

The Crawford County Board of Commissioners met on Wednesday, March 27, 2019, for a regular meeting with the following present:

Francis F. Weiderspahn, Jr.	Chairman
John M. Amato	Commissioner
John Christopher Soff	Commissioner
Christine Krzysiak	Treasurer
Gina Chatfield	Chief Clerk
Anne Hall	Commissioners Clerk
Keith Button	County Solicitor
Brian Connolly	Chief Financial Officer
Scott Schell	Coroner
Kathie Roae	Auditor
Chris Seeley	Auditor
Diana Perry	Auditor / Fair Board
Joe Galbo	Chief Assessor
Heidi Shiderly	Court Administrator
Kevin Nicholson	Public Safety Director
Ken Saulsbery	Warden
Tim Kelley	ITS Director
Gail Kelly	Human Services Director
Barb Smith	Care Center Administrator (Affinity)
Mark Phelan	Assistant Maintenance Director
Zach Norwood	Planning Director
Brian Noah	Project Manager
Clay Doolittle	Sheriff Deputy
Kevin Tommaney	Armstrong
Keith Gushard	The Meadville Tribune
Kenny Johnston	Vantage
Eric Henry	Public
Jason McMaster	Public
Rick Copeland	Public

The meeting was opened with the Pledge of Allegiance.

Mr. Amato made a motion to approve the minutes from the meeting on March 13, 2019. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the minutes from the work session on March 20, 2019. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the payment of bills in the amount of \$2,923,600.80 for the period ending March 26, 2019. Mr. Amato seconded and the motion carried.

Mr. Weiderspahn announced there were no executive sessions.

Public Comment:

None

Official Business:

Mr. Amato made a motion to approve for an agreement with CareerLink to provide career counseling, resume building and job searching at the Correctional Facility with no cost. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the Judicial Center's one-year Advantage Ultra Contract with Schneider Electric for the Galaxy 4000 40 kVa UPS unit for full module PM during normal hours, and also includes Battery PM on 20 cells, and Upgrade on-site emergency response time to 4 hours, 7/24 in the amount of \$5,093.60. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve Human Services payment to Center for Family Services for 100 hours of grant writing assistance to the Alliance for Non-Profit resources in the amount of \$6,000.00; \$320.33 county portion. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve Human Services FY 18/19 CYS contract with A Place for Hope, Healing and Transformation, LLC – Amendment 1, to add a group rate to the contract for therapy services. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve Human Services FY 18/19 MH/ID/EI contract with Mercer Behavioral Health Commission, Inc. for the delivery of crisis services, replacing Stairways Behavioral Health. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve Human Services FY 18/19 Professional contract with Hand In Hand Christian Counseling, LLC – Amendment C-1 for the delivery of residential services to the Prospect Street House, and includes start-up cost for furniture and a vehicle. Three gentlemen who will be discharged from Warren State Hospital will be moving into the house when renovations are complete. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve Human Services FY 18/19 Professional contract with Parkside Psychological Associates, LLC – Amendment C-1 for an increase in the maximum contract amount for the delivery of therapy services, for clients who do not have insurance or have a lapse in coverage in the amount of \$3,450.00; \$184.19 County portion. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the travel for Greg Beveridge to attend an Emergency Telecommunicator Instructor Course in Williamsburg, VA from 6/19/19 to 6/21/19 in the amount of \$1,671.41; paid by Act 12 funds. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the one-year agreement with Lake City Power Systems for maintenance on Public Safety's generator and transfer switch, including two cleanings and inspections annually in the amount of \$1,050.00; paid by Act 12 funds. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve Public Safety's annual report and application for the Hazardous Materials Response Preparedness Grant for FY 2019-2020. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the appointment of Adam Raney as a Fair Board Director representing the West to replace Bruce Hills. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve Assessment's Pymatuning PILOT 2018 reimbursement verifications (land taken over by PA DCNR for the Pymatuning Reservoir Project) amounting to \$42,391.04. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to ratify the purchase of a 4-well steam table for the Memory Garden at the Care Center in the amount of \$800.00. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the motor replacement on the Clark floor scrubber at the Care Center in the amount of \$600.00 from DeSantis Janitor Supply. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the contract with Vantage Home Medical Equipment to supply liquid oxygen and rental equipment at the Care Center, which is no longer available through the current vendor. Vantage is aligned with HVA Senior Living Alliance and would offer HVA pricing. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the travel for Leighann Steck to attend the PA Coalition of Affiliated Healthcare (PACAH) Conference in State College from 4/23/19 to 4/26/19 in the amount of \$832.20. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the contract with Dieticians on Demand for a registered dietician that will be available 16 hours/week in the amount of \$52/hour, since the current employee is leaving the end of March. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to ratify Planning's budget revision to the 2017 ESG to move \$3,700.00 from Financial Assistance and Rental Assistance to the Services category. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to ratify Planning's budget revision to the 2016 CDBG to move \$7,491.45 from Springboro and Conneaut Lake projects to the Linesville Waterline Replacement project. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the payment of the 2017 Shelter + Care February 2019 Rental Assistance expenses in the amount of \$17,167.00; reimbursement to CHAPS. Mr. Amato seconded and the motion carried.

