

The Crawford County Board of Commissioners met on Wednesday, July 28, 2021 for a regular meeting, with the following present or by phone:

Eric Henry	Chairman
Francis Weiderspahn	Commissioner
Gina Chatfield	Chief Clerk
Terri Chimiak	Secretary/Open Records Officer
Christine Krzysiak	Treasurer
Stephanie Franz	Chief Financial Officer
Keith Button	Solicitor
Matt Digiacomio	Voters Services / IT
Tim Brown	IT
Carla Szalewicz	Domestic Relations
Dean Maynard	CC Fair
Greg Beveridge	Public Safety
Heidi Shiderly	Court Admin
Zach Norwood	Planning
Mark Phelan	Maintenance
Gail Kelly	Human Services
Jessalyn McFarland	Voters Services
Dave Geer	Sheriff Security
Kevin Tommaney	Armstrong Cable
Keith Gushard	Tribune

The meeting was opened with the Pledge of Allegiance.

Mr. Weiderspahn made a motion to approve the minutes from the full meeting held on July 14, 2021. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the minutes from the work session on July 21, 2021. Mr. Soff seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the payment of bills in the amount of \$3,383,809.79 for the period ending July 27, 2021. Mr. Henry seconded and the motion carried.

Executive Sessions: None

Public Comments: None

Official Business:

Mr. Weiderspahn made a motion to approve the copier maintenance and supply agreement with Hagan Business Machines. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to approve to construct a new 195-foot communications tower in Sadsbury Township using ARPA funds at a cost of approximately \$350,000.00. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to approve a contract with Mobilcom to work as the project manager for the construction of the new West tower at a cost of \$15,000.00 paid for with ARPA funds. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to approve an invoice to Hasbrouck Sand and Gravel for the Titusville Day Park project in the amount of \$1,392.87. This is paid for by the City of Titusville's FY 2019 CDBG program. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify two invoice payments to Combine Construction Inc. through a 2015 TAP grant for Conneaut Lake Downtown Revitalization Project. Mr. Henry seconded and the motion carried.

- Invoice Estimate #5 - \$42,160.09
- Invoice Estimate #6 - \$28,035.13

Mr. Weiderspahn made a motion to approve a resolution appointing the following individuals to the Broadband Technical Advisory Committee (BTAC) for the term of one-year ending July 1, 2022. Mr. Henry seconded and the motion carried.

- Joe Furno
- Zachary Norwood

Mr. Weiderspahn made a motion to ratify the purchase of Hardware Maintenance of Compellent Data Storage Hardware from Park Place Technologies for \$4,858.26. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the purchase of video equipment/installation for Court House Assembly Room from Smart Solutions for \$26,234.30. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the purchase of a 20 License Pack of Switch Licenses to manage county network from DES for \$3,450.00. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the following invoices from Courthouse Remodeling Projects: Mr. Henry seconded and the motion carried.

- New Print Room – in the amount of \$ 262.29 from Weber Electric Supply Inc. for \$5.10 and The Home Depot for \$257.19.
- New Conference Room – in the amount of \$159.99 from Ace Contractor Center.
- New Finance Office – in the amount of \$ 27.00 from Fine Print.
- Maintenance Office Remodel – in the amount of \$ 27.00 from Fine Print.
- New Human Resources Office – in the amount of \$ 27.00 from Fine Print.

Mr. Weiderspahn made a motion to ratify to purchase an aluminum tailgate for the 2020 Chevrolet Dump Truck – U.S. Municipal – \$ 2,275.00- this will be paid by Liquid Fuels monies. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the purchase of a Clarke CarpetMaster 115 Series Vacuum – from Walmart.com - \$ 508.00. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to approve to install an ignitor at Renewed Life Haven – Rabe Environmental Systems - \$ 637.00. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the purchase of 20 UL752 Level 3 Bullet Resistant Wall Panels and 6 3 ½” BR batten strips from SafeWood Designs for a cost of \$8720.00, shipped. These go to MDJ Titusville, Vernon and Linesville. (100% preapproved, grant covered). Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the purchase of 8 mill safety film for clerical office windows of MDJ Meadville from Larry’s Tint Shop Inc. for \$726.00 (100% preapproved, grant covered). Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the purchase of Electronic Release Button with electric strike from Mobilcom for \$1708.00 for the MDJ Meadville courtroom/vestibule door. (100% preapproved, grant covered). Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the proposal of Hynes Construction, Inc. for installation of Bullet Resistant Wall Panels at MDJ Titusville office for a cost of \$2560.00. (100% preapproved, grant covered). Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the purchase of one Security Monitor set up from USA Choice for \$738.00 for the MDJ Titusville office. (100% preapproved, grant covered). Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the proposal of Thayer Home and Property Services for installation of Bullet Resistant Wall Panels at MDJ Vernon office for a cost of \$3950.00. (100% preapproved, grant covered). Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the purchase of one Level 3 Bullet Resistant Fixed Lite Transaction Window from Meadville Plate Glass Co., Inc. at a cost of \$6700.00 for the MDJ Linesville Office. (100% preapproved, grant covered). Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the proposal of Bruce Giering Contractor for installation of Bullet Resistant Wall Panels and Bullet Resistant Transaction Window unit at MDJ Linesville office for a cost of \$3875. (100% preapproved, grant covered). Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the purchase of 8 mill safety film for exterior window of clerical area from Larry’s Tint Shop at a cost of \$650.00 for the MDJ Linesville office. (100% preapproved, grant covered). Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the purchase of viewing monitors for two stations from Mobilcom at a cost of \$3875.00 for the MDJ Linesville office. (\$373 of this purchase will be covered by the AOPC grant, the remaining \$3502.00 will come from Linesville Warrant Fee Split funds). Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the purchase of two security cameras from USA Choice for MDJ Titusville office at a cost of \$660. This will be funded 100% by Titusville Warrant Fee Split funds. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the purchase of a burglar alarm system for the MDJ Vernon office from Mobilcom for \$1998. This will be funded 100% by Vernon Warrant Fee Split funds. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the BHC/Advanced Services, Inc. Contract for FY 21/22. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the Human Services Block Grant Plan for FY 21/22. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify Purchase Requisition – Titusville Area School District (Ukera Shields). Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the Waterlogic USA 36 Month Rental Agreement. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to approve Purchase Requisitions for the following invoices in the amount of \$142,903.05. Mr. Henry seconded and the motion carried.

- HSBG/EI 60,177.05
- MaherDuessel 15,000.00
- Community Health Services 67,726.00

Mr. Weiderspahn made a motion to approve the Ordinance authorizing the Fair Board to be able to tow unauthorized vehicles illegally parked on the Fairgrounds from August 14, 2021 through the closing of the Fair on August 28, 2021. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the Release agreement between Crawford County and Kenneth Saulsbery. Mr. Henry seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the New Hires/Transfers on the attached sheet from Human Resources/Payroll (list attached to the minutes). Mr. Henry seconded and the motion carried.

The next Meeting will be held on meeting will be held on August 4, 2021. There being no further items to address, Mr. Weiderspahn made a motion to adjourn. Mr. Henry seconded and the motion carried.

Eric Henry, Chairman

Francis F. Weiderspahn, Jr., Commissioner

ABSENT
John Christopher Soff, Commissioner