocation of \$26,673.19 from 2016 Reynolds Road project to 2015 Dunham Road project for Vernon Township's CDBG Project. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the reallocation of \$28,991.63 from 2017 Williams Street project to 2016 Reynolds Road project for Vernon Township's CDBG Project. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the reallocation of \$5,149.00 from 2015 Administration Funds to 2015 Dunham Road project for Vernon Township's CDBG Project. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the Proclamation establishing 2020 Census Partnership with Complete Count Committee starting April 1, 2020. Mr. Weiderspahn seconded and the motion carried.

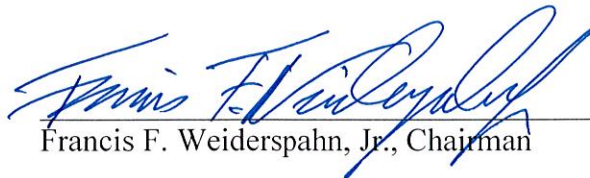
Mr. Soff made a motion to approve the travel for Phil Baranyai to attend the PA GIS Conference in State College, PA from 5/13/19 to 5/15/19 in the amount of \$757.58; paid EMA funds. Mr. Weiderspahn seconded and the motion carried.

M. Soff made a motion to approve the Resolution of Support for the completion of the Erie to Pittsburgh Trail through 7 counties, a total of 270 miles. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve payment to The EADS Group for Federal Bridge Inspection Program #10 in the amount of \$4,539.48; paid with Liquid Fuels funds. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the New Hires/Transfers detailed in the attached packet from Human Resources/Payroll (list to be attached to the minutes). Mr. Weiderspahn seconded and the motion carried.

There being no further items to address, Mr. Soff made a motion to adjourn at 9:48 AM. Mr. Weiderspahn seconded and the motion carried.


Francis F. Weiderspahn, Jr., Chairman

ABSENT

John M. Amato, Commissioner

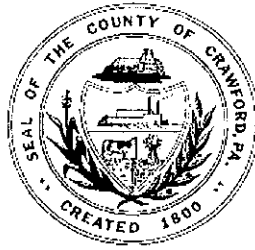


John Christopher Soff, Commissioner

Item #	Provider Name & Services	Contract or Amendment	Rate	IV-E Rate	Cost to County	Fiscal Year
1	Personnel Clerk Typist 2, Intake		n/a	n/a	n/a	18/19
2	Personnel Social Service Aide, Intake		n/a	n/a	n/a	18/19
3	Language Services Associates, Inc. Telephone Interpreting – Spanish Telephone Interpreting – All other languages	Letter of Agreement	\$0.92/minute \$1.16/minute	n/a	\$0.05/minute \$0.06/minute	18/19
4	Purchase Requisition TEP Translation Fuller Building Group (Prospect Street House – Closet)	P.R.	\$0.15 - \$0.45/word (\$150.00 minimum)		\$0.01 - \$0.02/word (\$8.01 minimum)	18/19
CYS CONTRACTS FY 18/19						
5	Family Services of NW PA Multisystemic Therapy	Amendment F-2	\$1,395.00 total	n/a	\$74.48 total	18/19
MH/ID/EI CONTRACTS FY 18/19						
6	Interim HealthCare of Pittsburgh, Inc. DBA Interim HealthCare of Erie In-Home and Community Supports - Level 2 (W7060)	Contract	\$65,428.19 max	n/a	\$3,271.41 max	18/19
4/17/2019						

Legend:

- Rate = Increased From Prior Fiscal Year
- Rate = Same As Prior Fiscal Year
- Rate = Decreased From Prior Fiscal Year
- Rate = Adjusting to Actuals
- Rate = New Program
- {Provider Name} = Not Used During Prior Fiscal Year or Current FY



Resolution No. 3 of 2019

**RESOLUTION BY THE CRAWFORD COUNTY BOARD OF
COMMISSIONERS OPPOSING CHANGES TO THE MEDICAL
ASSISTANCE TRANSPORTATION PROGRAM**

WHEREAS, the Americans with Disabilities Act of 1990 mandates that in any area where fixed-bus route service is offered, door-to-door service to the elderly, the disabled and other people who cannot use or access the regular bus service must also be offered; and

WHEREAS, all counties in Pennsylvania are responsible for the coordination of these paratransit services, which they either provide directly, as Crawford Area Transportation Authority (“CATA”) does, or through a subcontractor; and