Mr. Amato made a motion to approve the payment of the 2017 Shelter + Care February 2019 Administrative expenses in the amount of \$1,433.83; reimbursement to CHAPS. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the agreement between Crawford County and the AFSCME Local Union 2643 for the period of January 1, 2019 to December 31, 2022. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve for a 3-year lease-to-own agreement with Dell Financial Services in the total amount of \$64,311.48, with 3 payments of \$21,437.16 including a one-time finance charge of \$3,342.04, for the following equipment:

- Two Compellent SC400 Enclosures with 32 TB of storage each. We are down to only 5 TB of space available on the storage system ~ \$15,573.86 each
- Four Dell Networking S4128 switches to replace 4 Cisco 3750X switches that end their vulnerability/security support in October 2019 ~ \$7,455.43 each

Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve payments for General Operations totaling \$39,893.48:

- Pitney Bowes – Renew postage meter service agreement 3/1/19 to 2/29/20 ~ Print Room \$2,359.24
- Titusville Herald – election notices ~ Voter Services - \$1,152.00
- Meadville City Treasurer – Stormwater Fees ~ Assessment - \$2,778.24
- Maher Duessel – progress billing-audit services year ending December 31, 2018 ~ Finance - \$11,000.00
- Optical Storage Solutions, Inc. – Landex Maintenance & Support 3/1/2019 to 2/29/2020 ~ Various - \$20,104.00
- PCoRP – Deductible reimbursement ~ Tax Claim - \$2,500

Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the payment of February invoices for Lots 2 & 3 from Perry Construction in the amount of \$12,007.00. Mr. Amato seconded and the motion carried.

Mr. Soff made a motion to approve the payment of the February invoice for the Courthouse Renovation Project from PWWG's in the amount of \$13,882.00. Mr. Amato seconded and the motion carried.

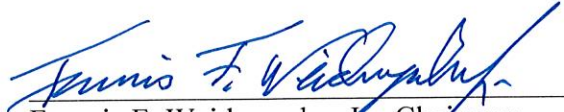
Mr. Amato made a motion to ratify the award to Stantec Architectural and Engineering for the design work necessary to prepare bid documents for the Crawford County Personal Care Boarding Home Project for the amount of \$129,500.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the payment of Stantec's invoice for field work, base drawings and technical consultation for the Personal Care Boarding Home Project in the amount of \$15,573.10 to be paid out of HealthChoices reinvestment funds.

Mr. Amato made a motion to ratify the travel for Francis Weiderspahn to attend the 2019 Spring CCAP Conference in Harrisburg from 3/24/19 to 3/26/19 in the amount of \$498.58. Mr. Soff seconded and the motion carried. Mr. Weiderspahn abstained from voting.

