

The Crawford County Board of Commissioners met on Wednesday, October 27, 2021 for a regular meeting, with the following present or by phone:

Eric Henry	Chairman
Francis Weiderspahn	Commissioner
John Christopher Soff	Commissioner
Gina Chatfield	Chief Clerk
Terri Chimiak	Secretary/Open Records Officer
Christine Krzysiak	Treasurer
Stephanie Franz	Chief Financial Officer
Keith Button	Solicitor
Matt Digiacomo	Voters Services/IT
John Swick	CCHA~ Shafer Law Firm
Mark Peaster	Procurement
Francis Schultz	District Attorney
Zach Norwood	Planning
Heidi Shiderly	Court Admin
Mark Phelan	Maintenance
Gail Kelly	Human Services
Dave Powers	Sheriff
Tonya Moyer	Care Center Director
Brittany Johnston	HR Director
Ellie Donnell	HR Payroll
Sean Ray	Tribune
Kevin Tommaney	Armstrong

The meeting was opened with the Pledge of Allegiance.

Mr. Soff made a motion to approve the minutes from the full meeting held on October 13, 2021.  
Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the minutes from the work session on October 20, 2021.  
Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the payment of bills in the amount of \$2,636,619.24 for the period ending October 26, 2021. Mr. Weiderspahn seconded and the motion carried.

Executive Sessions: None

Public Comments: None

Official Business:

Mr. Weiderspahn made a motion to approve the re-appointment of Steven J. Kightlinger as a member of the Crawford County Hospital Authority to fill a term commencing January 1, 2022 and ending the first Monday of January, 2026. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the re-appointment of Clark J. Hoffman as a member of the Crawford County Hospital Authority to fill a term commencing January 1, 2022 and ending the first Monday of January, 2026. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify leases for Pitney Bowes SendPro C mail-processing systems for District Court 30-3-01 and District Court 30-3-03, each of the two units at \$54.34 per month over a 60-month term, under Pennsylvania state contract #4400015965 for Mailroom Equipment. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve a replacement Computer Purchase in the amount of \$1,180.00. This is a budgeted item. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the Letter of Intent/Pre-Application to PEMA seeking grant funding for work toward the next Five- year County wide Hazard Mitigation Plan. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the membership renewal for all 911 staff with the National Emergency Number Association (NENA) at a cost of \$700.00. Wireless monies will be used for this expense at no additional cost to the county. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the quote from Mark Johnson Electric in the amount of \$2,545.00 to replace seven overhead lights/controllers in the 911 center. The original equipment is obsolete, faulty and unrepairable. This quote was the lowest of two quotes received. Wireless monies will be used for this project at no additional expense to the county. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve to replace Police Central stations at Cochranon, Conneaut Lake and Linesville sites at a cost of \$27,825.00. Work to be completed by Mobilcom. Wireless monies will be used for this project with no additional expense to the county. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve to replace the Government Central Hatch Hill receiver at a cost of \$10,716.00. Work to be completed by Mobilcom. Wireless monies will be used for this project with no additional expense to the county. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve to replace the Government North and Police North base stations at a cost of \$18,550.00. Work to be completed by Mobilcom. Wireless monies will be used for this project with no additional expense to the county. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve to replace the Government South base station at a cost of \$10,716.00. Work to be completed by Mobilcom. Wireless monies will be used for this project with no additional expense to the county. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve to replace the Government/Fire and Med West base stations at a cost of \$27,825.00. Work to be completed by Mobilcom. Wireless monies will be used for this project with no additional expense to the county. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the IGT money Agreement with Department of Long-Term Living- Contract Signing. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion approve the PACAH and County Agreement for the County Nursing Facility Access to Care Payment. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the purchase of two (2) training mannequins for nurse aide training from Amazon, in the amount of \$559.96 each; \$1,199.92 total to be paid from Nursing Minor Equipment. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve to create five (5) additional C.N.A. Per Diem positions (3618-021, 3618-022, 3618-023, 3618-024, 3618-025). Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the Highmark Inc. True Performance SNF Pay-For-Value Program Participation Agreement. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify a supplemental agreement with Conneaut Lake Borough for the FY 2015 Transportation Alternatives Program Grant. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve to reimburse Crawford Area Transportation Authority (CATA) for the September 2021 Rural Family and Workforce Transportation Program rides in the amount of \$45.30. This will be paid for out of the County's Community Development Block Grant (CDBG) program. Mr. Soff seconded and the motion carried