WHEREAS, the Medical Assistance Transportation Program (“MATP”) provides needed transportation to the most vulnerable members of our community, which includes free trips to non-emergency medical appointments for individuals who qualify for Medical Transportation Assistance, seniors and persons with disabilities; and

WHEREAS, CATA conducts over 25,500 MATP related transports a year and MATP funding represents over 20% of the overall funding for the transit authority; and

WHEREAS, on June 22, 2018, the State Legislature, in the final hours of the passage of the state budget, adopted language into the Human Services Fiscal Code (HB 1677) directing the Department of Human Services (“DHS”) to provide the MATP through a statewide or regional full-risk brokerage system and the measure was approved by the Governor the same day; and

WHEREAS, the original incentive for implementing a full-risk brokerage was the promise of additional federal funding for DHS of \$15 million statewide, however, additional analysis now shows the estimated cost to the Commonwealth will be significantly higher, resulting in zero savings realized, and significant additional financial burden placed on PA taxpayers through other funding mechanisms that are already oversubscribed, and adding additional layers to the delivery of MATP services; and

WHEREAS, across the state, MATP funding exceeds 30% of the shared ride/paratransit programs; and

**RESOLUTION OPPOSING CHANGES TO THE
MEDICAL ASSISTANCE TRANSPORTATION PROGRAM**
(Page Two)

WHEREAS, removing the MATP from the Commonwealth's coordinated system will result in the need to increase revenue from the remaining funding sources, including the MATP program by increasing the cost to the Commonwealth by an estimated 23%, or \$31.5 million, and under the worst-case scenario, where local transit providers would lose all MATP trips, the Commonwealth would experience a \$63.8 million increase in costs; and

WHEREAS, currently, Pennsylvania functions under a "coordinated system" which is a national model of efficiency and is illustrated in a recent Transportation Research Board report which shows our state's shared ride model is the third-lowest MATP cost nationally; and

WHEREAS, brokering MATP service will result in many MATP trips being removed from that coordinated system which will increase costs overall, reduce coordination which will result in a significant loss in service productivity and reduce the geographic service area and hours of service, meaning seniors and persons with disabilities will see a reduction in available service; and

WHEREAS, in Pennsylvania, DHS primarily contracts with counties who are responsible for managing MATP and delivering service to eligible persons either directly or through subcontractors; and most counties use Pennsylvania's public shared-ride transportation systems to manage and deliver this service; and

WHEREAS, the move to a brokered MATP service would take away local management over MATP and transfer jobs and funding to agencies outside of the Counties where the services are being provided, thereby potentially turning the funding over to large statewide or even international corporations which have little interest in local concerns; and

WHEREAS, CATA is anticipating a loss of local control over MATP services, a loss of efficiency as agencies outside the region will be managing customer calls, and overall cuts to funding and services (including local jobs) as the result of a move to a statewide or regional full-risk brokerage system; and

NOW THEREFORE, BE IT RESOLVED, *that the Crawford County Board of Commissioners do hereby oppose the changes being made to the Medical Assistance Transportation Program involving a transition to a statewide or regional full-risk brokerage system by the General Assembly and The Department of Human Services; and*

BE IT FURTHER RESOLVED *that the Crawford County Board of Commissioners will submit this resolution and accompanying letter of disapproval to the regional legislative Representatives and State Senators, and provide copies to the state Department of Human Services and the Governor's office as well as regional Commissioners in an effort to respectfully request the Administration and General Assembly take steps to suspend the award of the Request for Applications and consider taking action to study this issue further before initiating any changes.*

**RESOLUTION OPPOSING CHANGES TO THE
MEDICAL ASSISTANCE TRANSPORTATION PROGRAM
(Page Three)**

IN WITNESS WHEREOF, the present Resolution has been duly adopted this 24th day of April, 2019, in duly advertised and convened public session.



