

The Crawford County Board of Commissioners met on Wednesday, October 25, 2023 for a regular meeting, with the following present:

Eric Henry	Chairman
Francis Weiderspahn Jr.	Commissioner
John Christopher Soff	Commissioner
Gina Chatfield	Chief Clerk
Christine Krzysiak	Treasurer
Courtney Stirling	Secretary
Stephanie Franz	CFO
Keith Button	Solicitor
Tim Brown	IT
Dave Powers	Sheriff
Greg Beveridge	Public Safety
Mark Phelan	Maintenance Director
Scott Schell	Coroner
Tony Digiacommo	Veteran Services
Kelly Schwab	Human Services
Jack Greenfield	CCCCF
Ellie Donnell	HR/Payroll
Brittany Johnston	HR
Luke Clark	HR/Payroll
Pam Fatigante	CCCC
Keith Gushard	Tribune
Kevin Tommaney	Armstrong

The meeting was opened with the Pledge of Allegiance.

Mr. Soff made a motion to approve the minutes from the full session meeting held on October 11, 2023. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the minutes from the work session on October 18, 2023. Mr. Henry seconded and the motion carried.

Mr. Soff made a motion to approve the payment of bills in the amount of \$2,058,789.37 for the period ending October 24, 2023. Mr. Weiderspahn seconded and the motion carried.

Executive Sessions: None

Public Comments: None

Official Business:

Mr. Weiderspahn made a motion to ratify the Operation Green Light Resolution. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion for ratify the letters to Congressman Kelly, Senator Casey and Senator Fetterman pertaining to Operation Green Light. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the purchase from Dagostino Electronic Services, Inc. for network troubleshooting work, in the amount of \$1,050.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the payment to Mobilcom for the yearly maintenance contract for radios, in the amount of \$2,629.59. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the payment to DeSantis Solutions for the purchase of a new floor buffer, in the amount of \$1,240.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the payment to Central Square for the annual software maintenance fee for the jail management system, in the amount of \$24,991.76. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the purchase from Pace Systems of scheduling software, in the amount of \$1,600.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion for approval to pay invoice from Pashek + MTR for September 2023 engineering services at the Titusville Ed Mer Complex, in the amount of \$1,797.50. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion for approval of a Resolution to authorize the submission of the FY 2023 Community Development Block Grant Application. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion for approval of a Resolution authorizing the creation of the Blight Revitalization Program. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the approval to pay invoice to Meadville Redi-Mix Concrete Inc. from the Courthouse Remodeling Project for the HVAC Project, in the amount of \$440.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion for the approval to pay invoice to Perry Construction Group, Inc. to replace 437sf of sidewalk in front of the Courthouse, in the amount of \$7,074.00. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion for the approval to hire David Laird Associates, Inc. to complete a topographical survey to be used to build a parking lot behind the Courthouse, in the amount of \$5,475.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion for approval to pay invoice from Gildea Group, LLC Application 7R for work done on the ADA Ramp in front of the Courthouse, in the amount of \$24,295.00. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion for the approval to hire Ramp Construction to replace the metal roof on the Youth Show Arena at the Fairgrounds, in the amount of \$220,000.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the approval to pay invoice from Suit-Kote to tar/chip roads and apply fog seal to the roads at the Fairgrounds, in the amount of \$21,228.68. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the approval to hire W.R. Cade Paving, Inc. to do asphalt work at the District Magistrate's Office in Vernon Township, in the amount of \$9,700.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the approval to pay Mealy Excavating & Construction, Inc. to move a water line for the Care Center, in the amount of \$58,050.00. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion for the approval to pay The EADS Group for engineering work done on the waterline for the Care Center, in the amount of \$7,500.00. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion for the approval to pay Hillside Storage Sheds to build a storage shed for the Crawford County Correctional Facility, in the amount of \$4,891.00. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to approve the purchase requisition from PharmChem, Inc. for Patch Kit and Patch Overlays. Total cost to the county is \$142.08. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion for the approval of the following contracts with the same rate as last year. Mr. Weiderspahn seconded and the motion carried.

- **MH/ID/EI Contracts FY 23/24**
  - Community Rising Therapy, LLC
  - Next Step Therapy, Inc.
  - Northwest Tri-County Intermediate Unit 5
  - Positive Steps Therapy, LLC DBA IvyRehab for Kids
  - United Community Independence Programs, Inc.
  
- **Professional Contracts FY 23/24**
  - Catherine Alfrey-Darling
  - Sands Speech Therapy
  - Therapy House, LLC

Mr. Weiderspahn made a motion to approve the following purchase requisitions/invoices. Mr. Soff seconded and the motion carried.

Visitor's Bureau	\$2,000.00
Community Health Services	\$67,245.00
Crawford County Drug & Alcohol	<u>\$20,531.32</u>
	\$89,776.32

Mr. Soff made a motion to ratify the Addendum to Engagement Letter from MaherDuessel for preparation of interim proprietary fund financial statements for Crawford County Care Center. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the payment for 5 employees to attend the CCAP Fall Conference, in the amount of \$4,180.70. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify the First Amendment to Asset purchase Agreement with Crawford Care Center Propco, LLC. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify Business and/or Personal Financial Certification. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to ratify Consent to Share Tax Return Information with the Small Business Administration. Mr. Weiderspahn seconded and the motion carried.

Mr. Weiderspahn made a motion to ratify the Interim Nursing Home Administrator with Affinity Health Services. Mr. Soff seconded and the motion carried.

Mr. Soff made a motion to approve the new hires/transfers. Mr. Weiderspahn seconded and the motion carried.

After all requests were made Mr. Weiderspahn thanked Tony Digiacoimo for presenting the Resolution for Operation Green Light and thanked the Veterans for their service. Mr. Henry thanked Stephanie Franz and Denise Mason for their hard work with budget season and stated that there are tough roads and sacrifices ahead but with the best interest of the county.

Mr. Weiderspahn made a motion to adjourn the meeting at 9:47AM. Mr. Soff seconded and the motion carried.

---

Eric Henry, Chairman

---

Francis F. Weiderspahn, Jr., Commissioner

---

John Christopher Soff, Commissioner