Mr. Soff made a motion to approve a letter of understanding between Crawford County and Beaver Township for the Beaver Township Community Building ADA updates. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve to award the \$100,000 forgivable loan and authorize a letter of understanding between Crawford County and Saegertown Borough for a public water system project. This will be paid for out of the County's Community Revitalization Program. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve to pay an invoice from Chivers Construction in the amount of \$148,777.50 for completion of the FY 2018 Linesville Waterline Replacement project. This is paid for through the County's CDBG program. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve to pay an invoice in the amount of \$150.70 for the County's 2021 CDBG fair housing activity. This is paid for Crawford County's CDBG program. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve to approve to pay an invoice from the Meadville Tribune in the amount of \$411.75 for the ARC Power ERR Early Notice Floodplain and Wetlands publication on 9/20/2021. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve to pay an invoice from the Western Pennsylvania Newspaper Co. in the amount of \$496.97 for the ARC Power ERR 8-Step Floodplain Wetlands final notice on published on 10/12/2021. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve The Wilkins Co., Inc. - Fire alarm inspection at the former QLC - \$600.00. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the Payment of invoice from Courthouse Remodeling Project - new Treasurer's Office - Rotomat Project - in the amount of \$ 812.00- to Mark A. Johnson Electrical Contracting. This will be paid by Record Retention funds. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the Payment of invoice from Courthouse Remodeling Project - new Human Resources Office - in the amount of \$1,117.04 to Grainger. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve an invoice from Courthouse Remodel Project - New HVAC System - Tower Engineering - in the amount of \$91,700.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the Payment of invoices from New Backup 911 Center Project at Fairgrounds - in the amount of \$ 630.39. Mr. Weiderspahn seconded and the motion carried.

- Saegertown Hardware - \$ 48.27
- Trumbull Industries - \$ 203.69
- Winters' Plumbing & Heating Supplies - \$ 378.43

Mr. Weiderspahn made a motion to approve the invoice from the EADS Group - FBIP # 20 - Estimate # 16 - \$ 19,518.91 - This is paid by Liquid Fuels monies. Mr. Soff seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify Payment to Center for Family Services, Inc. (ERAP Services Provided 9/8/21 – 10/2/21). Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve Personnel – CCHS Advisory Board Member. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to the following CYS/JP Contracts FY 21/22 with Community Specialists Corporation DBA The Academy. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the following CYS/JP Contracts FY 21/22 with Summit School, Inc. DBA Summit Academy. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve Purchase Requisitions for the following in the amount of \$4,000.00. Mr. Soff seconded and the motion carried.

- Crawford County Firefighters Scuba Team \$4,000.00

Mr. Soff made a motion to ratify the movement of the 6-month investment CD to an 18-month CD at the rate of .26%. The 6-month CD came due on 9/30/2021. This new CD will remain at Farmers National Bank. Mr. Weiderspahn seconded and the motion carried.

Mr. Henry made a motion to approve the Resolution for the County of Crawford, Commonwealth of Pennsylvania, supporting the Pennsylvania Commission for the United States Semi quinentennial (AMERICA250PA). Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the New Hires/Transfers on the attached sheet from Human Resources/Payroll (list attached to the minutes). Mr. Soff seconded and the motion carried.

The next Meeting will be held on meeting will be held on Thursday, November 4, 2021. There being no further items to address, Mr. Soff made a motion to adjourn. Mr. Weiderspahn seconded and the motion carried.

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Eric Henry, Chairman

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Francis F. Weiderspahn, Jr., Commissioner

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John Christopher Soff, Commissioner