CRAWFORD COUNTY COMMISSIONERS

By: *Francis F. Weiderspahn, Jr.*
Francis F. Weiderspahn, Jr., Chairman

By: *John M. Amato*
John M. Amato, Commissioner

By: *John Christopher Soff*
John Christopher Soff, Commissioner

ATTEST:
Gina Chatfield
Gina Chatfield, Chief Clerk



PROCLAMATION

Creation of the 2020 Census Partnership and Crawford County, Pennsylvania Complete Count Committee

WHEREAS the U.S. Census Bureau is required by the U.S. Constitution to conduct a count of the population and provides a historic opportunity to help shape the foundation of our society and play an active role in American democracy;

WHEREAS Crawford County, Pennsylvania is committed to ensuring every resident is counted;

WHEREAS federal and state funding is allocated to communities, and decisions are made on matters of national and local importance based, in part, on census data and housing;

WHEREAS census data helps determine how many seats each state will have in the U.S. House of Representatives and is necessary for an accurate and fair redistricting of state legislative seats;

WHEREAS information from the 2020 Census and American Community Survey are vital tools for community development, community planning, and economic development;

WHEREAS the information collected by the census is confidential and protected by law;

WHEREAS a united voice from business, government, community-based and faith-based organizations, educators, media and others will enable the 2020 Census message to reach more of our citizens;

WHEREAS the Census count requires extensive work, and the Census Bureau requires partners at the state and local level to insure a complete and accurate count;

WHEREAS the Crawford County, Pennsylvania's Complete Count Committee will bring together a cross section of community members who will utilize their local knowledge and expertise to reach out to all persons of our community; and

WHEREAS the Complete Count Committee will work with the Census Bureau and the State of Pennsylvania to strive for an accurate count.

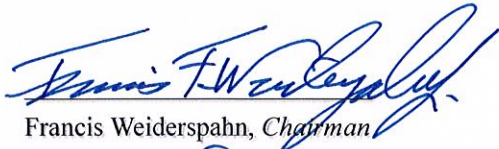
NOW, THEREFORE, BE IT PROCLAIMED that Board of Commissioners of Crawford County, Pennsylvania and the Complete Count Committee for Crawford County, Pennsylvania are committed to partnering with the U.S. Census Bureau and the State of Pennsylvania and will:

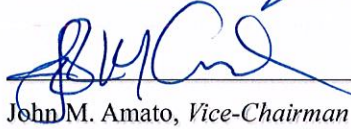
1. Support the goals and ideals for the 2020 Census and will disseminate 2020 Census information.
2. Encourage all County residents to participate in events and initiatives that will raise the overall awareness of the 2020 Census and increase participation.

3. Provide Census advocates to speak to County and Community Organizations.
4. Support census takers as they help our County complete an accurate count.
5. Strive to achieve a complete and accurate count of all persons within our borders.

BE IT FURTHER PROCLAIMED, that Crawford County, Pennsylvania establishes a 2020 Census Complete Count Committee.

CRAWFORD COUNTY BOARD OF COMMISSIONERS


Francis Weiderspahn, *Chairman*


John M. Amato, *Vice-Chairman*


John Christopher Soff, *Secretary*



A T T E S T:

Gina Chatfield, *Chief Clerk*

4-2019



RESOLUTION

In support of Completing 270 Miles of Trail Linking Erie to Pittsburgh

WHEREAS, a connected system of multi-purpose trails has been proposed linking Erie and Pittsburgh through Erie, Crawford, Venango, Clarion, Armstrong, Westmoreland and Allegheny Counties in Pennsylvania; and Chautauqua County in New York; and

WHEREAS, the Erie to Pittsburgh Trail Alliance is an alliance of non-profit organizations, local municipalities, supporters, and advocates affiliated with the Erie to Pittsburgh Trail corridor, and its members are leading the charge to complete missing segments of the trail corridor with a vision of a system of non-motorized, multi-use trails and location connectors linking Erie to Pittsburgh through the experience of small towns, rural landscapes, historic sites, and cultural areas, tied to regional trails and beyond; and

WHEREAS, the completed trail system is identified as a priority goal of the Northwest Pennsylvania Greenways Plan, compiled by the Northwest Commission, and is identified as a Major Greenway focal area with the Pennsylvania Department of Conservation and Natural Resources; and

WHEREAS, the Pennsylvania Department of Transportation, the Pennsylvania Department of Conservation and Natural Resources, and other agencies have committed to complete non-motorized option for transportation and recreation; and

WHEREAS, completing this trail network is considered a significant opportunity for developing a regional destination asset; and

WHEREAS, to meet this goal, 95 new miles of trails need to be completed to reach the alignment's proposed 270 miles; and

WHEREAS, the trails linking Erie and Pittsburgh, by offering both residents and tourists access to natural, cultural, and historical sites, will bring health and economic benefits to counties, municipalities, and businesses in the region including revenues to local economies, healthcare savings, and enhanced real estate values; and