Mr. Soff made a motion to approve the New Hires/Transfers detailed in the attached packet from Human Resources/Payroll (list to be attached to the minutes). Mr. Amato seconded and the motion carried.

There being no further items to address, Mr. Soff made a motion to adjourn. Mr. Amato seconded and the motion carried.

  
Francis F. Weiderspahn, Jr., Chairman

  
John M. Amato, Commissioner

  
John Christopher Soff, Commissioner

Item #	Provider Name & Services	Contract or Amendment	Rate	IV-E Rate	Cost to County	Fiscal Year
1	Purchase Requisition Center for Family Services, Inc. (Grant Writing Assistance)	P.R.	\$6,000.00 total	n/a	\$320.33 total	18/19
OTHER						
2	A Place for Hope, Healing, and Transformation, LLC 90853 Group	Amendment F-1	\$11.00/member/15 min	n/a	\$2.20/member/15 min	18/19
CYS CONTRACTS FY 18/19						
3	Mercer County Behavioral Health Commission, Inc. Mental Health Crisis Intervention (May-June) Crisis – Start-up Costs	Contract	\$33,899.17 max \$6,388.00 max	n/a n/a	\$1,809.84 max \$341.05 max	18/19
MH/ID/EI CONTRACTS FY 18/19						
4	Hand In Hand Christian Counseling, LLC Prospect Street CHIPP House – Start-up costs Prospect Street CHIPP House (April – June)	Amendment C-1	\$13,985.60 max \$15,837.59 max	n/a n/a	\$746.68 max \$845.55 max	18/19
PROFESSIONAL CONTRACTS FY 18/19						
5	Parkside Psychological Associates, LLC Contract Maximum	Amendment C-1	\$9,314.50 max	n/a	\$497.29 total	18/19

3/20/2019

Legend:

- Rate = Increased From Prior Fiscal Year
- Rate = Same As Prior Fiscal Year
- Rate = Decreased From Prior Fiscal Year
- Rate = Adjusting to Actuals
- Rate = New Program

{Provider Name} = Not Used During Prior Fiscal Year or Current FY

## Requests of New Hires and Employee Transfers

March 27<sup>th</sup> 2019

### Planning

The New Hire of Ellen Byham, Per Diem Administrative Grant Assistant, replacing Amanda Chapel, effective 04/08/2019.

### Human Services

The New Hire of Donna Davis, Per Diem Driver, replacing Kim Bruce, effective 04/01/2019.

### Care Center

The Emergency New Hire of Jennifer R. Kephart, Full Time CNA, replacing Shalita Glover, effective 03/18/2019.

The Emergency New Hire of Kirsten Robinson, Part Time CNA, effective 03/18/2019.

The Emergency New Hire of Brelynda Johnson, Full Time CNA, replacing Angel Buliner, effective 03/21/2019.

The Transfer of Meghan Walters, Full Time Dietary Aide, transferring from Per Diem Nutrition Aide, replacing Blaine Patterson, effective 04/01/2019.

The Transfer of Kimberly Garlick, Part Time Nutrition Aide, transferring from Per Diem Nutrition Aide, replacing Marcy Voltz, effective 04/01/2019.

The New Hire of Louise Price, Per Diem Nutrition Aide, replacing Tesla Blood, effective 4/1/2019.

The New Hire of Michelle George, Per Diem Nutrition Aide, replacing Dyanna Holeva, effective 04/01/2019.

The New of Hire Dawn White, Per Diem LPN, replacing Stephanie Hamill, effective 04/01/2019.

The New of Hire Samantha Dawson, Per Diem CNA, replacing Rachel Smith, effective 04/01/2019.

The New of Hire Michael Worley, Full Time LPN, replacing Heather Zirkle, effective 04/01/2019.

The New Hire of Sarah Simmons, Per Diem RN Manager, replacing Emma Smith, effective 04/01/2019.