

The Crawford County Board of Commissioners met on Wednesday, July 10, 2019, for a regular meeting with the following present:

Francis F. Weiderspahn, Jr.	Chairman
John Amato	Commissioner
John Christopher Soff	Commissioner
Keith Button	Solicitor
Christine Krzysiak	Treasurer
Gina Chatfield	Chief Clerk
Brian Connolly	Chief Financial Officer
Heidi Shiderly	Court Administrator
Gail Kelly	Human Services Director
Scott Hatton	ITS Network Administrator
Zach Norwood	Planning Director
Mark Phelan	Assistant Maintenance Director
Jennifer Bradley	Care Center Administrator – Affinity
Kevin Nicholson	Public Safety
Kathie Roae	Auditor
Diana Perry	Auditor
Eric Henry	Public
Dan Hunter	Public
John Williams	Point Security
Kevin Tommaney	Armstrong

The meeting was opened at 9:30 AM with the Pledge of Allegiance.

Mr. Soff made a motion to approve the minutes from the meeting on June 26, 2019. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the minutes from the work session on July 3, 2019. Mr. Weiderspahn seconded and the motion carried.

Mr. Soff made a motion to approve the payment of bills in the amount of \$3,113,283.45 for the period ending July 9, 2019. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn announced there were two executive sessions.

- A. July 1, 2019 – Personnel
- B. July 3, 2019 – Potential Litigation

Public Comment:

Mr. Weiderspahn announced no one from the public requested to speak.

Official Business:

Mr. Soff made a motion to approve the request for Public Safety, the purchase of two replacement UHF 100-watt repeaters for Government Central and Government Central 2 from MobilCom at a

cost of \$18,464 (under state contract) to be paid by Act 17 funds. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the request from Human Services to return the FOO (Financial Operations Officers) from part time to full time. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to ratify the request from Human Services the credentialing application to Bacon Health Options (formerly Value Behavioral Health) for the delivery of blended case management services and base service unit services for a period of 3-years. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the request from Human Services, Grant Contract FY 19/20, for Community Health Services MATP (Medical Assistance Transportation Program) with a new trip rate of \$17.61 from July 1, 2019 to June 30, 2020. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the request of the Care Center for a contract with Capital Health Solutions for LPN's at a cost of \$46/hour week days and \$50/hour on weekends. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve for the Care Center, a contract with Cross County Staffing for LPN's at a cost of \$42/hour and \$43/hour on weekends. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve for the Courts, a 5-year (60 month) contract with Pitney Bowes for a SendPro Series C postal machine for the MDJ Titusville office at a cost of \$50.74 per month. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve for ITS, the signing of the Dell EMC Deployment Partner Program Agreement to have County staff certified for remote technical support for limited products and access to the Dell Portal for this service. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve for ITS, the Dell Techdirect Dispatch Program agreement for allow the County to be a "self- maintainer" that enable the County staff to order warranty only parts for system and not have to wait for tech support from Dell employees. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve for ITS, to place 579 items on the online auction website (obsolete PCs, phones, printer, etc), Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify for Planning, the payment of the final invoice of the 2017 ESG Rapid Rehousing Grant for June 2019 expenses in the amount of \$4,841.40; reimbursed to CHAPS. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to ratify for Planning, the payment of the final invoice for the 2017 Shelter+ Care Grant for June 2019 Rental Assistance expenses in the amount of \$14,624.09; reimbursed to CHAPS. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve for Planning, for the 2019 Resolution adopting the 2018 PA Department of Community & Economic Development Housing Rehabilitation Guidebook to be used for all housing rehabilitation projects. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to ratify for Planning, to award Scott L. Pettit the bid for timbering of 41.6 acres of the county forest in the amount of \$83,830.00. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve for Maintenance, the payment of invoices for the renovation of the old 911 office into the new Public Defender's office in the Courthouse totaling \$977.05

- Sherwin Williams - \$267.53
- Ace Contractor Center - \$292.52
- City of Meadville - \$417.00

Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify for Maintenance, the Change Order for the Depot Road, Bridge #29 in Conneautville to install a guide rail at a cost of \$3,125 to be paid by Liquid Fuels funds. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve payments for General Operations totaling \$144,466.35:

- Community Health Services for MATP reimbursement May 2019 – MATP ~ \$55,975.00
- Erie County Coroner's Office for Tox Screen – Coroner ~ \$1,376.00
- CC Drug & Alcohol Commission for Assessment & Outpatient Services – DA RIP Grant – APO ~ \$8,734.41
- CC Drug & Alcohol Commission for Supplies – DA RIP Grant – APO ~ \$616.94
- PTS of America US Corrections, LLC for Prisoner Transport – APO ~ \$800.00
- Svetz Energy Services for Energy Procurement Services – 3<sup>rd</sup> Qtr. 2019 – Building & Grounds ~ \$1,714.00
- Penn State Extension for 3<sup>rd</sup> Qtr. 2019 Budget Allocation – Cooperative Extension ~ \$72,500.00
- Cressman & Erde, LLC for Solicitor Services – Noah Erde – Jan 1 through June 20, 2019 – Sheriff ~ \$2,750.00

Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to ratify payments for General Operations totaling \$692,071.45:

- Crown Benefits Administration for week ending June 14, 2019 – Various ~ (\$730.21)
- Crown Benefits Administration for week ending June 21, 2019 – Various ~ (\$71.32)
- PCHIP for Premiums and estimated claims – July 2019 – Self Insured Health ~ \$640,671.88
- Clearfield National Bank for Repay outstanding balance on 2019 TRAN Loan – General Obligation Debt ~ \$50,001.00
- US Treasury for PCORI fees on self-insured health plan for 2018 – Self Insured Health ~ \$2,200.10

Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve for Elections, the purchase of a Dell Precision Workstation for the elections barn. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve for Procurement, renew the annual service agreements with Rapiscan Systems for baggage and parcel X-ray inspection machines at Courthouse and Judicial Center, inclusive of repair parts, labor, technician travel, telephone support and preventive maintenance:

- Rapiscan 515 system in Courthouse front lobby, total of \$5,060 for the period of Aug. 1, 2019, through July 31, 2020
- Rapiscan 620XR system in Judicial Center front lobby, total of \$4,562 for the period of Aug. 1, 2019, through July 31, 2020
- Rapiscan 620XR system in Judicial Center juror-screening room, total of \$4,562 for the period of Aug. 1, 2019 through July 31, 2020

Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the payment of Perry Construction Group June invoice for Lots #2 & 3 parking projects in the amount of 20,437. Mr. Soff seconded and the motion carried.

Mr. Amato made a motion to approve the payment of Stantec's June invoice for the Crawford County Personal Care Boarding Home in the amount of \$19,162.57. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the New Hires/Transfers detailed in the attached packet from Human Resources/Payroll (list to be attached to the minutes). Mr. Amato seconded and the motion carried.

There being no further items to address, Mr. Amato made a motion to adjourn. Mr. Soff seconded and the motion carried.

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Francis F. Weiderspahn, Jr., Chairman

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John M. Amato, Commissioner

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John Christopher Soff, Commissioner