WHEREAS, the County of Crawford is one of seven counties in Pennsylvania in the Erie to Pittsburgh Trail corridor; and

WHEREAS, the Erie to Pittsburgh Trail corridor is comprised of numerous local trail segments which are maintained by the entities who own the property or organizations that have a vested interest in the long-term maintenance of the trail, and

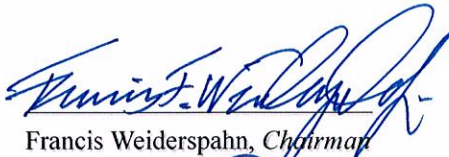
WHEREAS, the ownership and maintenance of trail segments is not the responsibility of Crawford County or the eight municipalities in the Erie to Pittsburgh Trail corridor unless authorized said entity;

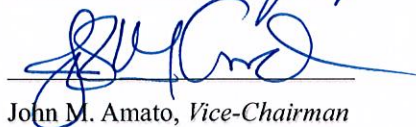
NOW, THEREFORE, BE IT RESOLVED, that the County of Crawford Board of Commissioners hereby support the 175 miles of existing trail and completing 95 miles of trails in the Erie to Pittsburgh Trail corridor in order to achieve the 270-mile vision of the Erie to Pittsburgh Trail Alliance and encourages our neighboring counties to do the same.

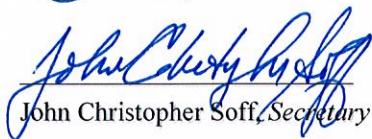
BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded to the Erie to Pittsburgh Trail Alliance, the Governor of the Commonwealth of Pennsylvania, the Pennsylvania Department of Transportation, and the Pennsylvania Department of Conservation and Natural Resources.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Corporate Seal of Crawford County on this date April 24, 2019.

CRAWFORD COUNTY BOARD OF COMMISSIONERS


Francis Weiderspahn, *Chairman*


John M. Amato, *Vice-Chairman*


John Christopher Soff, *Secretary*



A T T E S T:

Gina Chatfield, *Chief Clerk*

Requests of New Hires and Employee Transfers

April 24th 2019

Fairgrounds

The Emergency Re-Hire of Josh Shoop, Per Diem Maintenance, effective 04/22/2019.

The Re-Hire of Bradley Amy, Per Diem Maintenance, effective 05/06/2019.

The Re-Hire of Luke Dangel, Per Diem Maintenance, effective 05/06/2019.

Parks

The Re-Hire of Alfred Price, Per Diem Park Maintenance, effective 04/29/2019.

The Re-Hire of Maile Chang, Per Diem Park Maintenance, effective 05/06/2019.

The Re-Hire of Camryn Schmidt, Per Diem Day Gate, effective 05/06/2019.

The Re-Hire of Lucas Smith, Per Diem Park Maintenance, effective 05/06/2019.

Human Services – CYS

The New Hire of Carrie Lawrence, Full-Time Clerk Typist II, replacing Greta Tafelski, effective 04/29/2019.

The New Hire of Lexus Coon, Full-Time Caseworker I (Substitute Ongoing), replacing Sam Barnett, effective 05/06/2019.

The New Hire of Amanda Poghen, Full-Time Caseworker II (Substitute Ongoing), replacing Karrah Hopkins, effective 05/06/2019.

The New Hire of Dajonah White, Full-Time Caseworker II (Substitute Intake), replacing Alyssa Polakoff, effective 05/06/2019.

The Return of Mela Calomino, Full-Time Program Analyst I, returning from CWEL, replacing Jason Nesbitt, effective 04/29/2019.

Care Center

The Emergency Transfer of Samantha Dawson, Full-time CNA, transferring from Per Diem CNA, replacing Sharon Laird, effective 04/15/2019.

The Transfer of Rhonda Rhoades, Full-Time 1st Shift LPN, transferring from 3rd shift to 1st shift, replacing Cheyenne Egger, effective 04/15/2019.

The Transfer of Katrina Eickley, Full-Time 3rd Shift LPN, transferring from 2nd shift to 3rd shift, replacing Rhonda Rhoades, effective 04/15/2019.

The New Hire of Yvonne White, Per Diem CNA, replacing Ashley Acker, effective 04/29/2019, as set at the 01/10/2018 Salary Board.